

PURCHASE DIVISION  
Advice for approval for credit to supplier

②

|                                              |  |                          |  |                  |  |
|----------------------------------------------|--|--------------------------|--|------------------|--|
| Date: 23/9/22                                |  | Prepared by: [Signature] |  | Serial no. 8804  |  |
| Supplier name: Mektke Cy modi Realty Korumug |  |                          |  | HO inward no.    |  |
| Firm/Company: MRPL                           |  | Project: NGRH            |  | HO received date |  |
| PO/WO date: 13/9/22                          |  | PO/WO No. 91840          |  | Scan ID.         |  |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached                                                   |
|--------|----------|-----------|-------------|---------------------------------------------------------------------|
| 1.     | 1002     | 20/9/22   | 6,691/-     | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| 2.     |          |           |             | <input type="checkbox"/> Yes <input type="checkbox"/> No            |
| 3.     |          |           | 1           | <input type="checkbox"/> Yes <input type="checkbox"/> No            |
| 4.     |          |           |             | <input type="checkbox"/> Yes <input type="checkbox"/> No            |

Amount A – Bills total (Excluding Transport & Hamali Charges): 6,691/-

Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

|                  |                               |                                                                     |
|------------------|-------------------------------|---------------------------------------------------------------------|
| MRN nos.: 111954 | Proof of delivery matches MRN | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
|------------------|-------------------------------|---------------------------------------------------------------------|

Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 6,691/-

Amount E – PO / WO value: 6,691/-

Amount F – Difference (A – E):

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 26/9/22

Remarks:

| Approved by    | Purchase Officer | Purchase Manager | M D        | Accountant | Accounts Manager |
|----------------|------------------|------------------|------------|------------|------------------|
| Name:          | [Signature]      |                  |            |            |                  |
| Sign:          | [Signature]      |                  |            |            |                  |
| Date:          | 23/9/22          |                  |            |            |                  |
| Approval limit | Upto 20k         | Above 20k        | Above 100k | Upto 20k   | Above 20k        |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

## TRANSIT INVOICE

**M/s. MEHTA & MODI  
REALTY KOWKUR LLP**

# 5-4-187/3 & 4, II Floor,  
Soham Mansion, M.G. Road,  
Secunderabad - 500 003.

GSTIN/UIN: 36ABLFM7631F1Z3

Invoice No. **1002**

Date: **20-09-22**

DC No. **1002**

DC Date: **20-09-22**

Purchase Order No.  
**91840**

P.O. Date: **13-09-22**

Recipient Name: **Modi Properties Pvt Ltd.**

Mobile No:

Recipient Address: **Modi Realty Pocharam LLP.**

GST:

PAN:

Email:

| Sl. No. | Description of Goods & Services | HSN Code | GST Rate | Quantity               | Rate   | Amount |
|---------|---------------------------------|----------|----------|------------------------|--------|--------|
| 1       | Centre Table.                   |          |          | 01                     | 5670   | 5670   |
| 2       |                                 |          |          |                        |        |        |
| 3       |                                 |          |          |                        |        |        |
| 4       |                                 |          |          |                        |        |        |
| 5       |                                 |          |          |                        |        |        |
| 6       |                                 |          |          |                        |        |        |
| 7       |                                 |          |          |                        |        |        |
| 8       |                                 |          |          |                        |        |        |
| 9       |                                 |          |          |                        |        |        |
| 10      |                                 |          |          |                        |        |        |
| 11      |                                 |          |          |                        |        |        |
| 12      |                                 |          |          |                        |        |        |
| 13      |                                 |          |          |                        |        |        |
| 14      |                                 |          |          |                        |        |        |
|         |                                 |          |          | Transportation Charges |        |        |
|         |                                 |          |          | Hamali charges         |        |        |
|         |                                 |          |          | CGST 9%                | 510.3  |        |
|         |                                 |          |          | SGST 9%                | 510.3  |        |
|         |                                 |          |          | Total                  | 6690.6 |        |



| INWARD                |                |
|-----------------------|----------------|
| Inward No: 118284     | Dt: 20/9/22    |
| MRN No: 111954        | Dt: 21/9/22    |
| Received By: B. S. S. | Sign: B. S. S. |
| NILGIRI HEIGHTS       |                |

Amount (in words) **Six thousand six hundred ninty and Paise sixty only.**

For M/s. Mehta & Modi Realty Kowkur LLP

*D. R.*

Authorised Signatory

E. & O.E

Subject to Hyderabad Jurisdiction.

