PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	03/10/22	Prepared by	Ramya	Serial no.	**9065**
Supplier name	Elegant Enterprises			HO inward no.	
Firm/Company	MCS	Project	Ramky selenium	HO received date	
PO/WO date	28/09/22	PO/WO No.	92370	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	EE2223-0253	29/09/22	9,381/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	9,381/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.:	Proof of delivery matches MRN: □ Yes ☑ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	9,381/-
Amount E – PO / WO value:	9,381/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	Final 10/10/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ramya	Venu			
Sign:	[signature]				
Date	03/10/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
03 OCT 2022
P. VENKATESHWARLU
MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN: 36AJBPK0412E1ZY	☐ Orignal for Receipient	☑ ~~Duplicate~~ for ~~Supplier~~ / Transporter	☐ Triplicate for Supplier	GST INVOICE CASH ✓ CREDIT

Elegant Enterprises

5-4-187/7/3, Karbala Maidan, Mahatma Gandhi Road, Secunderabad-500003
Phone: 040-66385358, 040-29303040 E-mail address: eleganthyd@hotmail.com

Preventers I Annunciators I Switchgears I Starters I Wires & Cables I Capacitors I Panel & Cable Accessories I Oil Seals
Step Down Transfromers I L.E.D Lights I Earthing Equpiments I Carbon Brushes I PVC Insulation Tapes I Lugs I Spares

Reverse Charge : Nil		Transportation Mode :	Not Applicable
Invoice Number : EE2223-0253		Vehicle/LR Number :	Not Applicable
Invoice Date : 29 September 2022		Date of Supply :	29 September 2022
State : Telangana	State Code : 36	Place of Supply :	Hyderabad

Details of Buyer I Billed to:

Name : M/s Mody Consultancy Services		Delivery Challan No. : Not Applicable	Date : - x -
Address : 5-4-187/3 & 4, 2nd Floor, Soham Mansion, Mahatma Gandhi Road, Secunderabad - 500003		Purchase Order No. : 92370	Date : 28.09.2022
		Delivery Location : Site: Ramky Salenium	
GSTIN :		Term of Payment :	☐ Against Delivery ☐ Against Proforma Invoice ☑ Within 30 days from date of Invoice.
State : Telangana	State Code : 36		

Sl. No.	Description of Goods	HSN/SAC	Quantity	UoM	CGST %	SGST %	IGST %	Rate	Amount
1	Siracco Occaris Ventilation Fan 225mm	8414	3.00	No's	9.00	9.00	0.00	2650.00	7950.00

Material Received.
29/09/22

Total Invoice Amount in Words:
Rupees: Nine Thousand Three Hundred Eighty One Only.

Total Amount Before Tax:	:	7,950.00
Add : C G S T	:	715.50
Add : S G S T	:	715.50
Add : I G S T	:	0.00
R/o + Transportation	:	0.00
Total Amount	:	Rs. 9,381.00

Our Bank Details:

Name of the Bank : HDFC Bank	Account No. : 50200009719725
Branch Address : Paradise, S.D. Road, Sec-Bad-3	IFS Code : HDFC0000042

Receiver's Seal and Signature with Name & Mobile Number	Terms and Conditions :	for Elegant Enterprises
J. Karthik 9908505514	1. Goods once sold will not be taken back of exchanged 2. Interest at 24% P. A. will be charged affter .... Days. 3. Our risk & responsibility cease on the delivery of goods. 4. All disputes are subject to Secunderabad Jurisdiction. 5. We declare that this invoice shows the actual price of the goods described and that all particulars are true & correct.	Authorised Signatory E & O. E

** Guarantee & Warranty Voids if Proper Earth Connection is not given to LED Light Fixtures.
**No Guarantee & Warranty on Breakages & Burnout.

Material Duly Checked By and Delivered to: Mr.
Eway Bill No. Not Applicable Dated: Not Applicable

Head Office : Block - A ' 413 ' Shanti Bagh Apartments, 7 - 1 - 3, Begumpet, Hyderabad - 500016

Purchase Order

 29-09-2022 11:02:58 AM

92370
16.09.22 3:01:08

From Company : **Mody Consultancy Services**
5-4-187/3&4, II Floor, M.G.Road, Secunderabad-500003.
G S T No. :

Supplier Details				
Elegant Enterprises		**Doc No**	92370	198046
5-4-187/7/3,Karbala Maidan, M.G.Road, Secunderbad-500003.		**Doc Date**	28-09-2022	
		Quote No	NIL	
GSTIN 36AJBPK0412E1ZY		**Quote Date**	26-09-2022	
66385358	9985113450/9885073880	**SupplyType**	Supply	

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	739000 - ELEC-Electrical - Exhaust Fan--Siracco - 225X225MM - Nos	3.00	2,650.00	0.00	18.00	9,381.00
					Total Order Value . . .	**9,381.00**

Rupees : Nine Thousand Three Hundred Eighty One Only.

Terms and Conditions :-

Specification /	All items shall be of Havells brand
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Ramky Selenium Ramky Selenium Phone. .
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	1yr
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Ramky selinium 5 th floor purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Mody Consultancy Services***

Authorised Signatory

Name : ________________ Verunth 01/10/22

Contact - -

Accepted the above Terms And Conditions

For ***Elegant Enterprises***

Name : ________________

Date : __/__/____

Requisition Form

Company Name:	MCS		Date:	26-09-022		
Site & Phase :	Ramky selinium		Time:	13:22		
Unit No./Block No.	Tower -B 5th floor					
Supplier:			Req. No.	198046		
Material required before date:	urjent		ID No.	80065		
S No	Item		Qty required	Qty available at site	Order Qty	Inward No
1	ELEC7390-Electrical-Exhaust Fan--Siracco-225X225MM-Nos	92370	3	0	3	
2	TLFL4294-Tiles-Floor Tiles-Vitrified-Nitco-Biblios-600X600MM-sqm		7	0	7	
3						
4						
5						
6						
7						
8						
9						
10						
Remarks:	above order for Ramky selinium 5th floor purpose.					
	Engineer		Project Manager		Purchase	
Prepared By:	Meenakshi. N					
Approved By:						
Sign & Date:	26/09/22					

APPROVED BY
26 SEP 2022
SOHAM MODI
MANAGING DIRECTOR

APPROVED
01 OCT 2022
P. VENKATESHWARLU
MANAGER PURCHASE