PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	6/10/22	Prepared by	Prabhakar	Serial no.	**9111**
Supplier name	Akshaya Traders			HO inward no.	
Firm/Company	SSUP	Project	SHIP	HO received date	
PO/WO date	22/9/22	PO/WO No.	92180	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2022-23/257	24/9/22	25,016/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	25,016/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 112169	Proof of delivery matches MRN: ☑ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	25,016/-
Amount E – PO / WO value:	25,016/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	16/10/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:		APPROVED			
Date		6/10/22 06 OCT 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

AKSHAYA TRADERS 6-4-392/1, GROUND FLOOR, KRISHNA NAGAR COLONY, BHOLAKPUR MUSHEERABAD, HYDERABAD GSTIN/UIN: 36BFYPA0121A1Z3 State Name : , Code :	Invoice No.: **2022-23/257** Dated: **24-Sep-2022** Delivery Note: Mode/Terms of Payment: Supplier's Ref.: Other Reference(s):
Buyer **SUMMIT SALES LLP** HYD GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No.: **92180 170219** Dated: **22-Sep-2022** Despatch Document No.: Delivery Note Date: Despatched through: Destination: Terms of Delivery:

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**Crapentry Hardwarwe Holdfast**	2105	**100 KGS**	85.00	KGS	**8,500.00**
2	**Bombay Nails 50mm**		**25.0 Nos**	110.00	Nos	**2,750.00**
3	**BOMBAY NAILS**		**25.0 Nos**	110.00	Nos	**2,750.00**
4	**Carpentry Hardware Palstic Gampas**	2148	**60.0 Nos**	120.00	Nos	**7,200.00**
						21,200.00
	Output CGST @ 9%			9	%	**1,908.00**
	Output SGST @ 9%			9	%	**1,908.00**
	Total					**₹ 25,016.00**

Amount Chargeable (in words) E. & O.E

INR Twenty Five Thousand Sixteen Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
2105	8,500.00	9%	765.00	9%	765.00	1,530.00
	5,500.00	9%	495.00	9%	495.00	990.00
2148	7,200.00	9%	648.00	9%	648.00	1,296.00
Total	**21,200.00**		**1,908.00**		**1,908.00**	**3,816.00**

Tax Amount (in words) : **INR Three Thousand Eight Hundred Sixteen Only**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for AKSHAYA TRADERS

AKSHAYA TRADERS HYDERABAD

Authorised Signatory

This is a Computer Generated Invoice

INWARD
Inward No: 18755 Dt: 24/9/22
MRN No: 12169 Dt:
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 99651
Date: 28/9/22
Sign:

Purchase Order

 22-09-2022 12:14:47 PM

92180
16.09.22 3:01:07

py

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Akshaya Traders
6-4-392/1, New Bholakpur, Secunderbad

GSTIN 36BFYPA0121A1Z3
9381004542 9959611144

Doc No	92180	170219
Doc Date	22-09-2022	
Quote No	NIL	
Quote Date	17-09-2022	
SupplyType	Supply	

Kind Attn : A.Chandra Shekhar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	275200 - HARD-Hardware - Hold fast-- - 100mm - Kgs	100.00	85.00	0.00	18.00	10,030.00
2	486100 - HARD-Hardware - Bombay Nails -- - 50mm - Kgs	25.00	110.00	0.00	18.00	3,245.00
3	836800 - HARD-Hardware - Bombay Nails -- - 62.50mm - Kgs	25.00	110.00	0.00	18.00	3,245.00
4	717300 - TOOL-Tools - Plastic Gampa -- - 425mm - Nos	60.00	120.00	0.00	18.00	8,496.00
				Total Order Value . . .		**25,016.00**

Rupees : Twenty Five Thousand Sixteen Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock replanishing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

For *Summit Sales LLP*
Authorised Signatory

Name : ____

Accepted the above Terms And Conditions
For *Akshaya Traders*

Name : ____

Date : __/__/____

Purchase Order

 22-09-2022 12:14:47 PM Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Akshaya Traders	**Doc No**	92180	170219
6-4-392/1, New Bholakpur, Secunderbad	**Doc Date**	22-09-2022	
	Quote No	NIL	
GSTIN 36BFYPA0121A1Z3	**Quote Date**	17-09-2022	
9381004542 9959611144	**SupplyType**	Supply	

Kind Attn : A.Chandra Shekhar

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Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

For ***Summit Sales LLP***

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For ***Akshaya Traders***

Name : ______________

Date : __/__/____

Requisition Form						
Company Name:	SSLLP	Date:	17-09-22			
Site & Phase :	SHLLP	Time:	12:30			
Unit No./Block No.						
Supplier:		Req. No.	170219			
Material required before date:		ID No.	79913			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	HARD2752-Hardware-Hold fast---100MM-Kgs 92180	100	190	100		
2	TOOL7320-Tools-Mesurment Tapes-Steel-Freemans- 5m-Nos	20	2	20		
3	TOOL2657-Tools-Mesurment Tapes -Fibre-Freemans-30m-Nos	5	2	5		
4	TOOL3236-Tools-Mesurment Tapes -Fibre-Freemans-100m-Nos 92182	1	4	1		
5	HARD4861-Hardware-Bombay Nails ---50MM-Kgs	25	11	25		
6	HARD8368-Hardware-Bombay Nails ---62.50MM-Kgs	25	28	25		
7	TOOL7173-Tools-Plastic Gampa ---425MM-Nos	60	32	60		
8						
9						
10						
Remarks:	for stock replanishing purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	P.Ramya					
Approved By:	Prabhakar					
Sign & Date:						

APPROVED BY
19 SEP 2022
SOHAM MODI
MANAGING DIRECTOR