PURCHASE DIVISION
Advice for approval for credit to supplier

N3 AW2

Date:	23/9/22	Prepared by	Deepa	Serial no.	8797
Supplier name	Gautham Enterprises			HO inward no.	
Firm/Company	GVDC	Project	GVDC	HO received date	
PO/WO date	2/8/22	PO/WO No.	90631	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	964	8/8/22	5000/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	5,000/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	110523	Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,000/-
Amount E – PO / WO value:	5,000/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	3/10/22
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	23/9/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

(ORIGINAL FOR RECIPIENT)

..utham Enterprises 10-98/19, Vallabh Nagar,Begumpet, Secunderabad Pin-500016 Ph.27763763,40211963 PAN Number: ADIPA9683N GSTIN/UIN: 36ADIPA9683N1ZW State Name : Telangana, Code : 36 E-Mail : gautham_entps2424@yahoo.com	Invoice No. **964**	Dated **8-Aug-22**
	Delivery Note **P.O.NO 90631 DT 2.8.22**	Mode/Terms of Payment
	Reference No. & Date.	Other References
Consignee (Ship to) **G V Discovery Center Pvt Ltd** 5-4-187/3&4, IInd Floor, Soham Mansion, MG Road Secunderabad-50003 GSTIN/UIN : 36AAHCG4940K1ZC State Name : Telangana, Code : 36	Buyer's Order No.	Dated
	Dispatch Doc No.	Delivery Note Date **8-Aug-22**
	Dispatched through **Ts 10ub8387**	Destination
Buyer (Bill to) **G V Discovery Center Pvt Ltd** 5-4-187/3&4, IInd Floor, Soham Mansion, MG Road Secunderabad-50003 GSTIN/UIN : 36AAHCG4940K1ZC State Name : Telangana, Code : 36	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate (Incl. of Tax)	Rate	per	Disc. %	Amount
1	**Nescafe Signature Premix**	21011200	18 %	**10 kg**	500.00	423.73	kg		**4,237.30**
	CGST Output - 9%					9	%		**381.36**
	SGST Output - 9%					9	%		**381.36**
	Less : ***Rounded Off***								**(-)0.02**
	Total			**10 kg**					**₹ 5,000.00**

E. & O.E

INWARD
Inward No 1547 Dt 9/8/22
MRN No 110523 Dt 09/8/22
Received By Sign nizam
Genome Valley Discovery Center Pvt. Ltd

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 99017
Date: 15/9
Sign:

Amount Chargeable (in words)

INR Five Thousand Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
21011200	4,237.30	9%	381.36	9%	381.36	762.72
Total	**4,237.30**		**381.36**		**381.36**	**762.72**

Tax Amount (in words) : **INR Seven Hundred Sixty Two and Seventy Two paise Only**

Company's Bank Details
A/c Holder's Name: **Gautham Enterprises**
Bank Name : **Union Bank of India**
A/c No. : **022231043001908**
Branch & IFS Code: **Ameerpet Br & UBIN0802221**
SWIFT Code :

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Customer's Seal and Signature

for Gautham Enterprises

GAUTHAM ENTERPRISES Begumpet, Secunderabad

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 02-08-2022 14:37:30

90631
29.07.22 12:09:34

From Company : **G V Discovery Center Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderabad-50
G S T No. : 36AAHCG4940K1ZC

Supplier Details

Gautham Enterprises
Shop No. 1-10-98/19, Begumpet, behind Panthalooms,Sec-Bad

GSTIN 36ADIPA9683N12W NA
2776-3763 / 6633-8763 9848035963

Doc No	90631	196153
Doc Date	02-08-2022	
Quote No	Nil	
Quote Date	25-05-2022	
SupplyType	Supply	

Kind Attn : Mr.Venkatesh Goud / Mrs. Saritha

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4011 - Consumables - Coffee Powder - NA - kgs	10.00	500.00	0.00	0.00	5,000.00
		Total Order Value . . .			**5,000.00**

Rupees : Five Thousand Only.

Terms and Conditions :-

Specification /	Brand is Cafe desire
Payment Terms	After delivery
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	119, 191 Synergy Square 1 - Phone. -
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for site office use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For *G V Discovery Center Pvt Ltd*

Authorised Signatory

Name : 02/08/22

Accepted the above Terms And Conditions

For *Gautham Enterprises*

Name : ____________

Date : __/__/____

Requisition Form							
Company Name:	G V Discovery Center	Date:	01-08-2022				
Site & Phase :	Genopolis	Time:	13:30 Hrs				
Supplier:		Req. No.	196153				
Material required before date:	Urgent	ID No.	78524				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	CONS3713-Consumables-Water Bottles---1 Ltr-Nos 90624	12	-	12			
2	CONS4717-Consumables-Acid---1Ltr-Nos	10	-	10			
3	CONS7126-Consumables-Coffee Powder--Nescafe-1kg-Packets 90631	10	-	10			
4							
5							
6							
7							
8							
9							
10							
Remarks:	For Site offce use purpose.						
	Engineer	Project Manager		Purchase			MD
Prepared By:	Meghana						
Approved By:	Subbareddy						
Sign & Date:	01.08.2022 01/8/2022						

APPROVED
02 AUG 2022
MINISH PARIKH
MANAGER PROCUREMENT