

PURCHASE DIVISION
Advice for approval for credit to supplier

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Date: 28/09/22		Prepared by: Varajathi		Serial no. 8660	
Supplier name: Veerabhadra Enterprises				HO inward no.	
Firm/Company: m/m/kl/4		Project: GUTT		HO received date	
PO/WO date: 25/8/22		PO/WO No.: 91289		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	399	12/09/22	4973/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			4,973/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: 111871	Proof of delivery matches MRN		☒ Yes ☐ No
Amount B – Other Credits : Transportation charges			-
Amount C – Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			4,973/-
Amount E – PO / WO value:			5,1239.20/-
Amount F – Difference (A – E):			266/-
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date		31/10/22	
Remarks: final Bill			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Varajathi				
Sign:	Varaja				
Date	28/09/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Purchase Order

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25-08-2022 15:26:28



91289

17.08.22 12:59:51

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Veerabhadra Enterprises
D.No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003.

GSTIN 36AEMPG9276J1ZV

040 - 66338850

9246269111

Doc No	91289	142159
Doc Date	25-08-2022	
Quote No	Nil	
Quote Date	25-08-2022	
SupplyType	Supply	

Kind Attn : Mr. Venkatesh.

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4026 - Consumables - Dust bin - NA - nos SS Dust bin 8 ltrs with lid	6.00	740.00	0.00	18.00	5,239.20
Total Order Value . . .					5,239.20

Rupees : Five Thousand Two Hundred Thirty Nine and Paise Twenty Only.

Terms and Conditions :-

Specification /	All Items shall be of 1st qlty.
Payment Terms	After Delivery & Production of bill.
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Club house Toilets purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For **Mehta & Modi Realty Kowkur LLP**
Authorised Signatory

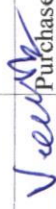
Name :

Name : _____

Accepted the above Terms And Conditions
For **Veerabhadra Enterprises**

Date : __/__/__

Requisition Form											
Company Name:		Mehta & Modi Realty Kowkur LLP		Date:		23-08-2022					
Site & Phase :		GHT		Time:		15:21					
Flat/Block no.				Req. No.		142159					
Supplier:				24-08-2022 ID No.		79109					
Material required before date:				Qty required		Qty available at site		Order Qty		Inward No	
S No		Item								Inward Date	
1		FUNF3394-Furniture & fixtures-SS dust bin with flip lit---8ltrs-Nos		6		0		6			
2											
3											
4											
5											
6											
7											
8											
9											
10											
Remarks:		GHT site clubhouse toilets purpose.									
		Engineer		Project Manager						MD	
Prepared By:		D Devi									
Approved By:		A Suresh									
Sign & Date:				23-08-2022							


APPROVED
25 AUG 2022
P. VENKATESHWARLU
MANAGER PURCHASE