## Purchase Order

Page(s) 1 Of 1

13-09-2022 14:43:11

C



91840

01.09.22 11:03:47

From Company : **Modi Realty Pocharam LLP**

5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500

G S T No. : 36ABIFM1836H1Z7

### Supplier Details

Metha & Modi Realty Kokur LLP

5-4-187, 3&4, II nd floor, Soham Mansion, MG Road,  
Secunderabad-500003.

**GSTIN** 36ABLFM7631F1Z3

040-66335551

|                   |            |        |
|-------------------|------------|--------|
| <b>Doc No</b>     | 91840      | 182182 |
| <b>Doc Date</b>   | 13-09-2022 |        |
| <b>Quote No</b>   | Nil        |        |
| <b>Quote Date</b> | 25-06-2022 |        |
| <b>SupplyType</b> | Supply     |        |

**Kind Attn : Suresh**

Purchase Order for the Supply of following Items.

| Item Name                                    | Qty  | Rate     | Dis% | GST   | Amount          |
|----------------------------------------------|------|----------|------|-------|-----------------|
| 1 5517 - Furniture - Centre table - NA - Nos | 1.00 | 5,670.00 | 0.00 | 18.00 | 6,690.60        |
| <b>Total Order Value . . .</b>               |      |          |      |       | <b>6,690.60</b> |

Rupees : Six Thousand Six Hundred Ninty and Paise Sixty Only.

### Terms and Conditions :-

|                          |                                                                                                                                |
|--------------------------|--------------------------------------------------------------------------------------------------------------------------------|
| <b>Specification /</b>   | Wake fit brand                                                                                                                 |
| <b>Payment Terms</b>     | After Delivery & Production of bill                                                                                            |
| <b>Tax</b>               | All taxes included in above price.                                                                                             |
| <b>Delivery Date</b>     | With in a day                                                                                                                  |
| <b>Delivery Location</b> | Nilgiri Heights<br>pocharam<br>Phone. 9849497484                                                                               |
| <b>Penalty For Delay</b> | Nil                                                                                                                            |
| <b>Transportation</b>    | Transport cost shall be borne by us.                                                                                           |
| <b>Warranty</b>          | Nil                                                                                                                            |
| <b>Advance Paid</b>      | Nil                                                                                                                            |
| <b>Other Terms</b>       | We reserve the right to reject items not conforming to quality and specifications. Above order for Sales office table purpose. |
| <b>Completion Date</b>   | Nil                                                                                                                            |
| <b>Measurment</b>        | Nil                                                                                                                            |
| <b>Security</b>          | Nil                                                                                                                            |
| <b>Remarks</b>           |                                                                                                                                |

*Handwritten signature*

For **Modi Realty Pocharam LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Metha & Modi Realty Kokur LLP**

Name : \_\_\_\_\_

Name : \_\_\_\_\_

Date : \_\_/\_\_/\_\_

# Requisition Form

Company Name: Modi Reality Pocharam LLP

Site & Phase : NGH

Unit No./Block No.

Supplier: GHT site

Material required before date: 15.09.22

S No Item

1 FUNF3989-Furniture & fixtures-Center Table without Glass-Columbian Walnut-Wakefit-Brulee-410X900

2 3 4 5 6 7 8 9 10

91840

Remarks: or sales office center table purpose.

Engineer

Prepared By: A.Sravani

Approved By: Vijay Raj

Sign & Date: 15-01-1900

Project Manager

Purchase

MD

APPROVED

14 SEP 2022

P.VENKATESHWARLU  
MANAGER PURCHASE

Date: 12-09-2022

Time: 15.05

Req. No.

182182

ID No.

79627

Qty required

Qty available at site

Order Qty Inward No Inward Date

1 0 1