PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | | | |
|---|---|---|---|---|---|
| Date: | 26/9/22 | Prepared by | Mohan | Serial no. | **8853** |
| Supplier name | SSLLP | | | HO inward no. | |
| Firm/Company | MRP LLP | Project | NGH | HO received date | |
| PO/WO date | 13/9/22 | PO/WO No. | 91925 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 26056 | 24/9/22 | 1,124.54/- | ☑ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |
| 4. | | | | ☐ Yes ☐ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 1,124.54/- |
| Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report | |
| MRN nos.: 112115 | Proof of delivery matches MRN ☑ Yes ☐ No |
| Amount B – Other Credits : Transportation charges | – |
| Amount C – Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 1,124.54/- |
| Amount E – PO / WO value: | 4,936/- |
| Amount F – Difference (A – E): | 3,811/- |
| Quantity received as per PO /WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Part received |
| Close PO / WO | ☑ Yes ☐ No – wait for balance material ☐ Other |
| Payment – due date | 3/10/22 |
| Remarks: Final Bill | |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | Mohan | Venkatesh | | | |
| Sign: | Mohan | APPROVED | | | |
| Date | 26/9/22 | 26 SEP 2022 P. VENKATESHWARLU MANAGER PURCHASE | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

# Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | | Invoice No. | 26056 |
|---|---|---|---|
| Modi Realty Pocharam LLP | | Invoice Date. | 24-09-2022 |
| Nilgiri Heights, Pocharam, 500088 | | PO No. | 91925 |
| | | PO Date. | 13-09-2022 |
| | | Req ID | 79704 |
| | | Req Date | 13-09-2022 |
| GSTIN : 36ABIFM1836H1Z7 | PAN AB1FM1836H | Loc Req No | 182184 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 158500 - STAT-Stationary - Punch 16 mm-- - - - Nos | 84624910 | 4 | 65.00 | 260.00 | 18 | 46.80 |
| 2 | 243300 - CONS-Consumables - Plastic Bucket-with | | 3 | 231.00 | 693.00 | 18 | 124.74 |
| 3 | | | | | | | |
| 4 | | | | | | | |
| 5 | | | | | | | |
| 6 | | | | | | | |
| 7 | | | | | | | |
| 8 | | | | | | | |
| 9 | | | | | | | |
| 10 | | | | | | | |
| 11 | | | | | | | |
| 12 | | | | | | | |
| 13 | | | | | | | |
| 14 | | | | | | | |
| 15 | | | | | | | |

| IGST | CGST | SGST | Total Taxable Amount | 953.00 | | 171.54 |
|---|---|---|---|---|---|---|
| | 85.77 | 85.77 | Total Invoice Amount | | 1,124.54 | |

Rupees : One Thousand One Hundred Twenty Four and Paise Fifty Four Only.

SUMMIT SALES LLP
R.R. DIST.
INWARD
No: 99527
Date: 24/9/22
Sign:

for Summit Sales LLP

*Authorised signatory*

Subject to Hyderabad Jurisdiction

# Purchase Order

 13-09-2022 15:51:43

91925
01.09.22 11:06:45

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad
G S T No. : 36ABIFM1836H1Z7

**Supplier Details**

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

**GSTIN** 36ACQFS2044C1Z7
040-66335551 9618244433

| | | |
|---|---|---|
| **Doc No** | 91925 | 182184 |
| **Doc Date** | 13-09-2022 | |
| **Quote No** | Nil | |
| **Quote Date** | 13-09-2022 | |
| **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|
| 1 369200 - STAT-Stationary - CD Marker-- - - - Nos | 6.00 | 18.90 | 0.00 | 18.00 | 133.81 |
| 2 313400 - STAT-Stationary - Binder Clips-- - 25mm - Nos | 5.00 | 32.00 | 0.00 | 18.00 | 188.80 |
| 3 164300 - STAT-Stationary - Binder Clips-- - 20mm - Nos | 5.00 | 38.00 | 0.00 | 18.00 | 224.20 |
| 4 158500 - STAT-Stationary - Punch 16 mm-- - - - Nos | 5.00 | 65.00 | 0.00 | 18.00 | 383.50 |
| 5 895100 - STAT-Stationary - Stapler Big-45-- - - - Nos | 4.00 | 195.00 | 0.00 | 18.00 | 920.40 |
| 6 874600 - STAT-Stationary - Calculator-- - - - Nos | 4.00 | 158.00 | 0.00 | 18.00 | 745.76 |
| 7 934100 - TOOL-Tools - Measurement Tape Steel--Freemans - 15mtrs - Nos | 5.00 | 115.00 | 0.00 | 18.00 | 678.50 |
| 8 383100 - STAT-Stationary - Cello Tapes- one side-- - - - Nos | 10.00 | 52.00 | 0.00 | 18.00 | 613.60 |
| 9 243300 - CONS-Consumables - Plastic Bucket-with mug-White- - - - Nos | 3.00 | 231.00 | 0.00 | 18.00 | 817.74 |
| 10 836600 - STAT-Stationary - Binder Clips -- - 15mm - Nos | 5.00 | 39.00 | 0.00 | 18.00 | 230.10 |

**Total Order Value . . . 4,936.41**

Rupees : Four Thousand Nine Hundred Thirty Six and Paise Fourty One Only.

