

PURCHASE DIVISION  
Advice for approval for credit to supplier

⑤

9223

Date: 01/10/22		Prepared by: Ranya		Serial no.	
Supplier name: P.B. Shoh & co		Project: Seren farm		HO inward no.	
Firm/Company: SC LLP		PO/WO No: 92046		HO received date	
PO/WO date: 01/10/22		Scan ID:			
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	17611	20/09/22	3,808/-	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount A – Bills total (Excluding Transport & Hamali Charges):					
Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report					
MRN nos.: 112044	Proof of delivery matches MRN			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Amount B – Other Credits : Transportation charges				-	
Amount C – Other Debits :				-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				-	
Amount E – PO / WO value:				3,808/-	
Amount F – Difference (A – E):				3,808/-	
Quantity received as per PO / WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received			
Close PO / WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other			
Payment – due date		10/10/22			
Remarks: final bill					
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Ranya				
Sign:	<i>Ranya</i>				
Date	01/10/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.  
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

8553

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Main body of the document containing several paragraphs of extremely faint, illegible text.

Handwritten text at the bottom right corner, possibly a signature or date.

# P. B. SHAH & CO. (HYD.)

Machinery, Tools, Hardware, Metals & Refractories Manufacturers,  
Stockists & Representatives

5-2-152, RASHTRAPATHI ROAD, SECUNDERABAD - 500 003.

e-mail : pbsahhyd@gmail.com website : www.pbsah.com

M/s. RE SERENE CONSTRUCTIONS LLP.

Bill No. 17611

Date 20/9/22

GSTIN No. 36ACVFS7909P1

D. C. No. \_\_\_\_\_

Order No. 92046

Date 19/9/22

Date \_\_\_\_\_

DESCRIPTION OF GOODS	QTY.	Unit Price	TOTAL	
			Rs.	P.
✓ Lawn Mower blades	2	1700	3400.00	
<div style="border: 1px solid black; padding: 5px; width: fit-content;"> <p style="text-align: center; margin: 0;"><b>INWARD</b></p> <p>Inward No: <u>159</u> Dt: <u>20/9/22</u></p> <p>MRN No: <u>112044</u> Dt: <u>23/09/22</u></p> <p>Received By: <u>Roy</u> Sign: <u>[Signature]</u></p> <p>Serene Construction (Hyd) LLP</p> </div>				
<div style="border: 1px solid black; border-radius: 50%; padding: 10px; width: 100px; height: 100px; display: flex; align-items: center; justify-content: center;"> <p style="text-align: center; margin: 0;"><b>INWARD</b></p> <p>No: <u>99483</u></p> <p>Date: <u>24/9/22</u></p> <p>Sign: _____</p> </div>				
<p>Bank Details :</p> <p><b>BANK OF BARODA,</b></p> <p>Branch : M. G. Road, Secunderabad.</p> <p>Account No. : 05120200000130</p> <p>IFSC Code : BARB0SECUND (Fifth Digit is Zero)</p>				
<p><i>P. Shah</i></p> <p><i>8919278620</i></p>				
<b>TOTAL</b>			3400.00	
CGST @ 6			204.00	
SGST @ 6			204.00	
IGST @				
<b>GRANDTOTAL</b>			3808.00	

Interest at the rate of 21% per annum unless paid within 30 days.  
Our responsibility ceases on the delivery of goods given on railway or transport.  
Subject to Secunderabad Jurisdiction.

E & O. E.

For P. B. SHAH & CO.

*[Signature]*

# P. B. SHAH & CO. (P.T.D.)

Phone: 258130  
Address: ...  
Mumbai

3110 BASTI, PATILWADI, SURVEY NO. 100  
M. S. SHAM Construction (P.T.D.)

3110

3110 BASTI, PATILWADI, SURVEY NO. 100

3110 BASTI, PATILWADI, SURVEY NO. 100

3110 BASTI, PATILWADI, SURVEY NO. 100



3110 BASTI, PATILWADI, SURVEY NO. 100

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P. B. SHAH & CO. (P.T.D.)

# Purchase Order

Page(s) 1 Of 1

19-09-2022 2:21:40 PM



92046

16.09.22 3:00:43

From Company : **Serene Constructions LLP**  
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.  
G S T No. : 36ACVFS7909P1ZV

## Supplier Details

P.B. Shah & Co.  
5-2-152, R.P. Road, Sec-Bad -500 003

**GSTIN** - 2754-2241 / 27538130 2754-2241

<b>Doc No</b>	92046	150653
<b>Doc Date</b>	19-09-2022	
<b>Quote No</b>	Nil	
<b>Quote Date</b>	19-09-2022	
<b>SupplyType</b>	Supply	

**Kind Attn : Mr. Pranav.**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	IGST	Amount
1 310200 - TOOL-Tools - Lawn mover--Protan 2hp - - - Nos 3HP Cutting Blades	2.00	1,700.00	0.00	12.00	3,808.00
<b>Total Order Value . . .</b>					<b>3,808.00</b>

Rupees : Three Thousand Eight Hundred Eight Only.

## Terms and Conditions :-

- Specification /** All items shall be of Protone brand/company
- Payment Terms** After Delivery & Production of bill
- Tax** All taxes included in above price.
- Delivery Date** Next Day.
- Delivery Location** Serene Farms  
Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503  
Phone. ...
- Penalty For Delay** Nil
- Transportation** Transport cost shall be borne by us.
- Warranty** 1 Year
- Advance Paid** Nil
- Other Terms** Payment will be made only after inspection of material.Above material for site use purpose.
- Completion Date** NA
- Measurment** Nil
- Security** Nil
- Remarks** Original Invoice+Copy of proof of delivery is required to process invoice for payment .DO NOT SEND ORIGINAL INVOICE TO SITE.Original invoice must be sent to HO office or purchase site office.proof of delivery/DC can be sent by email.

For **Serene Constructions LLP**

Authorised Signatory

Name : \_\_\_\_\_

Contact : \_\_\_\_\_

*Pranav*  
25/09/22

Name : \_\_\_\_\_

Accepted the above Terms And Conditions

For **P.B. Shah & Co.**

Date : \_\_\_/\_\_\_/\_\_\_

Requisition Form

Company Name: serene constructions llp

Site & Phase : Serene Farms

Supplier:

Material required before asap

S No Item

1 TOOL3102-Tools-Lawn mover--Protan 3HP CUTTING BLADES  
2

92046

S No	Item	QTY required	QTY available at site	Order Qty	Inward No	Inward Date
1	TOOL3102-Tools-Lawn mover--Protan 3HP CUTTING BLADES	2		2		
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Engineer

Prepared By: CH.CHANDRASHEKAR REDDY

Approved By: CH.CHANDRASHEKAR REDDY

Sign & Date:

Date: 15-09-2022

Time: #####

Req. No. 150653

ID No. 79800

QTY required at site

2

QTY available

2

Project Manager

Purchase

MID

**APPROVED**  
**16 SEP 2022**  
**P. VENKATESHWARLU**  
**MANAGER PURCHASE**

P. Biske

44

Drawing

Photos

W. WOODRUFF & SONS  
NEW YORK, N. Y.  
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