2

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	1/10/22	Prepared by	Manu	Serial no.	9014
Supplier name	SSLLP			HO inward no.	
Firm/Company	MPPL	Project	MPL	HO received date	
PO/WO date	26/9/22	PO/WO No.	92323	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	26081	28/9/22	2,587/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			2,587/-
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.:	111244	Proof of delivery matches MRN	☑ Yes ☐ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			2,587/-
Amount E – PO / WO value:			2,587/-
Amount F – Difference (A – E):			–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received		
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other		
Payment – due date	10/10/22		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manu				
Sign:	Manu	[signature]			
Date	1/10/22	APPROVED 01 OCT 2022 P. VENKATESHWARLU MANAGER PURCHASE			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	26081
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	28-09-2022
	PO No.	92323
	PO Date.	26-09-2022
	Req ID	80057
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Req Date	26-09-2022
	Loc Req No	178772

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	466300 - STAT-Stationary - Paper A4-- - - - Bundles	48025690	10	231.00	2,310.00	12	277.20
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	2,310.00		277.20
	138.60	138.60	Total Invoice Amount	2,587.20		

Rupees : Two Thousand Five Hundred Eighty Seven and Paise Twenty Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 99631 Date: 28/9/22

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 26-09-2022 14:42:15

92323
16.09.22 3:01:07

From Company :	**Modi Properties Pvt.Ltd.** 5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003 G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	92323	178772
	Doc Date	26-09-2022	
GSTIN 36ACQFS2044C1Z7	**Quote No**	Nil	
040-66335551 9618244433	**Quote Date**	26-09-2022	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	466300 - STAT-Stationary - Paper A4-- - - - Bundles	10.00	231.00	0.00	12.00	2,587.20
			Total Order Value . . .			**2,587.20**

Rupees : Two Thousand Five Hundred Eighty Seven and Paise Twenty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site office & Sales works purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'.

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Name : ____________________

Date : __/__/____

Requisition Form							
Company Name:	Modi properties Pvt Ltd	Date:	26-09-2022				
Site & Phase :	May Flower Platinum	Time:					
Unit No./Block No.							
Supplier:		Req. No.	178772				
Material required before date:	29-09-2022	ID No.	80057				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	STAT4663-Stationary-Paper A4----Bundles 92323	10		10			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks:							
	Engineer	Project Manager		Purchase		MD	
Prepared By:	N.Divya						
Approved By:	K.Narender Reddy	26/9/2022		APPROVED 27 SEP 2022 P. VENKATESHWARLU MANAGER PURCHASE			
Sign & Date:							

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,	DC No.	22235
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	DC Date.	28-09-2022
	PO No.	92323
	PO Date.	26-09-2022
	Req ID	80057
GSTIN : 36AABCM4761E1ZM	Req Date	26-09-2022
	Loc Req No	178772

	Description of Goods	HSN/SAC	Qty
1	466300 - STAT-Stationary - Paper A4-- - - - Bundles	48025690	10
2			
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Subject to Hyderabad Jurisdiction

INWARD

Inward No: 20247	Dt: 28/9/22
MRN No: 18244	Dt: 28/9/22
Received By:	Sign:

MODI PROPERTIES PVT. LTD. Sy.No. 82/1

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP
IN WARD
No: 83191
Date: 01/10/22
Sign:
R.R. DIST.