PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	28/09/22	Prepared by	Parmakar	Serial no.	8713
Supplier name	S.R. Furniture work.			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	02/09/22	PO/WO No.	92211	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	001	23/8/22	45,902-00	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	45,902-00
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.:	Proof of delivery matches MRN: □ Yes ☑ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	45,902-00
Amount E – PO / WO value:	45,902-00
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	26/9/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:					
Date		28 SEP 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36BFUPK2271R1ZJ

INVOICE

Ph: +91 8008984556

S R FURNITURE WORKS

ALL TYPES OF ENGINEERING WORKS

Plot No. 284, B.N. Reddy Nagar, Cherlapally, Hyderabad - 500 051.

To
M/s Summit Sales Llp
Cheelapally
Hyderabad

GST No. 36ACQFS2044C1Z7

Invoice No. : 001
Date :
P.O. No. :
Date : 23/08/2022

Sl.No.	PARTICULARS	HSN CODE	QTY	RATE	AMOUNT
1.	Iron Grills powder Coating Serial NO: 5103 Dated: 28/07/2022	7301	1340kgs	20/-	26,800/-
2.	Iron Grills powder coating Serial NO: 6255 Dated: 17/08/22	7301	605kgs	20/-	12,100/-

INWARD
Inward No: 18569 Dt: 18/8/22
MRN No: Dt:
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP
INWARD
No: 98266
Date: 25/8/22
Sign:
R.R. DIST.

Rupees in Words: forty five thousand and nine hundred and two rupees only

Total Amount Before Tax			38,900/-
CGST	%	9%	3501/-
SGST	%	9%	3501/-
IGST	%		—
Total Amount After Tax			45,902/-

Goods once sold will not be taken back

For S R FURNITURE WORKS

D. R. Swamy
Signature

Customer Signature

SRI SAI WEIGH BRIDGE

Opp. BST Steels, Plot No. 1263, Cherlapally Main Road, B.N. Reddy Nagar, Hyderabad.

COMPUTERISED 60 TONNES WEIGH BRIDGE

24 HOURS SERVICE

SERIAL No. : 5103 **VEHICLE No.:** TS08UE 7192

GROSS :	2900	**Kg.**	**DATE :** 28/07/2022	15:07	**TIME :**
TARE :	1560	**Kg.**	**DATE :** 28/07/2022	12:15	**TIME :**
NETT :	1340	**Kg.**			

WEIGHMENT CHARGES Rs.: 60

INWARD

Inward No: Dt: 28/7/22

MRN No: Dt:

Received By: Sign:

SUMMIT SALES LLP

Operator's Signature

*** Our responsibility ceases once the Vehicle leaves the platform.**

SRI SAI WEIGH BRIDGE

Opp. BST Steels, Plot No. 1263, Cherlapally Main Road, B.N. Reddy Nagar, Hyderabad.

COMPUTERISED 60 TONNES WEIGH BRIDGE

24 HOURS SERVICE

SERIAL No. : 6255

VEHICLE No.: TS08UE 7192

GROSS :	2185	Kg.	**DATE :** 17/08/2022	**TIME :** 15:52
TARE :	1580	Kg.	**DATE :** 17/08/2022	**TIME :** 12:35
NETT :	605	Kg.		

WEIGHMENT CHARGES Rs.: 60

INWARD

Inward No:	Dt: 17/8/22
MRN No:	Dt:
Received By:	Sign:

SUMMIT SALES LLP

Operator's Signature

* Our responsibility ceases once the Vehicle leaves the platform.

S.G. Cell : 9246246924

Purchase Order

Page(s) 1 Of 1 22-09-2022 15:24:35

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92211
16.09.22 3:01:07

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

S R Engineering Works
Plot no. 855, B.N. Reddy Nagar, Cherlapally village, Kapra Mandal, Medchal Malkajgiri Dist.

GSTIN 36ACWFS5966K1ZZ

8885969890/8885969898

Doc No	92211	170209
Doc Date	22-09-2020	
Quote No	Nil	
Quote Date	12-05-2020	
SupplyType	Supply	

Kind Attn : D.R. Swamy

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6196 - Miscellaneous - Powder Coating Charges - NA - Kgs *Grills powder coating*	1,340.00	20.00	0.00	18.00	31,624.00
2 6196 - Miscellaneous - Powder Coating Charges - NA - Kgs *Grills powder coating*	605.00	20.00	0.00	18.00	14,278.00
		Total Order Value . . .			**45,902.00**

Rupees : Fourty Five Thousand Nine Hundred Two Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Powder coating, delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Work done.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college. Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	Payment as per actual weighment. Above order for MS cloth hangers powder coating purpose(Vide Inv no. 001, dt.23/08/2022).
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : ______________

Name : ______________

Accepted the above Terms And Conditions

For ***S R Engineering Works***

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	16.09.2022
Site & Phase :	SHLLP	Time:	10:00
Supplier		Req.No.	170209
Material required before date:		ID No.	79804

No	Description	Size	Quantity	Units	Inward No	Date
1.	Iron Grills powder coating		1340	Kg's		
2.	Iron Grills powder coating		605	Kg's		

Remarks: For Powder coating purpose .

9/22/1

Prepared By	N.Vanajakshi	Approved by	
Sign.& Date	16.09.2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
23 SEP 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE