PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	9/10/22	Prepared by	Basnakar	Serial no.	9167
Supplier name	S.R. Lights.			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP.	HO received date	
PO/WO date	26/09/22	PO/WO No.	92315	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	3879	01/10/22	31,270-40	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	31,270-00
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 112465	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	—
Amount E – PO / WO value:	31,270-00
Amount F – Difference (A – E):	31,270-00
Quantity received as per PO /WO	—
	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	17/10
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Basnakar			
Sign:					
Date		APPROVED 08 OCT 2022 P. PRABHAKAR Sr. MANAGER PURCHASE			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Retail INVOICE / CASH MEMO / BILL

GST : 36AHMPR9714P1ZB

ORIGINAL

S.R. LIGHTS

846/4-3-2, R.P. ROAD, SECUNDERABAD - 3.
Ph : 040-8886663135, e-mail : srlights@gmail.com

S. No. 3879

Date : 01 10 2022

Purchaser R.C. No. / GST No. 36ACQFS2044C1Z7

M.S. SUMMIT SALES LLP (DOC NO :- 92315)

RR/GR No...Date.....................Goods through............Freight............Weight................

S. No.	PARTICULARS	HSN Code	QTY.	RATE	AMOUNT Rs.	Ps.
1.	Wall light type3	9405	20	675	13,500	00
2.	Grate light type 1	9405	20	650	13,000	00

INWARD
Inward No: 18799 Dt: 01/10/22
MRN No: 112465 Dt: 6/10/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST. IN WARD No: 99970 Date: 6/10/22 Sign:

Rupees in words : Thirty one thousand two hundred seventy Rupees.

Total	26,500	00
CGST 9 %	2,385	00
SGST 9 %	2385	00
IGST %		
Grand Total	31,270	00

Bank Details
YES BANK
A/c No. 041361900000335
IFS Code : YESB0000413 - Secunderabad Branch

Sale Against Central From C / D / H / F

1. Goods once sold will not be taken back.
2. After despatch we are not responsible goods
3. Subject to T.S. Jurisdiction only.
4. Interest will be charged 24% if the payment will not made within 30 days

Deepak

For S.R. Lights

Purchase Order

 26-09-2022 2:34:21 PM

92315
16.09.22 3:01:07

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
S.R.Lights	**Doc No**	92315	170224
846/4-3-2, RP Road, Secunderbad-3	**Doc Date**	26-09-2022	
	Quote No	NIL	
GSTIN 36AHMPR9714P1ZB	**Quote Date**	21-09-2022	
64594769 900008544/9246370769	**SupplyType**	Supply	

Kind Attn : Mr.Seva Ram

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	198800 - ELEL-Electrical - Light above Main Door-Type -3- - - - Nos	20.00	675.00	0.00	18.00	15,930.00
2	427200 - ELGL-Electrical - Gate Light-Type-1 (Square)- - - - Nos	20.00	650.00	0.00	18.00	15,340.00
	Total Order Value . . .					**31,270.00**

Rupees : Thirty One Thousand Two Hundred Seventy Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	1 Year
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for stock replenishing purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice +copy of proof of delivery is required to process invoice for payment .DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office .proof of delivery /DC can be sent by emai

For ***Summit Sales LLP***

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For ***S.R.Lights***

Name :

Date : __/__/____

Requisition Form						
Company Name:	SSLLP	Date:	21.09.2022			
Site & Phase :	SHLLP	Time:				
Unit No./Block No.						
Supplier:		Req. No.	170224			
Material required before date:		ID No.	80029			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELLE6666-Electrical-LED Flood Light -6500K-Wipro-D915065-50W-Nos	8	2	8		
2	ELLE4566-Electrical-LED Street Light -5700K-Wipro-LR06-501-XXX-57-XX-35W-Nos	5	1	5		
3	ELEL1988-Electrical-Light above Main Door-Type -3---Nos 92314	20	5	20		
4	ELGL4272-Electrical-Gate Light-Type-1 (Square)---Nos	20	13	20		
5	ELSW4199-Electrical-MCB---16 amps-Nos 92315	48	90	48		
6	ELSW4375-Electrical-MCB---06 amps-Nos	48	88	48		
7	ELSW5620-Electrical-ACCL- Automatic-2 Pole -L&T -10-30amps-Nos	10	3	10		
8	ELSW1008-Electrical-Module Plate--Wipro NW-2 Module-Nos	60		60		
9	ELSW6992-Electrical-Module Plate--Wipro NW-8 Module-Nos	80	295	80		
10	ELSW6868-Electrical-Switch--Wipro NW-6amps-Nos	1200	2040	1200		
Remarks:	Stock Repleneshing Purpose.					
	Engineer	Project Manager		Purchase		MD
Prepared By:						
Approved By:						
Sign & Date:						

APPROVED BY
24 SEP 2022
SOHAM MODI
MANAGING DIRECTOR