PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	27/9/22	Prepared by	Kavitha	Serial no.	
Supplier name	Sri Pranav agencies			HO inward no.	
Firm/Company	SSLLP	Project	SHIIP	HO received date	
PO/WO date	9/8/22	PO/WO No.	90851	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1032	13/8/22	66,002/-	☑ Yes □ No
2.	1034	13/8/22	98,999/-	☑ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			165,001/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	9096, 9324	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			165,001/-
Amount E – PO / WO value:			248,999/-
Amount F – Difference (A – E):			83,998/-
Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	03/10/22		
Remarks:	— Part Bill —		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Kavitha				
Sign:	27/9/22				
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

PRANAV AGENCIES # 15, 2-1-150, 1st Floor, H.M.Ishaque Estate, M.G.Road SECUNDERABAD - 500 003. GSTIN/UIN: 36AGKPK7722P1ZQ State Name : Telangana, Code : 36 E-Mail : kalpesh218@gmail.com	Invoice No. e-Way Bill No. **1032**	Dated **13-Aug-2022**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
Buyer **Summit Sales LLP** 5-4-187/3&4, 2nd Floor, M.G.Road, Secunderabad 3 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **90851**	Dated **9-Aug-2022**
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination **Mallapur**
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**CEMENT**		**220 BAGS**	234.38	BAGS	**51,563.60**
	CGST					**7,218.90**
	SGST					**7,218.90**
	ROUND OFF					**0.60**
	Total		**220 BAGS**			**₹ 66,002.00**

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 1999
Date. 16/9/22
Sign.

Amount Chargeable (in words) *E. & O.E*

INR Sixty Six Thousand Two Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
	51,563.60	14%	7,218.90	14%	7,218.90	14,437.80
Total	**51,563.60**		**7,218.90**		**7,218.90**	**14,437.80**

Tax Amount (in words) : **INR Fourteen Thousand Four Hundred Thirty Seven and Eighty paise Only**

SUMMIT SALES LLP * R.R. DIST. *
IN WARD
No: 99259
Date: 26/9/22
Sign:

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for PRANAV AGENCIES

PRANAV AGENCIES

Authorised Signatory

This is a Computer Generated Invoice

Tax Invoice

PRANAV AGENCIES # 15, 2-1-150, 1st Floor, H.M.Ishaque Estate, M.G.Road SECUNDERABAD - 500 003. GSTIN/UIN: 36AGKPK7722P1ZQ State Name : Telangana, Code : 36 E-Mail : kalpesh218@gmail.com	Invoice No. e-Way Bill No. **1034**	Dated **13-Aug-2022**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
Buyer **Summit Sales LLP** 5-4-187/3&4, 2nd Floor, M.G.Road, Secunderabad 3 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **90851**	Dated **9-Aug-2022**
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination **Mallapur**
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**CEMENT**		**300 BAGS**	257.81	BAGS	**77,343.00**
	CGST					**10,828.02**
	SGST					**10,828.02**
	Less : ***ROUND OFF***					**(-)0.04**
	Total		**300 BAGS**			**₹ 98,999.00**

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 1998 Date. 16/9/22 Sign.

Amount Chargeable (in words) *E. & O.E*

INR Ninety Eight Thousand Nine Hundred Ninety Nine Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
	77,343.00	14%	10,828.02	14%	10,828.02	21,656.04
Total	**77,343.00**		**10,828.02**		**10,828.02**	**21,656.04**

Tax Amount (in words) : **INR Twenty One Thousand Six Hundred Fifty Six and Four paise Only**

SUMMIT SALES LLP R.R. DIST. INWARD No. 99290 Date: 20/9/22 Sign:

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for PRANAV AGENCIES

Authorised Signatory

This is a Computer Generated Invoice

PRANAV AGENCIES

Purchase Order

 09-08-2022 1:44:01 PM Or

90851
29.07.22 12:09:36

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
PRANAV AGENCIES	**Doc No**	90851	170080
311 , 3rd Floor Ispat Bhavan, Distillery Road, Ranigunj, Secunderabad - 500003	**Doc Date**	09-08-2022	
	Quote No	NIL	
	Quote Date	09-08-2022	
9989210123	**SupplyType**	Supply	

Kind Attn : Mr. Kalpesh

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST%	Amount
1	921800 - CEME-Cement - PPC-- - 50kg - Bags	500.00	234.38	0.00	28.00	150,000.00
2	183000 - CEME-Cement - OPC-53- - 50kg - Bags	300.00	257.81	0.00	28.00	98,999.81
	Total Order Value . . .					**248,999.81**

Rupees : Two Lakh(s) Fourty Eight Thousand Nine Hundred Ninty Nine and Paise Eighty One Only.

Terms and Conditions :-

Specification / Brand	All items shall be of ___ brand/company
Payment Terms	100% as advance.
Tax	All taxes included in above price.
Delivery Date	All materials must be delivered within 02 days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	5% penalty for delay in delivery beyond due date.
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Rs.2,49,000/- Dt-15/08/22.
Other Terms	Hammali charges for unloading extra @ Rs. 5/- per Bag.Above material for GMR purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Delivery at GMR Mallapur Contact Person Mr Ramprasad-8309938133.

For MDs APPROVAL
☐ High Value/quantity beyond limits.
☑ Po/Req. processed-post approval.
☐ Approval for technical details/clarification.
☐ Replenishing SSLLP stock
☐ Other

APPROVED BY
10 AUG 2022
SOHAM MODI
MANAGING DIRECTOR

For *Summit Sales LLP*
Authorised Signatory
Name : 09/08/22
Contact ...

Accepted the above Terms And Conditions
For *PRANAV AGENCIES*
Name : ______
Date : __/__/____

Requisition Form			
Company Name:	SSLLP		
Site & Phase :	SHLLP	Date:	09.08.2022
Flat/Block no.		Time:	
Supplier:			
Material required before date:		Req. No.	170080
		ID No.	78743

S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CEME9218-Cement-PPC---50kg-Bags	500		500	234/375	
2	CEME1830-Cement-OPC-53--50kg-Bags	300		300	257/812	
3						
4						
5						
6						
7						
8						
9						
10						

PO
90851

Remarks:	For GMR purpose.			
	Engineer	Project Manager	Purchase	MD
Prepared By:	Vanajakshi			
Approved By:	Prabhakar			
Sign & Date:				

APPROVED BY
10 AUG 2022
SOHAM MODI
MANAGING DIRECTOR

APPROVED
09 AUG 2022
MINISH PARIKH
MANAGER PROCUREMENT

Dt: 18/08/2022

① OPC cement => 300 Bag's

Vichile no: TS-08 UJ 4869

INWARD
MODI REALTY MALLAPUR LLP
Ward No 9096 Dt 18/8/22
MRN No ______ Dt ______
Received By Gowan Sign 18/08/22

material recived

Dt: 14/09/2022
Time: 11.43 Am

① PPC Cement = 220 Bags

Vehicle No. AP.29 V.3738

INWARD
MODI REALTY MALLAPUR LLP
Ward No 9324 Dt. 14/9/22
MRN No .... Dt..............
Received By .... Sign..... 14/9/22