PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	29/09/22	Prepared by	Prabhakar	Serial no.	**8857**
Supplier name	S.S Baldji Enterprises .			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP .	HO received date	
PO/WO date	1/9/22	PO/WO No.	91506 .	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	49	23/09/22	45,265-00	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	42,197-00
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:		Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	3068-00 .
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	45,265-00
Amount E – PO / WO value:	42,196-80
Amount F – Difference (A – E):	
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	3/10/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:		APPROVED			
Date		29 SEP 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

SRI BALAJI ENTERPRISES

14-1-418, NEAR ROCKET GROUND
NEW AGHAPURA HYDERABAD
500001 T.S
Phone no.: 9030605690
Email: seetaram.joshi@yahoo.com
GSTIN: 36AEIPJ0494H1ZF
State: 36-Telangana

Invoice No. **49**	Date **23-09-2022**
Place of supply **36-Telangana**	PO date **01-09-2022**
PO number **91506**	Vehicle Number **TS12UC8002**

Bill To

SUMMIT SALES LLP

5-4-187/3& 4, 2 nd Floor,
MG Road, Secunderabad - 03

Contact No.: 9502277299

GSTIN Number: 36ACQFS2044C1Z7

State: 36-Telangana

Ship To

SUMMIT HOUSING LLP
Cherlapally Behind Kingston PG College
pin cod -500051 (R.R. DSTI)

#	Item name	HSN/ SAC	Size	Quantity	Unit	Price/ Unit	GST	Amount
1	FLUSH DOOR 30MM (75X26 STD SIZE)	4418	60X24	30	NOS	₹ 1,192.00	₹ 6,436.80 (18%)	₹ 42,196.80
2	CARTAGE			1	-	₹ 2,600.00	₹ 468.00 (18%)	₹ 3,068.00
	Total			**31**			**₹ 6,904.80**	**₹ 45,264.80**

Invoice Amount In Words

Forty Five Thousand Two Hundred Sixty Five Rupees only

Amounts:

Sub Total	₹ 45,264.80
Round off	₹ 0.20
Total	**₹ 45,265.00**
Received	₹ 0.00
Balance	₹ 45,265.00

HSN/ SAC	Taxable amount	CGST		SGST		Total Tax Amount
		Rate	Amount	Rate	Amount	
	₹ 2,600.00	9%	₹ 234.00	9%	₹ 234.00	₹ 468.00
4418	₹ 35,760.00	9%	₹ 3,218.40	9%	₹ 3,218.40	₹ 6,436.80
Total	**₹ 38,360.00**		**₹ 3,452.40**		**₹ 3,452.40**	**₹ 6,904.80**

Terms and conditions:

GOODS ONCE SOLD WILL NOT BE TAKEN BACK
SUBJECT TO HYDERABAD JURI ATTRACT INTEREST AT 24% P.A.SDICTION.
PAYMENT POST DUE DATE WILL

UPI SCAN TO PAY

Company's Bank details:

Bank Name: KOTAK MAHINDRA BANK LIMITED, HYDERABAD - NAMPALLY

Bank Account No.: 4312001151

Bank IFSC code: KKBK0000553

Account Holder Name: KIRAN DEVI JOSHI

For, SRI BALAJI ENTERPRISES

SRI BALAJI ENTERPRISES SBE HYD.

Authorized Signatory

INWARD
Inward No: 1875 Dt: 24/9/22
MRN No: 112137 Dt: 26/9/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP
IN WARD
No: 99558
Date: 26/9/22
Sign:
R.R. DIST.

Purchase Order

    01-09-2022 4:28:42 PM   Ori

91506
01.09.22 10:54:24

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details		
Sri Balaji Enterprises H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001 **GSTIN** 36AEIPJ0494H1ZF 9030605690		
Doc No	91506	170138
Doc Date	01-09-2022	
Quote No	Nil	
Quote Date	25-08-2022	
SupplyType	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	439500 - DOOR-Doors - Flush door -- - 600x1500mmx30mm - Nos	30.00	1,192.00	0.00	18.00	42,196.80
					Total Order Value . . .	**42,196.80**

Rupees : Fourty Two Thousand One Hundred Ninty Six and Paise Eighty Only.

Terms and Conditions :-

For MDs APPROVAL
- ☐ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification
- ☐ Replenishing SSLLP stock
- ☐ Oth...

Specification /	Section size is 4" 2 1/2, Logs
Payment Terms	After delivery
Tax	Included in the above prices
Delivery Date	With in 4-5 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Above order is for Stock replanishing purpose.
Completion Date	Nil
Measurment	Including making charges.
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

APPROVED BY
03 SEP 2022
SOHAM MODI
MANAGING DIRECTOR

For ***Summit Sales LLP***
Authorised Signatory

Vamshi 02/09/22

Name : ____________________

Contact - -

Accepted the above Terms And Conditions
For ***Sri Balaji Enterprises***

Name : ____________________

Date : __/__/____

Requisition Form							
Company Name:	SSLLP						
Site & Phase :	SHLLP	Date:	25.08.2022				
Supplier:		Time:	12:00				
Material required before date:		Req. No.	170138				
S No	Item	ID No.	79221				
		Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	DOOR8448-Doors-Flush door---825Wx2075HMMx32MM-Nos 32x82	20	4	20			
2	DOOR1639-Doors-Panel door-2Panel --675Wx2075HMMx32MM-Nos 26x82	20	8	20			
3	DOOR3315-Doors-Panel door-2Panel --675Wx2025HMMx32MM-Nos 26x80	30	16	30			
4	DOOR3345-Doors-Panel door-2Panel --975Wx2025HMMx32MM-Nos 38x80	10	11	10			
5 91506	DOOR4395-Doors-Flush door ---660x1500MMx30MM-Nos 5x2	30	4	30			
6							
7	91396						
8							
9							
10							
Remarks:	For Stock repleneshing purpose.						
	Engineer						
Prepared By:	N.Vanajakshi	Project Manager		Purchase		MD	
Approved By:	Prabhakar						
Sign & Date:							

APPROVED BY
25 AUG 2022
SOHAM MODI
MANAGING DIRECTOR