PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	26/9/22	Prepared by	Manoj	Serial no.	8855
Supplier name	SSLLP			HO inward no.	
Firm/Company	MRP LLP	Project	NGH	HO received date	
PO/WO date	06/9/22	PO/WO No.	91611	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	26060	24/9/22	6971/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	6971/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	112116	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	6971/-
Amount E – PO / WO value:	2389.53/-
Amount F – Difference (A – E):	1,692.16/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	3/10/22
Remarks: Final Bill	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manoj				
Sign:	Manoj				
Date	26/9/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Realty Pocharam LLP	Invoice No.	26060
Nilgiri Heights, Pocharam, 500088	Invoice Date.	24-09-2022
	PO No.	91611
	PO Date.	06-09-2022
	Req ID	79428
	Req Date	06-09-2022
GSTIN : 36ABIFM1836H1Z7 PAN AB1FM1836H	Loc Req No	182165

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	767300 - CONS-Consumables - Detergent --Vim - - -	34022090	2	53.00	106.00	18	19.08
2	276700 - STAT-Stationary - Permanent Marker -- -	96082000	10	16.00	160.00	18	28.80
3	587600 - STAT-Stationary - Permanent Marker -- -	96082000	10	16.00	160.00	18	28.80
4	670300 - CONS-Consumables - Colin 500 ml-- - - -	84807900	3	55.00	165.00	18	29.70
5							
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IGST	CGST	SGST	Total Taxable Amount	591.00	106.38
	53.19	53.19	Total Invoice Amount	697.38	

Rupees : Six Hundred Ninty Seven and Paise Thirty Eight Only.

for Summit Sales LLP

SUMMIT SALES LLP
IN WARD
No: 99545
Date: 24/9/22
Sign:
R.R. DIST.

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 06-09-2022 14:43:17

91611
01.09.22 10:54:25

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36ABIFM1836H1Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	91611	182165
Doc Date	06-09-2022	
Quote No	Nil	
Quote Date	06-09-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	6.00	88.20	0.00	18.00	624.46
2 998900 - CONS-Consumables - Phinyl-- - 1 Ltr - Nos	6.00	52.00	0.00	18.00	368.16
3 767300 - CONS-Consumables - Detergent --Vim - - - Nos	2.00	53.00	0.00	18.00	125.08
4 661500 - CONS-Consumables - Cleaning Cloth-- - - - Nos *Yellow*	10.00	16.75	0.00	5.00	175.88
5 649300 - CONS-Consumables - Mopping cloth-- - - - Nos *White*	10.00	16.75	0.00	5.00	175.88
6 276700 - STAT-Stationary - Permanent Marker -- - Black - Nos	10.00	16.00	0.00	18.00	188.80
7 587600 - STAT-Stationary - Permanent Marker -- - Red - Nos	10.00	16.00	0.00	18.00	188.80
8 111200 - STAT-Stationary - Pencil-- - - - Boxes	2.00	42.00	0.00	12.00	94.08
9 730400 - STAT-Stationary - Pen-Blue color-Cello Fine grip - - Nos	10.00	5.00	0.00	18.00	59.00
10 670300 - CONS-Consumables - Colin 500 ml-- - - - Nos	6.00	55.00	0.00	18.00	389.40
			Total Order Value . . .		**2,389.53**

Rupees : Two Thousand Three Hundred Eighty Nine and Paise Fifty Three Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Nilgiri Heights pocharam Phone. 9849497484
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	25679	8/9/22	1692.16
2.			
3.			
4.			
5.			

For *Modi Realty Pocharam LLP*

Authorised Signatory

Name : 08/09/22

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ______

Date : __/__/____

Purchase Order

 06-09-2022 14:43:17 Original / Office Copy / Purchase Div.Copy

Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site office purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Realty Pocharam LLP***

Authorised Signatory

Venu 07/09/22

Name : ______

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______

Date : __/__/____

Requisition Form						
Company Name:	MRPLLP	Date:	05.09.2022			
Site & Phase :	NGH	Time:	11:20			
Flat/Block no.	site office , sales office					
Supplier:		Req. No.	182165			
Material required before date:	07.09.2022	ID No.	79428			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CONS2830-Consumables-Floor cleaner --Lizol-1-lts-Nos	6	0	6		
2	CONS9989-Consumables-Phinyl---1 Ltr-Nos	6	0	6		
3	CONS7673-Consumables-Detergent --Vim --Nos	6	0	6		
4	CONS6615-Consumables-Cleaning Cloth----Nos 9/6/11	10	0	10		
5	CONS6493-Consumables-Mopping cloth----Nos	10	0	10		
6	CONS6703-Consumables-Colin 500 ml----Nos	6	0	6		
7	STAT2767-Stationary-Permanent Marker ---Black-Nos	10	0	10		
8	STAT5876-Stationary-Permanent Marker ---Red-Nos	10	0	10		
9	STAT1112-Stationary-Pencil----Boxes	2	0	2		
10	STAT7304-Stationary-Pen-Blue color-Cello Fine grip--Nos	4	0	4		
Remarks:	for site office and sales office use purpsoe .					
	Engineer	Project Manager	[signature]	Purchase		MD
Prepared By:	A.Sravani	APPROVED				
Approved By:		07 SEP 2022				
Sign & Date:		P. VENKATESHWARLU MANAGER PURCHASE				

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Realty Pocharam LLP	DC No.	22214
Nilgiri Heights, Pocharam, 500088	DC Date.	24-09-2022
	PO No.	91611
	PO Date.	06-09-2022
	Req ID	79428
GSTIN : 36ABIFM1836H1Z7	Req Date	06-09-2022
	Loc Req No	182165

	Description of Goods	HSN/SAC	Qty
1	767300 - CONS-Consumables - Detergent --Vim - - - Nos	34022090	2
2	276700 - STAT-Stationary - Permanent Marker -- - Black - Nos	96082000	10
3	587600 - STAT-Stationary - Permanent Marker -- - Red - Nos	96082000	10
4	670300 - CONS-Consumables - Colin 500 ml-- - - - Nos	84807900	3
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 11852	Dt: 24/9/22
MRN No: 112116	Dt:
Received By: Bishnu	Sign:
NILGIRI HEIGHTS	

SUMMIT SALES LLP
INWARD
No: 83060
Date: 26/9/22
Sign:
R.R. DIST.