PURCHASE DIVISION
Advice for approval for credit to supplier

(8)

Date:	03/10/22	Prepared by	Ramya	Serial no.	**8944**
Supplier name	SSLLP			HO inward no.	
Firm/Company	MCS	Project	Ramky Selenium	HO received date	
PO/WO date	09/09/22	PO/WO No.	91757	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	25727	12/09/22	2,214/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	2,214/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:		Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,214/-
Amount E – PO / WO value:	2,214/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	03/10/22
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ramya	Venkat			
Sign:	[signature]	APPROVED 03 OCT 2022 P. VENKATESHWARLU MANAGER PURCHASE			
Date	26/09/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Consultancy Service	Invoice No.	25727
Ramky Selenium, Hyderabad	Invoice Date.	12-09-2022
	PO No.	91757
	PO Date.	09-09-2022
	Req ID	79553
GSTIN : 36 PAN	Req Date	07-09-2022
	Loc Req No	198038

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	437400 - ELSW-Electrical - Isolater-4 Pole- - 40	853650	4	469.00	1,876.00	18	337.68
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

Material Received

IGST	CGST	SGST	Total Taxable Amount	1,876.00	337.68
	168.84	168.84	Total Invoice Amount	2,213.68	

Rupees : Two Thousand Two Hundred Thirteen and Paise Sixty Eight Only.

SUMMIT SALES LLP
IN WARD
No: 98887
Date: 12/9/22
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 12-09-2022 1:52:15 PM

91757
01.09.22 11:03:14

From Company : **Mody Consultancy Services**
5-4-187/3&4, II Floor, M.G.Road, Secunderabad-500003.
G S T No. :

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad **GSTIN** 36ACQFS2044C1Z7 040-66335551 9618244433	**Doc No**	91757	198038
	Doc Date	09-09-2022	
	Quote No	Nil	
	Quote Date	07-09-2022	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	437400 - ELSW-Electrical - Isolater-4 Pole- - 40 amps - Nos	4.00	469.00	0.00	18.00	2,213.68
					Total Order Value . . .	**2,213.68**

Rupees : Two Thousand Two Hundred Thirteen and Paise Sixty Eight Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	Within 30 days of delivery.
Tax	GST included in above price.
Delivery Date	Within 3 days
Delivery Location	Ramky Selenium Ramky Selenium Phone. .
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Order for 4 th floor AC purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. original invoice must be sent to HO office. proof of delivery/DC can be sent by email.

For ***Mody Consultancy Services***
Authorised Signatory

Venumb 13/09/22

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ______________________
Contact - -

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	MCS	Date:	07-09-2022				
Site & Phase :	RAMKY	Time:	12.30:00 Hrs				
Flat/Block no.	Tower B 4th floor						
Supplier:	Urgent	Req. No.	198038				
Material required before		ID No.	79553				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	ELSW4374-Electrical-Isolater-4 Pole--40 amps-Nos	4	-	4			
2							
3							
4							
5	91757						
6							
7							
8							
9							
10							
Remarks:	For 4th floor AC purpose.						

	Engineer	Project Manager	Purchase	MD
Prepared By:	meenakshi			
Approved By:				
Sign & Date:	07-09-2022	APPROVED 12 SEP 2022 P. VENKATESHWARLU MANAGER PURCHASE		APPROVED BY 09 SEP 2022 SOHAM MODI MANAGING DIRECTOR

[redacted]