PURCHASE DIVISION

Advice for approval for credit to supplier

E

Date:	29/9/22	Prepared by	Momin	Serial no.	8988
Supplier name	Vivid world			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	23/9/22	PO/WO No.	92365	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2443	23/9/22	2395/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	2395/-
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	112277	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,395/-
Amount E – PO / WO value:	2,395/-
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	03/10/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Momin				
Sign:	Momin				
Date	29/9/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

M/s. VIVID WORLD

R1ZPA Complete Solution for all your cartridge needs
Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868
GSTIN : 36AVTPS1528D1ZB

TAX INVOICE

Invoice No. : 2443			
Invoice Date :23/09/2022			Transport Mode :
Reverse Charge (Y/N) :			Vehicle Number :
State : TELANGANA	Code	36	Date of Supply :
Bill to Party			Ship to Party
Address: M/s . SUMMIT SALES LLP (CHERLAPALLY SITE), 5-4-187/3&4, 2ND FLOOR, SOHAM MANSION, MGRD, SECBAD.			
GST: 36ACQFS2044C1Z7			GSTIN :
State : TELANGANA		Code	State :

Product Description	HSN Code	UOM	Qty.	Rate	Amount	TAXABLE VALUE	CGST RATE	CGST AMT	SGST RATE	SGST AMT	TOTAL
HP 12A LASER TONER REFILLING	3707		06	230.00	1380.00	248.40	9%	124.20	9%	124.20	1628.40
HP 12A LASER TONER DRUM	8443		02	325.00	650.00	117.00	9%	58.50	9%	58.50	767.00
					2030.00	365.40					

RS. TWO THOUSAND THREE HUNDRED NINTY FIVE AND FORTY PAISE ONLY...

(RS.2395.40)

	2395.40
	2030.00
ADD:CGST 9%	182.70
ADD: SGST 9%	182.70
Total Amount After Tax	2395.40

Bank Details

Bank Name	: INDIAN BANk
Branch	: Narayanguda Branch
Bank A/C	: 406746378
Bank IFSC	: IDIB000N015

Certified that the particulars given above are true and correct

For VIVID WORLD

VIVID WORLD Hyd. Narayanguda

Authorized Signatory

Common Seal

SUMMIT SALES LLP R.R. DIST.
IN WARD No. 9971
Date: 29/9/24
Sign:

Purchase Order

 28-09-2022 14:54:11 Origi

92365
16.09.22 3:01:08

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Vivid World 204, Kubera Towers, Narayanaguda, Hyderabad. **GSTIN** 36AVTPS1528D1ZB 6682-3161/ 6682-3171 92462-15868	**Doc No**	92365	170240
	Doc Date	23-09-2022	
	Quote No	Nil	
	Quote Date	23-09-2022	
	SupplyType	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	244200 - COMP-Peripherals - Laser Toner-Refilling-HP - 12A - Nos	6.00	230.00	0.00	18.00	1,628.40
2	992900 - COMP-Peripherals - Laser Toner-Drum-HP - 12A - Nos	2.00	325.00	0.00	18.00	767.00
					Total Order Value . . .	**2,395.40**

Rupees : Two Thousand Three Hundred Ninty Five and Paise Fourty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not conforming to quality and specifications. Above order for Office use Purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For *Summit Sales LLP*

Authorised Signatory

Venny 28/09/22

Name : ______

Accepted the above Terms And Conditions

For *Vivid World*

Name : ______

Date : __/__/____

Requisition Form						
Company Name:	SSLLP					
Site & Phase :	SHLLP	Date:	23.09.2022			
Supplier:		Time:	12:00			
Material required before		Req. No.	170240			
		ID No.	80132			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	COMP2442-Peripherals-Laser Toner-Refilling-HP-12A-Nos	6	0	6		
2	COMP9929-Peripherals-Laser Toner-Drum-HP-12A-Nos 8·	2	0	2		
3						
4						
5						
6						
7	92365					
8						
9						
10						
Remarks:	For Stock repleneshing purpose.					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Mounika					
Approved By:	Prabhakar					
Sign & Date:						

APPROVED
29 SEP 2022
P. VENKATESHWARLU
MANAGER PURCHASE