

PURCHASE DIVISION
Advice for approval for credit to supplier

(Handwritten mark)

Date:		09/10/22		Prepared by		Prashakar		Serial no.		9170	
Supplier name		Srinath Tube Traders						HO inward no.			
Firm/Company		SLLP		Project		S+LUP		HO received date			
PO/WO date		27/09		PO/WO No.		92311		Scan ID.			
Sl no.	Bill no.			Bill date		Bill amount			Original attached		
1.	378			27/09		28,320-00			☐ Yes ☐ No		
2.									☐ Yes ☐ No		
3.									☐ Yes ☐ No		
4.									☐ Yes ☐ No		
Amount A – Bills total (Excluding Transport & Hamali Charges):										28,320-00	
Proof of delivery by way of ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report											
MRN nos.:	112254					Proof of delivery matches MRN			☒ Yes ☐ No		
Amount B – Other Credits : Transportation charges											
Amount C – Other Debits :											
Amount D (D=A+B-C) – Amount to be credited to the supplier:											
Amount E – PO / WO value:										28,320-00	
Amount F – Difference (A – E):										28,320-00	
Quantity received as per PO / WO				☒ Yes ☐ Excess received ☐ Short received ☐ Part received							
Close PO / WO				☒ Yes ☐ No – wait for balance material ☐ Other							
Payment – due date				17/10							
Remarks:											
Approved by		Purchase Officer		Purchase Manager		M D		Accountant		Accounts Manager	
Name:				<i>(Signature)</i>							
Sign:				<i>(Signature)</i>							
Date											
Approval limit		Upto 20k		Above 20k		Above 100k		Upto 20k		Above 20k	

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



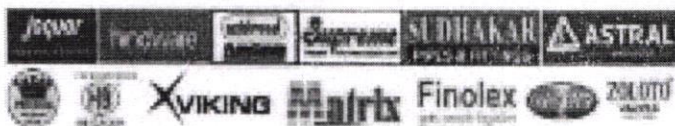
GSTIN: 36ADB PJ8881C1ZJ

Authorized Distributor:



INWARD	
Inward No: 8772	Dt: 27/9/20
MRN No: 112254	Dt: 29/9/20
Received By:	Sign: 
SUMMIT SALES LLP	

Authorised Signatory



5-2-270, PLOT NO. 29, HYDERBASTI,
RANIGUNJ , SECUNDERABAD-3
TELANGANA PIN 500003
Ph.: 04066568587 9246330441
Email : ganeshtubetraders@gmail.com

Purchase Order

Page 1 Of 1

26-09-2022 13:03:55



92311

16.09.22 3:01:07

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Ganesh Tube Traders
5-1-373/11, old Ghasmandi, Ranigunj, Sec- 3.

Doc No	92311	170233
Doc Date	26-09-2022	
Quote No	Nil	
Quote Date	26-09-2022	
SupplyType	Supply	

GSTIN 36ADBPJ8881C1ZJ 66568587/ 66384751
9246330441. 9949248666

Kind Attn : Sandeep Jain

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 474600 - CHEM-Chemical - Araldite-- - 450gms - Nos	40.00	600.00	0.00	18.00	28,320.00
Total Order Value . . .					28,320.00
Rupees : Twenty Eight Thousand Three Hundred Twenty Only.					

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weightment. Above order for Stock Replenishing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For **Summit Sales LLP**

Authorised Signatory

[Handwritten Signature]
28/09/22

Accepted the above Terms And Conditions

For **Ganesh Tube Traders**

Name : _____

Name : _____

Date : __/__/__

Requisition Form											
Company Name: SLLP		Date: 23.09.2022									
Site & Phase : SHLLP		Time: 3:30									
Supplier:		Req. No. 170233									
Material required before		ID No. 80036									
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date					
1	CHEM4746-Chemical-Araldite---450gms-Nos	40	0	40							
2											
3											
4											
5											
6											
7											
8											
9											
10											
Remarks:		For Stock replenishing purpose.									
		Project Manager		Purchase		MD					

APPROVED
27 SEP 2022
P. VENKATESHWARLU
MANAGER PURCHASE

APPROVED BY
24 SEP 2022
SOHAM MODI
MANAGING DIRECTOR