

PURCHASE DIVISION
Advice for approval for credit to supplier

2

Date:		24/9/22	Prepared by		Kavitha	Serial no.		8833	
Supplier name		Sakthivasapu Hardware				HO inward no.			
Firm/Company		SSUP	Project		SHUP	HO received date			
PO/WO date		17/9/22	PO/WO No.		92024	Scan ID.			
Sl no.	Bill no.		Bill date		Bill amount		Original attached		
1.	853		21/09/22		15,000 17,983/-		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
2.							<input type="checkbox"/> Yes <input type="checkbox"/> No		
3.							<input type="checkbox"/> Yes <input type="checkbox"/> No		
4.							<input type="checkbox"/> Yes <input type="checkbox"/> No		
Amount A – Bills total (Excluding Transport & Hamali Charges):							17,983/-		
Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report									
MRN nos.:		112090.			Proof of delivery matches MRN		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Amount B – Other Credits : Transportation charges									
Amount C – Other Debits :									
Amount D (D=A+B-C) – Amount to be credited to the supplier:							17,983/-		
Amount E – PO / WO value:							17,983/-		
Amount F – Difference (A – E):									
Quantity received as per PO / WO			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received						
Close PO / WO			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other						
Payment – due date			03/10/22						
Remarks:									
Approved by		Purchase Officer		Purchase Manager		M D		Accountant	
Name:		Kavitha							
Sign:		24/9/22							
Date									
Approval limit		Upto 20k		Above 20k		Above 100k		Upto 20k	
								Above 20k	

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



GSTIN:36BCBPS4784B1ZJ

PAN: BCBPS4784B

Sathyavarapu Hardwares

Dealers in : Kitchen Accessories & Exclusive Hardware

2-3-576/2/2/A, Minister Road, Nallagutta, Secunderabad.

☎ : 040-66610337 📠 : 98853 16000, ✉ : sathyavarapu_ravi@yahoo.com

TAX INVOICE-CASH/CREDIT

-
- Original for Receipt
-
-
- Duplicate for Transporter
-
-
- Triplicate for Supplier

 Invoice No. : **853** /22 - 23
 Invoice Date : **20/09/22**
 State : Telangana State Code 36

 Transportation Mode:
 Vehicle Number:
 P.O. Number : **92004**

 LR No:
 No. of Cases:
 Place of Supply:

DETAILS OF CONSIGNEE:

BILLED TO

DETAILS OF RECEIVER:

SHIPPED TO

 NAME: **Sumit Sder Corp**
 Address:
 GSTIN: **36ACAFS000017**
 State: **Telangana** State Code: **36**

 NAME: **92004**
 Address:
 GSTIN:
 State: State Code:

S. No.	HSN/SAC Code	Description of Goods	Qty.	UoM	Rate	Disc %	GST %	Taxable Amount (Rs.)
1	832	8" Ple Glass Slab	5	sqm	4800		18%	24000
2								
3	832	Aluminum Door Jamb	150	nos	100		18%	15000
4		Aluminum Window Frame						
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								

INWARD
 Inward No: 18732 Dt: 22/9/22
 MRN No: 112090 Dt: 24/9/22
 Received By: Sign: *[Signature]*

SUMMIT SALES LLP**2199831**

SUMMIT SALES LLP
INWARD
 No: 99510
 Dt: 24/9/22
 Sign: *[Signature]*
 R.R. DIST.

HSN Code	Taxable Amount	GST%	CGST	SGST	IGST	Transport / If any	
						Total Amount before Tax	152000
						Add. CGST 9%	13118
						Add. SGST 9%	13118
						Add. IGST	
						GRAND TOTAL	18983

Amount in words: **Eighteen thousand nine hundred and eighty three only**
 We Bank with:
 HDFC BANK,
 Paradise Branch, Secunderabad
 Current Account: 00422000029168
 RTGS/IFSC Code : HDFC0000042

 * Goods once sold will not be taken back
 Subject to Secunderabad Jurisdiction E&O.E.
For **Sathyavarapu Hardwares**

Receiver's Signature with Stamp

Authorised Signatory

Purchase Order

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19-09-2022 12:50:15 PM



92024

16.09.22 3:00:43

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sathyavarapu Hardwares,
#2-3-576/2/2, Minister Road, Nallagutta, Sec-Bad.

GSTIN 36BCBPS4784B1ZJ

65910337.

9885316000.

Doc No	92024	170180
Doc Date	17-09-2022	
Quote No	NIL	
Quote Date	10-09-2022	
SupplyType	Supply	

Kind Attn : Mr. S. Ravi Kumar.

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 188000-HARD-Hardware-Ms Aldrop---200mm-Nos	5.00	48.00	0.00	18.00	283.20
2 647800 - HARD-Hardware - Magnetic door stopper-- - - - Nos	150.00	100.00	0.00	18.00	17,700.00

Total Order Value . . . 17,983.20

Rupees : Seventeen Thousand Nine Hundred Eighty Three and Paise Twenty Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Nil

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. for Stock replenishing purpose.

Completion Date NA

Measurment Nil

Security Nil

Remarks Original invoice +copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoice must be sent to HO office or purchase site office Proof of delivery /DC can be sent by email.

For **Summit Sales LLP**

Authorised Signatory

Name : _____


Accepted the above Terms And Conditions

For **Sathyavarapu Hardwares,**

Name : _____

Date : ___/___/___

Requisition Form									
Company Name:	SSLPLP	Date:	10.09.2022						
Site & Phase :	SHLLP	Time:	11:00						
Unit No./Block No.		Req. No.	170180						
Supplier:		ID No.	79772						
Material required before date:		Qty required	Qty available at site	Order Qty	Inward No				
S No	Item								
1	HARD1880-Hardware-Ms Aldrop---200MM-Nos	5	0	5					
2	HARD5476-Hardware-Cylinderacal Lock--Dorset--Nos	60	106	60					
3	HARD2058-Hardware-SS Hinges-Per 1 piece-Dorset--Nos	200	221	200					
4	HARD6478-Hardware-Magnetic door stopper----Nos	150	79	150					
5									
6									
7									
8									
9									
10									
Remarks:	For Stock Replenishing purpose.								
Prepared By:	Engineer	Project Manager						Purchase	
Approved By:									
Sign & Date:									


APPROVED BY
12 SEP 2022
SOHAM MODI
MANAGING DIRECTOR