

PURCHASE DIVISION
Advice for approval for credit to supplier

(B)

Date:		24/9/22	Prepared by	Kavitha	Serial no.	8834
Supplier name		Sathyavaranapu Hardware			HO inward no.	
Firm/Company		SSUP	Project	SHUP	HO received date	
PO/WO date		19/9/22	PO/WO No.	92070	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached		
1.	852	21/9/22	9853/-	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
2.			/	<input type="checkbox"/> Yes <input type="checkbox"/> No		
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No		
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No		
Amount A – Bills total (Excluding Transport & Hamali Charges):					9853/-	
Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report						
MRN nos.:	112084			Proof of delivery matches MRN	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Amount B – Other Credits : Transportation charges					-	
Amount C – Other Debits :					-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:					9853/-	
Amount E – PO / WO value:					9853/-	
Amount F – Difference (A – E):					-	
Quantity received as per PO /WO			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received			
Close PO / WO			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other			
Payment – due date			08/10/22			
Remarks:						
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager	
Name:	Kavitha					
Sign:	24/9/22					
Date						
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k	

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



GSTIN:36BCBPS4784B1ZJ

PAN: BCBPS4784B

TAX INVOICE-CASH/CREDIT

Sathyavarapu Hardwares

Dealers in : Kitchen Accessories & Exclusive Hardware

2-3-576/2/2/A, Minister Road, Nallagutta, Secunderabad.

☎ : 040-66610337 📠 : 98853 16000, ✉ : sathyavarapu_ravi@yahoo.com



- Original for Receipt
- Duplicate for Transporter
- Triplicate for Supplier

Invoice No. : **852** /22 - 23
 Invoice Date : **21/09/2022**
 State : **Telangana** State Code**36**

Transportation Mode: _____ LR No: _____
 Vehicle Number: _____ No. of Cases: _____
 P.O. Number : **9000** Place of Supply: _____

DETAILS OF CONSIGNEE:

BILLED TO

DETAILS OF RECEIVER:

SHIPPED TO

NAME: **Summit Sales Corp.**
 Address: **Minister Road, Nallagutta, Sec - 3**
 GSTIN: **36AQAFL204UC128**
 State: **Telangana** State Code: **36**

NAME: _____
 Address: _____
 GSTIN: _____
 State: _____ State Code: _____

S. No.	HSN/SAC Code	Description of Goods	Qty.	UoM	Rate	Disc %	GST %	Taxable Amount (Rs.)
1	7318	32x16 Star Sheet	20	pc	1550		18%	31000
2		Sheet						
3								
4	7318	30x18 Star Sheet	30	pc	1750		18%	52500
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								

(98531)

INWARD

Inward No: 8726	Di: 22/9/22
MRN No: 12084	Di:
Received By:	Sign:

SUMMIT SALES LLP

HSN Code	Taxable Amount	GST%	CGST	SGST	IGST	Transport / If any
						Total Amount before Tax 83500
						Add. CGST 15030
						Add: SGST 15030
						Add: IGST
						GRAND TOTAL 98530

Amount in words: **One lakh eight thousand five hundred and thirty**

We Bank with:
HDFC BANK,
 Paradise Branch, Secunderabad
 Current Account: 00422000029168
 RTGS/IFSC Code : HDFC0000042

* Goods once sold will not be taken back
 Subject to Secunderabad Jurisdiction E&OE



Receiver's Signature with Stamp

Authorised Signatory

Sathyavarapu Hardwares

Purchase Order

Page(s) 1 Of 1

19-09-2022 3:14:45 PM



92070

16.09.22 3:00:43

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sathyavarapu Hardwares,
#2-3-576/2/2, Minister Road, Nallagutta, Sec-Bad.

GSTIN 36BCBPS4784B1ZJ
65910337.

9885316000.

Doc No	92070	170158
Doc Date	19-09-2022	
Quote No	NIL	
Quote Date	10-09-2022	
SupplyType	Supply	

Kind Attn : Mr. S. Ravi Kumar.

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 130700 - HARD-Hardware - SS Screws -CSK Head- - 6x32mm - Pkts	20.00	155.00	0.00	18.00	3,658.00
2 189800 - HARD-Hardware - SS Screws-CSK Head- - 8x32mm - Pkts	30.00	175.00	0.00	18.00	6,195.00
Total Order Value . . .					9,853.00

Rupees : Nine Thousand Eight Hundred Fifty Three Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Nil

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Stock replenishing purpose.

Completion Date NA

Measurement Nil

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. original invoice must be sent to HO office. proof of delivery/DC can be sent by email.

For **Summit Sales LLP**

Authorised Signatory

Name : 

Accepted the above Terms And Conditions

For **Sathyavarapu Hardwares,**

Name : _____

Date : ___/___/___

Name: SLLP		Date: 10.09.2022			
Base : SHLLP		Time: 12:00			
: no.					
Req. No. 170158					
ID No. 79770					
Qty required		Qty available at site	Order Qty	Inward No	Inward Date
Item	TOOL7320-Tools-Mesurment Tapes-Steel-Freemans- 5m-Nos	20	0	20	
	HARD1307-Hardware-SS Screws -CSK Head--6x32MM-Pkts	20	2	20	
	HARD1898-Hardware-SS Screws-CSK Head--8x32MM-Pkts	30	1	30	
For Stoc Replenshing Purpose.					
	Engineer	Project Manager	Purchase	MD	
By:	P.Ramya				
	prabhakar				

APPROVED BY
12 SEP 2022
SOHAM MODI
MANAGING DIRECTOR