

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Modi Realty Mallapur LLP	Date:	1.10.22
Site:	Gulmohar Residency	Prepared by:	Basaveshwari
Report From / To	26.09.22	Approved by:	
Report Date	1.10.22		

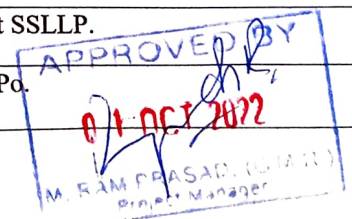
List of requisitions numbers missing in the report*: Req no: 193920,

List of requisitions where PO/WO not prepared 3 working days after requisition:

Req No.	Req Date	serial no of item in Req	Item Description	Reason for not preparing PO/WO
193927	27.09.22	1 to 6	PVC material	Po to be issue.
193769	5.09.22	1	Fire steel door single shutter	Quotes to be receive from procurement.
193772	5.09.22	1 to 5	UPVC windows	Requisition sent to MD approval.
193795	9.09.22	1 to 4	UPVC windows	Comparison sent to MD approval.
193797	9.09.22	1 to 4	UPVC windows	Po to be issue.
193800	12.09.22	1 to 4	UPVC windows	Comparison sent to MD approval.
193801	9.09.22	1 to 5	UPVC windows	Comparison sent to MD approval.
193902	24.09.22	1	MS round pipe B-class	Po to be issue.
193908	24.09.22	1 to 5	Pvc material	Po to be issue.
193910	24.09.22	1 to 10	Cpvc material	Po to be issue.
193913	24.09.22	1 to 10	Panel doors & beading	Po to be issue.
193930	27.09.22	1 to 10	Hardware material	Po to be issue.
193935	27.09.22	1 to 10	Hardware material	Po to be issue.
193936	27.09.22	1 to 4	MS L angle , MS round pipe hardware material	Po to be issue.
193939	27.09.22	1 to 10	Cpvc material	Po to be issue.

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier
193595	6.08.22	1 to 10	Pvc material	Today will be delivered.
193606	8.08.22	1 to 10	Hardware material	Supplier not responding.
193607	8.08.22	1 to 10	Electrical wires	No stock at SSLLP.
193613	9.08.22	8	Vermicompost	Supplier not responding.
193692	19.08.22	1 to 10	Panel doors & beading	No stock at SSLLP.
193788	9.09.22	1,2	118 yellow wire & black wire.	No stock at SSLLP.
193802	9.09.22	1 to 10	Electrical wires	No stock at SSLLP.
193814	10.09.22	9	Hammer drill bit	Not made Po.
193820	10.09.22	9,10	Hammer drill bit	Not made Po.
193834	13.09.22	1,2	Togos tiles	No stock at SSLLP.
193840	14.09.22	2 to 8	Cpvc FAPT, Union, Plain elbow, ball valve	Not made Po.



			cpvc pipe, cpvc solution, Hacksaw blade				
193852	15.09.22	1	MS square pipe	supplier not received Po.			
193885	21.09.22	1,2,3	Electrical wires & isolater	No stock at SSLLP.			
193895	22.09.22	1 to 10	Cpvc material	Tuesday will be delivered.			
193903	24.09.22	1 to 10	Electrical wires	No stock at SSLLP.			
193904	24.09.22	1 to 10	Electrical switches, Sockets & module plates	Today will be delivered.			
193907	24.09.22	1 to 10	PVC material	Tuesday will be delivered.			
193923	27.09.22	1 to 4	Tile grout cement white & silk, sponges, red oxide.	Today will be delivered.			
193926	27.09.22	1 to 10	Pvc material	Wednesday will be delivered.			
193938	27.08.22	1 to 10	Electircal material	Tuesday will be delivered.			
193943	27.09.22	1 to 6	Cpvc material	Wednesday will be delivered.			
193944	27.09.22	1 to 10	Cpvc material	Today will be delivered.			
No of gate passes issued this weak			From No.	9746 To No. 9747			
Delivery van site visit on :		27.09.22, 29.09.22, 1.09.22					
Inward report (MRN/other) & stock report emailed in pdf format to purchase			Yes				
Item not ordered but received : Nill							
Detail of steel & cement stock							
SI NO	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in kgs	
1.	8mm	0.395	4.74	80	379		
2.	10mm	0.617	7.41	90	666		
3.	12mm	0.888	10.6	NILL	NILL		
4.	16mm	1.580	18.9	NILL	NILL		
5.	20mm	2.469	29.6	14	414		
6.	25mm	3.86	46.32	NILL	NILL		
7.	32mm	66.67		NILL	NILL		
8.	Binding wire						
OPC stock	0	OPC last weeks stock	210	PPC/PSC stock	0	PPC/PSC last weeks stock	110
Details		Project Manager		Admin Officer/Manager		Admin Audit	
Sign							
Date							

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajkumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!