

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: <u>23/09/22</u>		Prepared by: <u>P. Prabhakar</u>		Serial no. <u>8716</u>	
Supplier name: <u>S.R. Furniture works</u>		Project: <u>S-4UP</u>		HO inward no.	
Firm/Company: <u>882LP</u>		PO/WO No.: <u>92201</u>		HO received date	
PO/WO date: <u>22/09/22</u>		Scan ID.			

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	<u>003</u>	<u>24/8/22</u>	<u>66</u>	☐ Yes ☐ No
2.			<u>66,434-00</u>	☒ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 66,434-00

Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:	Proof of delivery matches MRN	☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 66,434-00

Amount E – PO / WO value: 66,434-00

Amount F – Difference (A – E):

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 26/09/22

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		<u>P. Prabhakar</u>			
Sign:		<u>[Signature]</u>			
Date		<u>23 SEP 2022</u>			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

S R FURNITURE WORKS

ALL TYPES OF ENGINEERING WORKS

Plot No. 284, B.N. Reddy Nagar, Cherlapally, Hyderabad - 500 051.

To
M/s Summit Sales Up
Cherlapally
Hyderabad

GST No. 36 ACQFS2044CL27

Invoice No. : 003

Date : _____

P.O. No. : _____

Date : 24/08/2022

Sl.No.	PARTICULARS	HSN CODE	QTY	RATE	AMOUNT
1.	Grills powder coating Serial NO: 6481 Dated: 20/08/2022	7301	1270kg	20/-	25,400/-
2.	Iron Grills powder coating Serial NO: 6554 Dated: 22/08/2022	7301	1545kg	20/-	30,900/-

INWARD	
Inward No: 18580	Di: 22/8/22
MRN No:	Di:
Received By:	Sign: <i>g</i>
SUMMIT SALES LLP	

INWARD	
Inward No: 18572	Di: 20/8/22
MRN No:	Di:
Received By:	Sign: <i>g</i>
SUMMIT SALES LLP	

Rupees in Words..... Sixty six thousand and
four thirty four only/-

Total Amount Before Tax	56,300/-
CGST 9 %	5067/-
SGST 9 %	5067/-
IGST %	—
Total Amount After Tax	66,434/-

Goods once sold will not be taken back

Customer Signature

For **S R FURNITURE WORKS**

O.R. Sanyal
Signature



SRI SAI WEIGH BRIDGE

Opp. BST Steels, Plot No. 1263, Cherlapally Main Road, B.N. Reddy Nagar, Hyderabad.

COMPUTERISED 60 TONNES WEIGH BRIDGE

24 HOURS SERVICE



SERIAL No. :

6481

VEHICLE No.:

TS08UE 7092

GROSS :

2845

Kg.

DATE :

20/08/2022

TIME :

12:08

TARE :

1575

Kg.

DATE :

20/08/2022

TIME :

10:52

NETT :

1270

WEIGHTMENT CHARGES Rs.:

60

Kg.

Inward No:

Dt: 20/8/22

MRN No:

Dt:

Received By:

Sign:

SUMMIT SALES LLP

Operator's Signature

*** Our responsibility ceases once the Vehicle leaves the platform.**



SRI SAI WEIGH BRIDGE

Opp. BST Steels, Plot No. 1263, Cherlapally Main Road, B.N. Reddy Nagar, Hyderabad.

COMPUTERISED 60 TONNES WEIGH BRIDGE

24 HOURS SERVICE



SERIAL No. :

6554

VEHICLE No.:

TS08UE 7192

GROSS :

3115

Kg.

DATE :

22/08/2022

TIME :

11:57

TARE :

1570

Kg.

DATE :

22/08/2022

TIME :

09:54

NETT :

1545

INWARD

Kg. Inward No.:

Dr. 22/8/22

MRN No.:

Dr.:

Received By:

Sign:

[Signature]

Operator's Signature

SUMMIT SALES LLP

WEIGHMENT CHARGES Rs.: 60

*** Our responsibility ceases once the Vehicle leaves the platform.**

Purchase Order

Page(s) 1 Of 1

22-09-2022 13:57:57



92201

16.09.22 3:01:07

From Company : **Summit Sales LLP**

5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.

G S T No. : 36ACQFS2044C1Z7

Supplier Details

S R Engineering Works

Plot no. 855, B.N. Reddy Nagar, Cherlapally village, Kapra Mandal,
Medchal Malkajgiri Dist.

GSTIN 36ACWFS5966K1ZZ

8885969890/8885969898

Doc No	92201	170207
Doc Date	22-09-2020	
Quote No	Nil	
Quote Date	12-05-2020	
SupplyType	Supply	

Kind Attn : D.R. Swamy

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6196 - Miscellaneous - Powder Coating Charges - NA - Kgs Grills powder coating	1,270.00	20.00	0.00	18.00	29,972.00
2 6196 - Miscellaneous - Powder Coating Charges - NA - Kgs Grills powder coating	1,545.00	20.00	0.00	18.00	36,462.00
Total Order Value . . .					66,434.00

Rupees : Sixty Six Thousand Four Hundred Thirty Four Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Powder coating, delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Work done.
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	Payment as per actual weightment. Above order for MS cloth hangers powder coating purpose(Vide Inv no. 003, dt.24/08/2022).
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Summit Sales LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **S R Engineering Works**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		SSLLP		Date:		16.09.2022	
Site & Phase :		SHLLP		Time:		10:00	
Supplier				Req.No.		170207	
Material required before date:					ID No.		79802
No	Description	Size	Quantity	Units	Inward No	Date	
1.	MS Grill	42''x601/4''	2	No's			
2.	MS Grill	42''x601/4''	2	No's			
3.	MS Grill	40'x48'	1	No's			
4.	MS Gate	3.8''x4'	4	No's			
5.	MS Gate	4.9x4'	8	No's			
6.	MS Gate	2x4'	1	No's			
7.	MS Gate	5.8''x4'	2	No's			
8.	MS Gate	3.75''x4'	1	No's			
9.	MS Gate	3.75x4''	1	No's			
Remarks: For stock repeleneshing purpose .							
Prepared By		N.Vanajakshi		Approved by			
Sign.& Date		16.09.2022		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

