PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	23/09/22	Prepared by	Ramya	Serial no.	8353
Supplier name	Sathyavarapu Hardwares.			HO inward no.	
Firm/Company	SOV LCP	Project	SOV-LCP	HO received date	
PO/WO date	24/08/22	PO/WO No.	91266	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	828	16/09/22	17,700/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	17,700/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 111802	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	17,700/-
Amount E – PO / WO value:	17,700/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	03/09/22
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ramya	Venu			
Sign:	[signature]	APPROVED			
Date	23/09/22	24 SEP 2022			
Approval limit	Upto 20k	Above 20k P. VENKATESHWARLU MANAGER-PURCHASE	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN:36BCBPS4784B1ZJ PAN: BCBPS4784B

Sathyavarapu Hardwares

Dealers in : Kitchen Accessories & Exclusive Hardware

2-3-576/2/2/A, Minister Road, Nallagutta, Secunderabad.

: 040-66610337 : 98853 16000, : sathyavarapu_ravi@yahoo.com

TAX INVOICE-CASH/CREDIT

☐ Original for Receipt
☐ Duplicate for Transporter
☐ Triplicate for Supplier

Invoice No. : 828 /22 - 23	Transportation Mode:
Invoice Date : 16/09/2022	Vehicle Number:
State : Telangana State Code36	P.O. Number : 91266.
LR No:	No. of Cases:
Place of Supply:	

DETAILS OF CONSIGNEE: BILLED TO	DETAILS OF RECEIVER: SHIPPED TO
NAME: Silver Oak villas LLP.	NAME:
Address: 2nd floor, Manikonda, Hyd	Address: 91266/(184536)
GSTIN: 36ADBFS3288A2Z7	GSTIN:
State: Telangana State Code: 36	State: State Code:

S. No.	HSN/SAC Code	Description of Goods	Qty.	UoM	Rate	Disc %	GST %	Taxable Amount (Rs.)
1	7318	10008 Star Screws	25	Nt	600/-		18%	15000.00
2		hold fixing.			Pkt			
3								
4		(1 Pkt = 100 Nos)						
5								
6								
7								
8								
9								
10								
11		@ 17700/-						
12								
13								
14								

SUMMIT SALES LLP R.R. DIST. IN WARD No: 99227 Date: 19/9/22 Sign:

INWARD Inward No: 2757 Dt: 16/9/22 MRN No: 11802 Dt: 17/9/22 Received By: Sign: (Silver Oak Villas-Part-III)

HSN Code	Taxable Amount	GST%	CGST	SGST	IGST		
						Transport / If any	
						Total Amount before Tax	15000.00
						Add. CGST 9%	1350.00
						Add: SGST 9%	1350.00
						Add: IGST	
Amount in words: Seventeen thousand seven hundred only.						GRAND TOTAL	17700.00

We Bank with:
HDFC BANK,
Paradise Branch, Secunderabad
Current Account: **00422000029168**
RTGS/IFSC Code : **HDFC0000042**

* Goods once sold will not be taken back
Subject to Secunderabad Jurisdiction E&O.E.

For **Sathyavarapu Hardwares**

Receiver's Signature with Stamp

Authorised Signatory

(Narender/ 9290536300).

Purchase Order

 25-08-2022 1:35:17 PM

91266
17.08.22 12:59:51

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Sathyavarapu Hardwares, #2-3-576/2/2, Minister Road, Nallagutta, Sec-Bad.	**Doc No**	91266	184536
	Doc Date	24-08-2022	
	Quote No	Nil	
GSTIN 36BCBPS4784B1ZJ	**Quote Date**	23-08-2022	
65910337. 9885316000.	**SupplyType**	Supply	

Kind Attn : Mr. S. Ravi Kumar.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	225700 - HARD-Hardware - SS-Screws-Half thread- - 100X8MM - Packet	25.00	600.00	0.00	18.00	17,700.00
					Total Order Value . . .	**17,700.00**

Rupees : Seventeen Thousand Seven Hundred Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.for V. no 146,149,148,151, doors purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice +copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site.Original invoice must be snet to HO office or purchase site office Proof of delivery /DC can be sent by email.

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : Venu

Accepted the above Terms And Conditions

For ***Sathyavarapu Hardwares,***

Name : ______________

Date : __/__/____

Estimate

 24-08-2022 3:48:08 PM

Original

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Sathyavarapu Hardwares,
#2-3-576/2/2, Minister Road, Nallagutta, Sec-Bad.

GSTIN 36BCBPS4784B1ZJ
65910337. 9885316000.

Doc No	91266	184536
Doc Date	24-08-2022	
Quote No	Nil	
Quote Date	23-08-2022	
SupplyType	Supply	

Kind Attn : Mr. S. Ravi Kumar.

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Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.for V. no 146,149,148,151, doors purpose.
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Measurment	Nil
Security	Nil
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For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☑ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SSLLP stock
- ☐ Other

APPROVED BY
24 AUG 2022
SOHAM MODI
MANAGING DIRECTOR

For *Silver Oak Villas LLP*
Authorised Signatory

Accepted the above Terms And Conditions
For *Sathyavarapu Hardwares,*

Name : ______________
Name : ______________
Date : __/__/____

Contact - -

Vamsy 24/8

Requisition Form

Company Name:	Silver Oak Villas-III	Date:	23-08-2022				
Site & Phase :	Silver Oak Villas-III	Time:	11:40				
Flat/Block no.	V.no 146,149,148,151 doors purpose.						
Supplier:							
Material required before		Req. No.	184536				
		ID No.	79121				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	HARD1898-Hardware-SS Screws-CSK Head--8x32MM-Pkts	25 Pkts	0	25 Pkts			
2	91263 HARD2257-Hardware-SS-Screws-Half thread--100X8MM-Packet 91266	25 Pkts	0	25 Pkts			
3	HARD2752-Hardware-Hold fast---100MM-Kgs	50 Kgs	0	50 Kgs			
4	STEL1739-Steel-MS-L Patti--75X75X8MM-Nos	500 Nos	0	500 Nos			
5							
6							
7							
8							
9							
10							

Remarks: Door Frames Fixing purpose.(Note:- Please send Star Screws)

	Engineer	Project Manager	Purchase	MD
...epared By:	K. Purshotham			
...proved By:	K.Purshotham		Venu	
...n & Date:				

APPROVED
24 MAY 2028
P. VENKATESHWARLU
MANAGER PURCHASE