PURCHASE DIVISION
Advice for approval for credit to supplier

N3 AW2

Date:	24/9/22	Prepared by	Deepa	Serial no.	
Supplier name	SSLHP			HO inward no.	
Firm/Company	GVRC	Project	Innopolis	HO received date	
PO/WO date	14/9/22	PO/WO No.	91951	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	25918	20/9/22	708/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	708/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 22107 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	708/-
Amount E – PO / WO value:	3670/-
Amount F – Difference (A – E):	2,692/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	3/10/22
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	24/9/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details		
GV Research center Pvt Ltd	Invoice No.	25918
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad	Invoice Date.	20-09-2022
	PO No.	91951
	PO Date.	14-09-2022
	Req ID	79713
GSTIN : 36AAHCG4562D1ZP PAN AAHCG4562D	Req Date	13-09-2022
	Loc Req No	206260

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	767300 - CONS-Consumables - Detergent --Vim - - -	34022090	3	53.00	159.00	18	28.62
2	722700 - CONS-Consumables - Air Freshner- - - -	96161010	5	88.20	441.00	18	79.38
3							
4							
5							
6							
7							
8							
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10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	600.00	108.00
	54.00	54.00	Total Invoice Amount	708.00	

Rupees : Seven Hundred Eight Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 99281 Date: 20/9/22 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 14-09-2022 15:49:41 Or

91951
01.09.22 11:08:03

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-5000
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	91951	206260
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	14-09-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	13-09-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	5.00	88.20	0.00	18.00	520.38
2	767300 - CONS-Consumables - Detergent --Vim - - - Nos	3.00	53.00	0.00	18.00	187.62
3	639400 - CONS-Consumables - Toilet cleaner--Harpic - 500ml - Nos	3.00	60.00	0.00	18.00	212.40
4	661500 - CONS-Consumables - Cleaning Cloth-- - - - Nos	25.00	16.75	0.00	5.00	439.69
5	670300 - CONS-Consumables - Colin 500 ml-- - - - Nos	3.00	55.00	0.00	18.00	194.70
6	974800 - CONS-Consumables - Detergent powder-- - 500gms - pkts	5.00	32.00	0.00	18.00	188.80
7	659600 - CONS-Consumables - Bombay Brooms Big -- - - - Nos	5.00	88.20	0.00	0.00	441.00
8	818700 - CONS-Consumables - Mopping Sitck-- - - - Nos	3.00	126.00	0.00	18.00	446.04
9	722700 - CONS-Consumables - Air Freshner-- - - - Nos	5.00	88.20	0.00	18.00	520.38
10	663900 - CONS-Consumables - Handwash liquid-- - - - Nos *Hand wash*	5.00	88.00	0.00	18.00	519.20
				Total Order Value . . .		**3,670.21**

Rupees : Three Thousand Six Hundred Seventy and Paise Twenty One Only.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	25837	16/9/22	2,962.21
2.			
3.			
4.			
5.			

BINC:-70801

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.

For ***G V Reserch Centers Pvt Ltd***
Authorised Signatory

16/09/22

Name : ______

Contact

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ______

Date : __/__/____

Purchase Order

 14-09-2022 15:49:41 Original / Office Copy / Purchase Div.Copy

Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.For site office use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

16/09/22

Name : ____________

Contact

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	GVRC		
Site & Phase :	Innopolis	Date:	13.09.2022
Unit No./Block No.		Time:	15:30
Supplier:			
Material required before date:	15.09.2022	Req. No.	206260
		ID No.	79713

S No	Item	Qty required	Qty available at site	Order Qty	Inward No
1	CONS2830-Consumables-Floor cleaner --Lizol-1-lts-Nos	5		5	
2	CONS7673-Consumables-Detergent --Vim --Nos	5		5	
3	CONS6394-Consumables-Toilet cleaner--Harpic-500ml-Nos 91951	5		5	
4	CONS6615-Consumables-Cleaning Cloth----Nos	25		25	
5	CONS6703-Consumables-Colin 500 ml----Nos SSLP	3		3	
6	CONS9748-Consumables-Detergent powder---500gms-Pkts	5		5	
7	CONS6596-Consumables-Bombay Brooms Big ----Nos	5		5	
8	CONS8187-Consumables-Mopping Sitck----Nos	3		3	
9	CONS7227-Consumables-Air Freshner----Nos	5		5	
10	CONS6639-Consumables-Handwash liquid----Nos	5		5	

Remarks:	Towards site office purpose		
	Engineer	Project Manager	Purchase
Prepared By:	S.Nagamani		
Approved By:	Mr.MAdhu		
Sign & Date:	13.09.2022		

APPROVED
16 SEP 2022
MINISH PARIKH
MANAGER PROCUREMENT

CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003
Email: purchase@modiproperties.com
GSTIN/UNI: 36ACQFS2044C1Z7

Supplier / Customer / Transporter - Copy

Customer Details

GV Research center Pvt Ltd
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad

GSTIN : 36AAHCG4562D1ZP

DC No.	22107
DC Date	20-09-2022
PO No.	91951
PO Date.	14-09-2022
Req ID	79713
Req Date	13-09-2022
Loc Req No	206260

	Description of Goods	HSN/SAC	Qty
1	767300 - CONS-Consumables - Detergent --Vim - - - Nos	34022090	3
2	722700 - CONS-Consumables - Air Freshner-- - - - Nos	96161010	5
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Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 10,006	Dt: 21/9/2
MRN No: 22107	Dt: 22/9/2
Received By: F	Sign: F
Genome Valley Research Center Pvt. Ltd.	

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 83034
Date: 24/9/22
Sign: