

PURCHASE DIVISION
Advice for approval for credit to supplier

①

Date: 29/09/22		Prepared by: Prabhakar		Serial no. 8870	
Supplier name: Benful Landscaping		Project: 882LP		HO inward no.	
Firm/Company: 882LP		PO/WO No. 91832		HO received date	
PO/WO date: 14/09/22		Scan ID.			

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	541	14/09/22	71,283-00	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A - Bills total (Excluding Transport & Hamali Charges): 71,283-00

Proof of delivery by way of ☒ Bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 111782 Proof of delivery matches MRN ☒ Yes ☐ No

Amount B - Other Credits : Transportation charges

Amount C - Other Debits :

Amount D (D=A-B-C) - Amount to be credited to the supplier: 71,283-00

Amount E - PO / WO value: 71,283-00

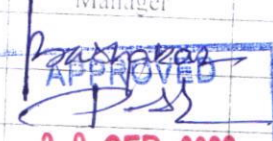
Amount F - Difference (A - E):

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No - wait for balance material ☐ Other

Payment - due date: 31/09/22

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date		20 SEP 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition.
 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc.
 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B.
 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

(ORIGINAL FOR RECIPIENT)

Invoice No.	e-Way Bill No.	Dated
PS/22-23/ 541	131526537869	14-Sep-22
Delivery Note		
Invoice		
Reference No. & Date.	Other References	
	9618244433	
Buyer's Order No.	Dated	
91832	13-Sep-22	
Dispatch Doc No.	Delivery Note Date	
Invoice	14-Sep-22	
Dispatched through	Destination	
Goods Vehicle	Cherlapally	
Bill of Lading/LR-RR No.	Motor Vehicle No.	
	TS09UA8905	

1986
6/9/22
Antij

Indian Rupees Seventy One Thousand Three Hundred Eighty Three Only

Tax Amount (in words) : **Indian Rupees Ten Thousand Eight Hundred Eighty Eight and Ninety Six paise Only**

Authorised Signatory

This is a Computer Generated Invoice

INWARD	
Inward No: 18682	Di: 14/9/20
MRN No: 11782	Di: 16/9/20
Received By:	Sign: 
SUMMIT SALES LLP	



Purchase Order

Page(s) 1 Of 2

13-09-2022 11:54:56 AM



01.09.22 11:03:47

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Praful Sanitary
3-6-138/5, Himayat Nagar, Hyderabad.

GSTIN 36ACWPG864A1ZG 40077300
65526886. 9849624797

Doc No	91832	170174
Doc Date	13-09-2022	
Quote No	NIL	
Quote Date	08-09-2022	
SupplyType	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 656900 - PLUM-Plumbing - PVC-SWR-Double socket Pipe - 75x1200mm - Length	40.00	456.94	62.00	18.00	8,195.68
2 685300 - PLUM-Plumbing - PVC-SWR-Double socket Pipe - 75x600 - Length	30.00	261.75	62.00	18.00	3,521.06
3 184200 - PLUM-Plumbing - PVC-SWR-Door Bend - - 75mmx45° - Nos Bend with door	135.00	170.34	62.00	18.00	10,311.36
4 288500 - PLUM-Plumbing - PVC-SWR-Socket Plug - - 75mm - Nos	30.00	109.11	62.00	18.00	1,467.75
5 996100 - PLUM-Plumbing - PVC-Rigid-Pipe- - 100mm - Length	20.00	4,098.90	62.00	18.00	36,758.94
6 166000 - PLUM-Plumbing - PVC-SWR-Solvent- - 250ml - Nos	36.00	163.00	47.00	18.00	3,669.85
7 892800 - PLUM-Plumbing - PVC-SWR-Reducer Tee- - 100x75mm - Nos	44.00	312.41	62.00	18.00	6,163.72
8 635100 - PLUM-Plumbing - Rigid-Elbow- - 50mm - Nos	50.00	57.75	62.00	18.00	1,294.76
Total Order Value . . .					71,383.11

Rupees : Seventy One Thousand Three Hundred Eighty Three and Paise Eleven Only.

Terms and Conditions :-

Specification /	All items shall be of sudhakar brand/company
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	nil

For **Summit Sales LLP**

Authorised Signatory

Name : _____

Name : _____

Date : ____/____/____

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☒ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification
- ☐ Replenishing SLLP stock
- ☐ Other

APPROVED BY
14 SEP 2022
SOHAM MODI
MANAGING DIRECTOR

Accepted the above Terms And Conditions

For **Praful Sanitary**

Purchase Order

Page(s) 2 Of 2

13-09-2022 11:54:56 AM

Original / Office Copy / Purchase Div.Copy

Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order for Stock replenishing purpose.

Completion Date NA

Measurment Nil

Security Nil

Remarks Original invoice +copy of proof of delivery is required to process invoice for payment .DO NOT send original invoice to site.Original invoice must be

For **Summit Sales LLP**
Authorised Signatory

Name : 

Accepted the above Terms And Conditions
For **Praful Sanitary**

Name : _____

Date : __/__/__