**PART DELIVERY DETAILS**

| S.no. | Bill no. | Bill Dt. | Amount |
|---|---|---|---|
| 1. | 25870 | 17/9/22 | 3811.87 |
| 2. | 26056 | 24/9/22 | 1,112.54 |
| 3. | | | |
| 4. | | | |
| 5. | | | |

Nomi

Terms and Conditions :-

| | |
|---|---|
| Specification / | As per details given in the quotation. |
| Payment Terms | After Delivery & Production of bill |
| Tax | All taxes included in above price. |
| Delivery Date | Next Working Day. |
| Delivery Location | Nilgiri Heights<br>pocharam<br>Phone. 9849497484 |
| Penality For Delay | Nil |
| Transportation | Transport cost shall be borne by us. |

For *Modi Realty Pocharam LLP*

Authorised Signatory

Venkat 14/09/22

Name : ____________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

# Purchase Order

 13-09-2022 15:51:43 Original / Office Copy / Purchase Div.Copy

| | |
|---|---|
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications.Above order for Site office Sales office purpose. |
| Completion Date | NA |
| Measurment | NA |
| Security | Nil |
| Remarks | Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.' |

For ***Modi Realty Pocharam LLP***

Authorised Signatory

Vamshy 14/09/22

Name : ______

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______

Date : __/__/____

Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | Modi Reality Pocharam LLP | Date: | 13-09-2022 |
| Site & Phase : | NGH | Time: | 15.05 |
| Unit No./Block No. | | | |
| Supplier: | | Req. No. | 182184 |
| Material required before date: | 15.09.22 | ID No. | 79704 |

| S No | Item | Qty required | Qty available at site | Order Qty | Inward No | Inward Date |
|---|---|---|---|---|---|---|
| 1 | STAT3692-Stationary-CD Marker----Nos | 6 | 0 | 6 | | |
| 2 | STAT3134-Stationary-Binder Clips ---25MM-Nos | 30 | 0 | 30 | | |
| 3 | STAT1643-Stationary-Binder Clips ---20MM-Nos | 30 | 0 | 30 | | |
| 4 | STAT1585-Stationary-Punch 16 mm----Nos | 5 | 0 | 5 | | |
| 5 | STAT8951-Stationary-Stapler Big-45----Nos | 4 | 0 | 4 | | |
| 6 | STAT8746-Stationary-Calculator----Nos | 4 | 0 | 4 | | |
| 7 | TOOL9341-Tools-Measurement Tape Steel--Freemans-15mtrs-Nos | 5 | 0 | 5 | | |
| 8 | STAT3831-Stationary-Cello Tapes- one side----Nos | 10 | 0 | 10 | | |
| 9 | CONS2433-Consumables-Plastic Bucket-with mug-White---Nos | 3 | 0 | 3 | | |
| 10 | STAT8366-Stationary-Binder Clips ---15MM-Nos | 30 | 0 | 30 | | |

91925

Remarks: For site office & sales office pursoe .

| | Engineer | Project Manager | Purchase | MD |
|---|---|---|---|---|
| Prepared By: | A.Sravani | | | |
| Approved By: | Vijay Raj | | | |
| Sign & Date: | 13-09-2022 | | | |

APPROVED
14 SEP 2022
P. VENKATESHWARLU
MANAGER PURCHASE

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

**GSTIN/UNI: 36ACQFS2044C1Z7**

Supplier / Customer / Transporter - Copy



**Customer Details**

Modi Realty Pocharam LLP

Nilgiri Heights, Pocharam, 500088

GSTIN : 36ABIFM1836H1Z7

| | |
|---|---|
| DC No. | 22211 |
| DC Date. | 24-09-2022 |
| PO No. | 91925 |
| PO Date. | 13-09-2022 |
| Req ID | 79704 |
| Req Date | 13-09-2022 |
| Loc Req No | 182184 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 158500 - STAT-Stationary - Punch 16 mm-- - - - Nos | 84624910 | 4 |
| 2 | 243300 - CONS-Consumables - Plastic Bucket-with mug-White- - - - Nos | | 3 |
| 3 | | | |
| 4 | | | |
| 5 | | | |
| 6 | | | |
| 7 | | | |
| 8 | | | |
| 9 | | | |
| 10 | | | |
| 11 | | | |
| 12 | | | |
| 13 | | | |
| 14 | | | |
| 15 | | | |
| 16 | | | |
| 17 | | | |
| 18 | | | |
| 19 | | | |
| 20 | | | |
| 21 | | | |
| 22 | | | |
| 23 | | | |
| 24 | | | |
| 25 | | | |
| 26 | | | |
| 27 | | | |
| 28 | | | |
| 29 | | | |
| 30 | | | |

Subject to Hyderabad Jurisdiction

INWARD

Inward No: 11851 Dt: 24/9/22

MRN No: 112115 Dt: 26/9/22

Received By: Bishnu Sign:

NILGIRI HEIGHTS

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP R.R. DIST.

IN WARD No: 83058 Date: 26/9/22 Sign: