PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	6/10/22	Prepared by	Prabhakar	Serial no.	9107
Supplier name	Maha lakshmi traders			HO inward no.	
Firm/Company	SSIIP	Project	SHIIP	HO received date	
PO/WO date	24/8/22	PO/WO No.	91255	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	4117	26/9/22	11,382/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	11,382/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	112178	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	11,382/-
Amount E – PO / WO value:	~~21,239~~ -32,521/-
Amount F – Difference (A – E):	~~9,857~~ -21,139/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	16/10/22
Remarks:	- Final bill -

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:		APPROVED			
Date		6/10/22 06 OCT 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. PRA... MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice *(ORIGINAL FOR RECIPIENT)* e-Invoice

IRN : **988650ddb168ac35ddb8cdd36c9cc65c85f5572ce-69177de928ace5c55b1c7bd**
Ack No. : **112214105137431**
Ack Date : **26-Sep-22**

MAHA LAKSHMI TRADERS Beside Indian Overseas Bank,Main Road, Alwal. Secunderabad - 500010 Ph - 9866920214 , 9177803094 GSTIN/UIN: 36AHEPK7054M1ZZ State Name : Telangana, Code : 36 E-Mail : mahalakshmitradersalwal@gmail.com	Invoice No. e-Way Bill No. **4117**	Dated **26-Sep-22**
	Delivery Note	Mode/Terms of Payment
	Reference No. & Date.	Other References
Consignee (Ship to) **Summit Sales Llp** Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **91255**	Dated **24-Aug-22**
	Dispatch Doc No.	Delivery Note Date
	Dispatched through	Destination
	Bill of Lading/LR-RR No.	Motor Vehicle No. **TS10UB0480**
Buyer (Bill to) **Summit Sales Llp** 5-4-187/3&4,11nd Floor ,Mg Road, Secunderabad -500003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Part No.	Quantity	Rate	per	Disc. %	Amount
1	**Geberit Alpha35 Actuator Plates Bright Chrome**	39229000	115.045.21.3	**7 nos**	2,650.00	nos	48 %	**9,646.00**
	CGST							**868.14**
	SGST							**868.14**
	Less : ***Round Off (+/-)***							**(-)0.28**
	Total			**7 nos**				**₹ 11,382.00**

INWARD
Inward No: 18759 Dt: 26/9/22
MRN No: 112178 Dt: 28/9/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST.
INWARD No: 99644
Date: 28/9/22
Sign:

Amount Chargeable (in words) *E. & O.E*

Indian Rupees Eleven Thousand Three Hundred Eighty Two Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
39229000	9,646.00	9%	868.14	9%	868.14	1,736.28
Total	**9,646.00**		**868.14**		**868.14**	**1,736.28**

Tax Amount (in words) : **Indian Rupees One Thousand Seven Hundred Thirty Six and Twenty Eight paise Only**

Company's Bank Details
A/c Holder's Name: **Maha Lakshmi Traders**
Bank Name : **Union Bank of India**
A/c No. : **560101000033494**
Branch & IFS Code: **Alwal & UBIN0910830**
SWIFT Code :

Company's PAN : **AHEPK7054M**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for MAHA LAKSHMI TRADERS

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 25-08-2022 13:28:16 Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Maha Lakshmi Traders 12/142, Beside India Overseas Bank, Main Road,Alwal	**Doc No**	91255	170111
	Doc Date	24-08-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	24-08-2022	
9866920214	**SupplyType**	Supply	

Kind Attn : Mr.Kailash Choudhary

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	301300 - SACP-Sanitary-CP - Concealed flush tank plate--Gebritte - - - Nos	20.00	2,650.00	48.00	18.00	32,520.80
					Total Order Value . . .	**32,520.80**

Rupees : Thirty Two Thousand Five Hundred Twenty and Paise Eighty Only.

Terms and Conditions :-

Specification /	All items shall be of 'Geberit' brand, Alpha model.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 3 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	10 yrs on flush tank & 25 yrs guarantee on spare parts
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock Replenshing purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	3778	12/9/22	21,139/-
2.			
3.			
4.			
5.			

Mori

For *Summit Sales LLP*

Authorised Signatory

Name : Venu 25/8

Accepted the above Terms And Conditions

For *Maha Lakshmi Traders*

Name : ______________

Date : __/__/____

Estimate

 24-08-2022 15:08:45

91255
17.08.22 12:59:51

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Maha Lakshmi Traders 12/142, Beside India Overseas Bank, Main Road,Alwal	**Doc No**	91255	170111
	Doc Date	24-08-2022	
GSTIN 36ACQFS2044C1Z7	**Quote No**	Nil	
9866920214	**Quote Date**	24-08-2022	
	SupplyType	Supply	

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For MDs APPROVAL
- [x] High Value/quantity beyond limits.
- [ ] Po/Req. processed-post approval.
- [ ] Approval for technical details/clarification.
- [ ] Replenishing SSLLP stock
- [ ] Other

APPROVED BY
24 AUG 2022
SOHAM MODI
MANAGING DIRECTOR

For *Summit Sales LLP*
Authorised Signatory

Name :

Accepted the above Terms And Conditions
For *Maha Lakshmi Traders*

Name : ____________________

Date : __/__/____

Requisition Form							
Company Name:	SSLLP						
Site & Phase :	SHLLP	Date:	20.08.2022				
Supplier:		Time:	12:00				
Material required before date:		Req. No.	170111				
S No	Item	ID No.	79100				
		Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	PLCP7101-Plumbing-CP Short Body----Nos	10	2	10			
2	PLCP9117-Plumbing-CP Shower Arm ----Nos	10	0	10			
3	PLCP9522-Plumbing-CP Pillar Cock----Nos 91253	20	25	20			
4	PLCP3381-Plumbing-CP Wash Basin Waste Coupling ----Nos	20	37	20			
5	PLUM1042-Plumbing-Ball Cock---12MM-Nos 91254	28	24	28			
6	SACP3013-Sanitary-CP-Concealed flush tank plate--Gebritte--Nos 91255	20	4	20			
7							
8							
9							
10							
Remarks:	For Stock repleneshing purpose.						
	Engineer	Project Manager		Purchase		MD	
Prepared By:	N.Vanajakshi						
Approved By:	Prabhakar		Varun				
Sign & Date:			APPROVED 24 MAY 2028 P. VENKATESHWARLU MANAGER PURCHASE		APPROVED BY 22 AUG 2022 SOHAM MODI MANAGING DIRECTOR		