# 9

## PURCHASE DIVISION Advice for approval for credit to supplier

Date:	04/10/22	Prepare	d by	Kavit	tha	Serial no.		
Supplier nam	e Mls. V	ivid	worl			HO inward	d no.	
Firm/Compar	my Modificusing	Project		Ho		HO receive	ed date	
PO/WO date	24/9/22	PO/WO	No.	92536	,	Scan ID.		
Sl no.	Bill no.		Bill			Bill amount		Original attached
1.	2452		27/9	22	65	54.91	_	Yes 🗆 No
2.			12	1		,		□ Yes □ No
3.								□ Yes □ No
4.								
Amount A-Bi	lls total (Excluding Trans	port & Har	nali Charge	s):	1		65	4.9/-
MRN					Proof o	f delivery		□ Yes □ No
nos.:					matches			2 100
Amount B -C	Other Credits: Transportat	ion charges	S					*
Amount C -O	other Debits :							
Amount D (D	=A+B-C) – Amount to be	credited to	the supplie	er:			1.0	
	PO / WO value:							4.91
Amount F – D	Difference (A – E):						65	4.91-
	ved as per PO /WO		Yes 🗆 H	Excess receiv	ved 🗆 Sho	ort received	□ Part r	received
Close PO / Wo	0		Yes o N	No – wait for	r balance	material 🗆 (	Other	
Payment - due	e date		10/10	22				
Remarks:								
Approved b	Purchase Officer	Purc	0.0000000000000000000000000000000000000	MD		Account	ant	Accounts
Name:	Kan Ha	Man	ager					Manager
Sign:	- Julia							
Date	14/10/22							
Approval limit	Upto 20k	Above 20	k	Above 100k		Into 201		
otes: 1. In case	amount to be credited to		1.1	2000 100K		Jpto 20k		Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.

2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

### M/s. VIVID WORLD

### R1ZPA Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda, Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

GSTIN: 36AVTPS1528D1ZB

TAX INVOICE Transport Mode: Invoice No.: 2452 Vehicle Number: Invoice Date: 27/09/2022 Date of Supply: Reverse Charge (Y/N): Code 36 State: TELANGANA Ship to Party Bill to Party GATE PASS NO:6702 Address: M/s. MODI FARM HOUSE, 5-4-187/3&4, 2ND FLOOR, SOHAM MANSION, MGRD, SECBAD. GSTIN: GST: Code State: State: TELANGANA Co de TOTAL Rate Amount TAXABLE **CGST** SGST HŚN Qty. Product Description U VALUE Code M RATE AMT RATE AMT 20.70 9% 20.70 9% HP 12A LASER TONER REFILLING 230.00 230.00 41.40 271.40 3707 01 58.50 9% 29.25 9% 29.25 325.00 383.50 325.00 HP 12A LASER TONER DRUM 8443 01 INWARD Inward No: 547 D1:2891 Dt MRN No: Received By: meno MODIPROPERTIES 99.90 654.90 555.00 555.00 RS. SIX HUNDRED FIFTY FOUR AND NINTY PAISE ONLY... ADD:CGST 9% 49.95 (RS.654.90) ADD: SGST 9% 49.95 Total Amount After Tax 654.90 Certified that the particulars given above are true and correct Bank Details For VIVID-WORLD Bank Name : INDIAN BANK : Narayanguda Branch Branch 406746378 Bank A/C

Common Se

: IDIB000N015

Bank IFSC

Authorized Signatory

#### Purchase Order

D-	~~	101	1	Of	1
ra	ue	151		Oi	

03-10-2022 14:17:38

Div.Copy

From Company:

Modi Housing LLP

5-4-187/3 & 4, IInd Floor, M.G. Road, Secunderabad - 500 C

G S T No.: 36AADCM5906D2ZO

03.10.22 5:34:55

Supplier Details				
Vivid World		Doc No	92536	203122
204, Kubera Towers, Naraya	naguda, Hyderabad.	Doc Date	24-09-202	22
		Quote No	Nil	
GSTIN 36AVTPS1528D1ZB		Quote Date	24-09-202	22
6682-3161/6682-3171	92462-15868	SupplyType	Supply	

#### Kind Attn: Mr. Vishal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 244200 - COMP-Peripherals - Laser Toner-Refilling-HP - 12A - Nos	1.00	230.00	0.00	18.00	271.40
2 992900 - COMP-Peripherals - Laser Toner-Drum-HP - 12A - Nos	1.00	325.00	0.00	18.00	383.50
		Total Or	der Value	e	654.90

#### Terms and Conditions :-

Specification /

As per details given in the quotation

**Payment Terms** 

After Delivery & Production of bill

Tax

All taxes included in above price.

**Delivery Date** 

Same Day

**Delivery Location** 

Head Office

5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003

Phone. 040-66335551

Penality For Delay Nil

Transportation

Included in the above price.

Warranty

Nil

**Advance Paid** 

Nil

Other Terms

We reserve the right items not conforming to quality and specifications. Above order for HO Purpose.

**Completion Date** 

Nil

Measurment

Nil Nil

Security Remarks

Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For Modi Housing LLP

**Authorised Signatory** 

Accepted the above Terms And Conditions

For Vivid World

Name :	Name :	Date :	,	,
		Date:	/	/

Requisition Form						
Company Name:	Modi Farmhouse	Date:	24-09-2022			
Site & Phase:	Head Office	Time:				
Unit No./Block No.						
Supplier:		Req. No.	203122			
Material required before date:		ID No.	80260			
S No	Item	Qty required	Oty available at site	Order Qty Inward No Inward Date	ard No Inwar	ard Date
1	COMP2442-Peripherals-Laser Toner-Refilling-HP-12A-Nos	1	0	-		
2	COMP9929-Peripherals-Laser Toner-Drum-HP-12A-Nos	1	0	-		
4						
5	92536					
9						
7						
∞						
6						
01						
Remarks:	This is for HO					
	Engineer	Project Manager		Purchase	MD	
Prepared By:	Suneel					
Approved By:						
Sign & Date:						