PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	09/10/22	Prepared by	Bassyakar	Serial no.	9168
Supplier name	Shubham Enterprises.			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP.	HO received date	
PO/WO date	23/09/22	PO/WO No.	92236.	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2383	24/09/22	21,830-00	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			21,830-00
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	112173	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			
Amount C –Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			—
Amount E – PO / WO value:			21,830-00
Amount F – Difference (A – E):			21,830-00
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	17/10		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:					
Date		0 8 OCT 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. PRABHAKAR
Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

SUMMIT SALES LLP
R.R. DIST.
IN WARD
No: 99969
Date: 6/10/22
Sign:

INWARD

Inward No: 18757	Dt: 24/9/22
MRN No: 112173	Dt: 28/9/22
Received By:	Sign:

SUMMIT SALES LLP

21,830.00

Indian Rupees Twenty One Thousand Eight Hundred Thirty Only

Despatched Through :

Destination :

SUDHAKAR PIPES AND FITTINGS · Honeywell THE POWER OF CONNECTED · norisys® · AKG · Bharat M.S. Pipes · HAVELLS · MODI'S CASING 'N' CAPPING | CONDUIT PIPES TRUNKINGS | TAPES | FLEX FIT

1.Goods once sold will not be taken back.
2.Interest 24% p.a. will be applicable after due date.
3.Subject to Secunderabad Jurisdiction.
4.Cheque return Charges Rs. 500/-
5.Bank Details : **PUNJAB NATIONAL BANK, Account No. : 3631001600000013**
IFS Code : PUNB0363100

E.&O.E.

For **SHUBHAM ENTERPRISES**

SHUBHAM ENTERPRISES SECBAD

GSTIN : 36AELFS6374J1ZC
PAN No. : AELFS6374J

TAX INVOICE

SHUBHAM ENTERPRISES

Ph : (O) : 66318150
: 66568151
: 66568150

5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.
E-mail : shubhamentp1999@yahoo.co.uk

MSME UAN : TS020055126

Invoice No. : SE/22-23/2383	Date : 24-Sep-22	P.O. No. : 92236 // 170226	Date : 24-Sep-22
Reverse Charge (Y/N) : No		D.C. No. : BY OWN	Date : 24-Sep-22
State : Telangana	State Code : 36	Vehicle No. :	E-Way Bill No. :

Bill to Party : SUMMIT SALES LLP
5-4-187 / 3& 4, II ND FLOOR,
MG ROAD , SECUNDERABAD - 500003
SECUNDERABAD
State: Telangana(36)

GSTIN No.: 36ACQFS2044C1Z7

Ship to Party : SUMMIT SALES LLP
5-4-187 / 3& 4, II ND FLOOR,
MG ROAD , SECUNDERABAD - 500003
SECUNDERABAD
State: Telangana(36)

GSTIN No.: 36ACQFS2044C1Z7

DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1 7/20 SERVICE WIRE	85446090	1,000 METER	18.50	18,500.00
				18,500.00
CGST TAX 9 %				1,665.00
SGST TAX 9%				1,665.00

Purchase Order

 26-09-2022 11:50:25 AM

92236
16.09.22 3:01:07

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Shubham Enterprises	**Doc No**	92236	170226
5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003	**Doc Date**	23-09-2022	
	Quote No	NIL	
GSTIN 36AELFS6374J1ZC 6656-8151..	**Quote Date**	23-09-2022	
040-66318150/23468151 9849153774	**SupplyType**	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	802400 - ELSW-Electrical - Al service wire -4 mm-South Kimg - 90mtrs - Bundles	1,000.00	18.50	0.00	18.00	21,830.00
					Total Order Value . . .	**21,830.00**

Rupees : Twenty One Thousand Eight Hundred Thirty Only.

Terms and Conditions :-

Specification /	All items shall be of sudhakar brand/company
Payment Terms	After Delivery & Production of bill
Tax	GST included in the above prices
Delivery Date	With in 4 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	NIL
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for stock replanish purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Shubham Enterprises***

Name : ____________

Date : __/__/____

Requisition Form						
Company Name:	SSLLP	Date:	23.09.2022			
Site & Phase :	SHLLP	Time:				
Unit No./Block No.						
Supplier:		Req. No.	170226			
Material required before date:		ID No.	79976			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELSW8024-Electrical-Al service wire -4 mm-South Kimg-90mtrs-Bundles	1000		1000		
2						
3						
4						
5	92236					
6						
7						
8						
9						
10						
Remarks:	Stock Repleneshing Purpose.					
	Engineer	Project Manager	APPROVED	Purchase		MD
Prepared By:	P. Ramya		29 SEP 2022			
Approved By:	Prabhakar		P. PRABHAKAR			
Sign & Date:			SR. MANAGER PURCHASE			