PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	01/10/22	Prepared by	Kavitha	Serial no.	**9028**
Supplier name	Sri Laxmi Ganesh Steels & Hardware.			HO inward no.	
Firm/Company	SSLLP	Project	SSLLP-SCN	HO received date	
PO/WO date	09/9/22	PO/WO No.	91659	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	167	17/9/22	12399/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	12399/-
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	112407	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	12399/-
Amount E – PO / WO value:	12399/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	10-10-22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Kavitha				
Sign:	Kavitha				
Date	1/10/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN - 36ARPPK9655D2ZA
VAT TIN - 36513674953

TAX Invoice

Ph : 09542575725

SRI LAXMI GANESH STEELS & HARDWARE

Dealers in : Iron & Steel, Casting, Wire Mesh, Design Articals
6-6-125/A/2, Beside SBH, Kavadiguda, Secunderabad, Telangana - 500080.
Email : srilaxmiganeshsteels@gmail.com Po No 91659

M/s. Summit Sales LLP
M.G. Road
Party's GSTIN 36ACQFS2044C1Z7

Invoice No.: 167
Date : 17/9/22
Transporter :
L.R. No. :

HSN	Description	Qty.	Rate	Amount Rs.	Ps.
	Welding Roads	24 Pak	317/-	7608=	00
	Grinding Wheel	25 Nos	32/-	800=	00
	Machine Blade 14"	12 Nos	175/-	2100=	00
			Total	10508=	00
			SGST @ 9 %	945	72
			CGST @ 9 %	945	72
			IGST @ 18 %		
			Roundup		44
			Grand Total	12399=	00

IN WARD
Inward No: 18709 Dt: 21/9/22
MRN No: 112407 Dt:
Received By: Sign:
SSLLP-SOV

Bank Details :
Sri Laxmi Ganesh Steels & Hardware
C/A : 36998265647
Bank: SBI, Kavadiguda, Sec-bad.
IFSC Code No. : SBIN0020312

Rupees In words :

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 9941
Date: 22/9/22
Sign:

For Sri Laxmi Ganesh Steels & Hardware

Signature

E & O.E
Terms & Conditions
Subject to hyderabad jurisdiction only
Goods once sold will not be taken back or Exchange

Purchase Order

07-09-2022 3:00:21 PM

91659

01.09.22 10:54:25

Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Laxmi Ganesh Steels & Hardware
Shop no. 6-6-125/A/2, Kavadiguda main road, Beside SBH, Secunderabad

GSTIN 36ARPPK9655D2ZA

9246205245/9542575725

Doc No	91659	170159
Doc Date	07-09-2022	
Quote No	Nil	
Quote Date	07-09-2022	
SupplyType	Supply	

Kind Attn : G. Anil

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	704000 - TOOL-Tools - Welding Rod--Mangalam - 12packets - Corton	24.00	317.00	0.00	18.00	8,977.44
2	9533 - Tools - Grinding Wheel - 4 In - nos	25.00	32.00	0.00	18.00	944.00
3	9550 - Tools - Machine Blade - other - nos *14" cutting wheels*	12.00	175.00	0.00	18.00	2,478.00
				Total Order Value . . .		**12,399.44**

Rupees : Twelve Thousand Three Hundred Ninty Nine and Paise Fourty Four Only.

Terms and Conditions :-

Specification /	All items shall be of Banagalam brand/company
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Working Day.
Delivery Location	SSLLP-SOV Cherlapally, Behind Kingston PG Collage, Hyderabad Phone. 9618244433 - Mr. Hemendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	NA
Other Terms	We reserve the right to reject items not conforming to quality and specifications. For Fabrication Work Purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Venu 08/09/22

Accepted the above Terms And Conditions

For ***Sri Laxmi Ganesh Steels & Hardware***

Name : ______

Name : ______

Contact - -

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	07.09.2022
Site & Phase :	SHLLP	Time:	10:00
Supplier	Serene farm	Req.No.	170156
Material required before date:	23.08.2022	ID No.	79486

91659

No	Description	Size	Quantity	Units	Inward No	Date
1	Welding rods		24	nos		
2	Cutting wheels	4''	12	nos		
3	Grinding wheels	4''	2	boxes		
4	SQ Rods	10mm	2	tons		
5	MS Patti	3/4'' 6mm	2	tons		
6	Z Angles		2	tons		
7	L Angles	3/1''x3/4''	50	length		
8	Sq pipe	40mmx40mm	20	length		
9	Round pipe	40mmx2mmth ickness	10	length		
10						