PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	27/09/22	Prepared by	Venkatesh	Serial no.	8897
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	NE	Project	NE	HO received date	
PO/WO date	13/09/22	PO/WO No.	91838	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	26054	24/09/22	2720-53	☑ Yes □ No
2.			—	□ Yes □ No
3.			—	□ Yes □ No
4.			—	□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	2720.50
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 112105	Proof of delivery matches MRN: ☑ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2720=00
Amount E – PO / WO value:	2720 =00
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	03/~~09~~ 10 Venk/2022
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Venum			
Sign:		APPROVED			
Date		27 SEP 2022			
Approval limit	Upto 20k	Above 20k P. VENKATESHWARLU MANAGER PURCHASE	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Nilgiri Estates	Invoice No.	26054
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	Invoice Date.	24-09-2022
	PO No.	91838
	PO Date.	13-09-2022
	Req ID	79591
GSTIN : 36AAHFN0766F1ZA PAN AAHFN0766F	Req Date	08-09-2022
	Loc Req No	175526

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	281119	6	21.00	126.00	18	22.68
2	2148 - Carpentry - hardware - Plastic gampa - other -	3926	6	126.00	756.00	18	136.08
3	283000 - CONS-Consumables - Floor cleaner --Lizol	84807900	3	88.20	264.60	18	47.64
4	9570 - Tools - Spade with handle - NA - nos	7301	2	126.00	252.00	18	45.36
5	661500 - CONS-Consumables - Cleaning Cloth-- - - -	630710	10	16.75	167.50	5	8.38
6	818700 - CONS-Consumables - Mopping Sitck-- - - -	96039000	4	126.00	504.00	5	25.20
7	905700 - CONS-Consumables - Coconut Brooms-- -	96032900	6	16.75	100.50	0	0.00
8	659600 - CONS-Consumables - Bombay Brooms Big	96032900	3	88.20	264.60	0	0.00
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14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	2,435.20		285.34
	142.67	142.67	Total Invoice Amount	2,720.53		

Rupees : Two Thousand Seven Hundred Twenty and Paise Fifty Three Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 99524
Date: 24/9/22
Sign:
R.R. DIST.

Purchase Order

 13-09-2022 11:27:37

91838
01.09.22 11:03:47

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Summit Sales LLP	**Doc No**	91838	175526
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	13-09-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	13-09-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	6.00	21.00	0.00	18.00	148.68
2	2148 - Carpentry - hardware - Plastic gampa - other - nos	6.00	126.00	0.00	18.00	892.08
3	283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	3.00	88.20	0.00	18.00	312.23
4	9570 - Tools - Spade with handle - NA - nos	2.00	126.00	0.00	18.00	297.36
5	661500 - CONS-Consumables - Cleaning Cloth-- - - - Nos	10.00	16.75	0.00	5.00	175.88
6	818700 - CONS-Consumables - Mopping Sitck-- - - - Nos	4.00	126.00	0.00	5.00	529.20
7	905700 - CONS-Consumables - Coconut Brooms-- - - - Nos	6.00	16.75	0.00	0.00	100.50
8	659600 - CONS-Consumables - Bombay Brooms Big -- - - - Nos	3.00	88.20	0.00	0.00	264.60
					Total Order Value . . .	**2,720.52**

Rupees : Two Thousand Seven Hundred Twenty and Paise Fifty Two Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil

For ***Nilgiri Estates***
Authorised Signatory

Name : Venu 13/9/22

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Purchase Order

 13-09-2022 11:27:37 Original / Office Copy / Purchase Div.Copy

Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.For mortigage Villas Cleaning purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Nilgiri Estates***

Authorised Signatory

Venu 13/9/22

Name : ______________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

2146 9570

Requisition Form						
Company Name:	NE	Date:	08-09-2022			
Site & Phase :	NE	Time:	5:16			
Supplier:		Req. No.	175526			
Material required before date:	Urgent	ID No.	79591			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CONS4717-Consumables-ACID---1Ltr-Nos	6	0	6		
2	HARD7173-Hardware-Plastic Gampa ---425mm-Nos	6	0	6		
3	CONS2830-Consumables-Lizol 1 liter----Nos	3	0	3		
4	GENE2146-General Items-Spade with handle----Nos	2	0	2		
5	CONS6615-Consumables-Cleaning Cloth----Nos 91838	10	0	10		
6	CONS8187-Consumables-Mopping Sitck----Nos	4	0	4		
7	CONS9057-Consumables-Coconut Brooms----Nos	6	0	6		
8	CONS6596-Consumables-Bombay Brooms Big ----Nos	3	0	3		
Remarks:	For mortigage villas cleaning purpsoe .					
	Engineer	Project M		Purchase		MD
Prepared By:	ANIL.M	G.VIjay raj	Veeru			
Approved By:						
Sign & Date:						

APPROVED
13 SEP 2022
P. VENKATESHWARLU
MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email purchase@modiproperties.com

Supplier / Customer / Transporter Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Nilgiri Estates

Sy No 143/133/134/135/136, Rampally,keesara,Hyderabad

GSTIN : 36AAHFN0766F1ZA

DC No	22209
DC Date	24-09-2022
PO No	91838
PO Date	13-09-2022
Req ID	79591
Req Date	08-09-2022
Loc Req No	175526

	Description of Goods	HSN/SAC	Qty
1	471700 - CONS-Consumables - Acid- - - 1Ltr - Nos	281119	6
2	2148 - Carpentry - hardware - Plastic gampa - other - nos	3926	6
3	283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	84807900	3
4	9570 - Tools - Spade with handle - NA - nos	7301	2
5	661500 - CONS-Consumables - Cleaning Cloth- - - - - Nos	630710	10
6	818700 - CONS-Consumables - Mopping Sitck- - - - - Nos	96039000	4
7	905700 - CONS-Consumables - Coconut Brooms- - - - - Nos	96032900	6
8	659600 - CONS-Consumables - Bombay Brooms Big - - - - - Nos	96032900	3
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 11853	Dt: 24/9/22
MRN No: 112105	Dt:
Received By: Bishnu	Sign:
NILGIRI HEIGHTS	