PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	26/09/22	Prepared by	Baskakar	Serial no.	8715
Supplier name	B.R. Finishing works			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	22/09	PO/WO No.	92214	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	002	23/08/22	45,666-00	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	45,666-00
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:		Proof of delivery matches MRN	□ Yes ☑ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	45,666-00
Amount E – PO / WO value:	45,666-00
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	26/09
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Baskakar			
Sign:		APPROVED			
Date		26 SEP 2022			
Approval limit	Upto 20k	Above 20k P. PRABHAKAR MANAGER PURCHASE	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36BFUPK2271R1ZJ

INVOICE

Ph: +91 8008984556

S R FURNITURE WORKS

ALL TYPES OF ENGINEERING WORKS

Plot No. 284, B.N. Reddy Nagar, Cherlapally, Hyderabad - 500 051.

To
M/s Summit Sales Llp
Cherlapally
Hyderabad

GST No. 36ACQFS2044C1Z7

Invoice No. : 002
Date :
P.O. No. :
Date : 23/08/2022

Sl.No.	PARTICULARS	HSN CODE	QTY	RATE	AMOUNT
1.	Iron Grills powder coating Serial No: 5386 Dated: 09/08/2022	7301	1935kg	20/-	38700/-

SUMMIT SALES LLP
IN WARD
No: 98270
Date: 25/8/22
Sign:
R.R. DIST.

IN WARD
Inward No: 10702 Dt: 23/8/22
MRN No: Dt:
Received By: Sign:
SSLLP-SOV

Rupees in Words: Forty five thousand six hundred and sixty six only /-

Total Amount Before Tax	38,700/-
CGST 9 %	3483/-
SGST 9 %	3483/-
IGST % —	—
Total Amount After Tax	45,666/-

Goods once sold will not be taken back

For S R FURNITURE WORKS

Signature

Customer Signature

SRI SAI WEIGH BRIDGE

Opp. BST Steels, Plot No. 1263, Cherlapally Main Road, B.N. Reddy Nagar, Hyderabad.

COMPUTERISED 60 TONNES WEIGH BRIDGE

24 HOURS SERVICE

SERIAL No. : 5386

VEHICLE No.: TS08UE 7192

GROSS :	3500	Kg.	**DATE :** 02/08/2022	**TIME :** 10:16
TARE :	1565	Kg.	**DATE :** 02/08/2022	**TIME :** 09:27
NETT :	1935	Kg.		

WEIGHMENT CHARGES Rs.: 60

IN WARD
Inward No: 10782 Dt: 2/8/22
MRN No: Dt:
Received By: Sign:
SSLLP-SOV

Operator's Signature

*** Our responsibility ceases once the Vehicle leaves the platform.**

Purchase Order

 22-09-2022 15:24:35

92214
16.09.22 3:01:07

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

S R Engineering Works
Plot no. 855, B.N. Reddy Nagar, Cherlapally village, Kapra Mandal, Medchal Malkajgiri Dist.

GSTIN 36ACWFS5966K1ZZ

8885969890/8885969898

Doc No	92214	170211
Doc Date	22-09-2020	
Quote No	Nil	
Quote Date	12-05-2020	
SupplyType	Supply	

Kind Attn : D.R. Swamy

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6196 - Miscellaneous - Powder Coating Charges - NA - Kgs *Grills powder coating*	1,935.00	20.00	0.00	18.00	45,666.00
		Total Order Value . . .			**45,666.00**

Rupees : Fourty Five Thousand Six Hundred Sixty Six Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Powder coating, delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Work done.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	Payment as per actual weighment. Above order for MS cloth hangers powder coating purpose(Vide Inv no. 002, dt.23/08/2022).
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***S R Engineering Works***

Name : ____________

Name : ____________

Date : __/__/____

Requisition Form

Company Name:		SSLLP		Date:		16.09.2022		
Site & Phase :		SHLLP		Time:		10:00		
Supplier				Req.No.		170211		
Material required before date:				ID No.		79806		
No	Description		Size		Quantity	Units	Inward No	Date
1.	Iron Grills powder coating				1935	Kg's		
Remarks: For Powder coating purpose .								
Prepared By		N.Vanajakshi		Approved by				
Sign.& Date		16.09.2022		Sign. & Date				

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
23 SEP 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

23 SEP 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

APPROVED
23 SEP 2022

APPROVED
23 SEP 2022