PURCHASE DIVISION
Advice for approval for credit to supplier

2

Date:	4/10/22	Prepared by	Kavitha	Serial no.	9292
Supplier name	Summit sales llp			HO inward no.	
Firm/Company	Dr. NRK	Project	NRK	HO received date	
PO/WO date	28/9/22	PO/WO No.	92355	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	26128	29/9/22	1475/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1475/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 112275	Proof of delivery matches MRN: ☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1475/-
Amount E – PO / WO value:	1475/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	10/10/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Kavitha				
Sign:	4/10/22				
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No. 26128
DR. NRK Biotech Private Limited	Invoice Date. 29-09-2022
Sy No. 230 to243, Plot no. 11, Thurkapally, Shameerpet,	PO No. 92355
	PO Date. 28-09-2022
	Req ID 80128
GSTIN : 36AACCD2775Q1Z3 PAN AACCD2775Q	Req Date 27-09-2022
	Loc Req No 186413

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	451000 - GENE-General Items - GI Buckets-- - - -	732690	10	125.00	1,250.00	18	225.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	1,250.00		225.00
	112.50	112.50	Total Invoice Amount		1,475.00	

Rupees : One Thousand Four Hundred Seventy Five Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 99714 Date: 29/9/22 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 30-09-2022 11:45:21 AM

92355

16.09.22 3:01:08

From Company : **DR.NRK Biotech Private Limited**
Plot no.11,, TSIIC Industrial Development Area, Sno.230 to 243, Tur...
Malkajgiri, Telangana, 500078
G S T No. : 36AACCD2775Q1Z3

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	92355	186413
	Doc Date	28-09-2022	
	Quote No	NIL	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	27-09-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	451000 - GENE-General Items - GI Buckets-- - - - Nos	10.00	125.00	0.00	18.00	1,475.00
					Total Order Value . . .	**1,475.00**

Rupees : One Thousand Four Hundred Seventy Five Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Nextopolis Sy No 230 to 243, plot no 11, turkapally, shamirpet, medchal Phone. .
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***DR.NRK Biotech Private Limited***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Name : ____________________

Date : __/__/____

Requisition Form						
Company Name:	Dr.Nrk BioTech Pvt Ltd	Date:	27.09.2022			
Site & Phase :	Nextopolis	Time:	12:30			
Unit No./Block No.						
Supplier:		Req. No.	186413			
Material required before date:		ID No.	80128			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	GENE4510-General Items-GI Buckets----Nos	10		10		
2						
3	92355					
4						
5						
6						
7						
8						
9						
10						
Remarks:	Towards site use purpose.					
	Engineer	Project Manager		Purchase		MD
Prepared By:	S.Shravya					
Approved By:	C.Balamuralikrishna					
Sign & Date:	27.09.2022	27/9/22				

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
DR. NRK Biotech Private Limited	DC No.	22259
Sy No. 230 to243, Plot no. 11, Thurkapally, Shameerpet,	DC Date.	29-09-2022
	PO No.	92355
	PO Date.	28-09-2022
	Req ID	80128
GSTIN : 36AACCD2775Q1Z3	Req Date	27-09-2022
	Loc Req No	186413

	Description of Goods	HSN/SAC	Qty
1	451000 - GENE-General Items - GI Buckets-- - - - Nos	732690	10
2			
3			
4			
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19			
20			
21			
22	TIME - 17:40		
23	V.No. TS10 UA0143		
24			
25	INWARD		
26	Inward No: 9388 Dt: 29/9/22		
27	GRN No: 112975 Dt: 30/9/22		
28	Received By: Sign:		
29	NIRAJ		
30	DR NRK BIOTECH PVT LTD		

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

SUMMIT SALES LLP
IN WARD
No: 83254
Date: 4/10/22
Sign:
R.R. DIST.