PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	29/09/22	Prepared by	Prabhakar	Serial no.	8861
Supplier name	M.C. Modi Educational Trust.			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP.	HO received date	
PO/WO date	8/7/22	PO/WO No.	89863.	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1005	20/9/22	29,336.30	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	29,336.30
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 109478 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	29,336.30
Amount E – PO / WO value:	29,336.30
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	3/10/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:		APPROVED			
Date		29 SEP 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. PRABHAKAR
Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TRANSIT INVOICE

M/s. MC MODI EDUCATIONAL TRUST # 5-4-187/3 & 4, II Floor, Soham Mansion, M.G. Road, Secunderabad - 500 003. **GSTIN/UIN: 36AAATM5488Q2ZO**	Invoice No. 1005	Date: 20/09/22
	DC No.	DC Date: 22/06/22
	Purchase Order No. 89863	P.O. Date: 08/07/2022
Recipient Name: Sumit Sales LLP		Mobile No:
Recipient Address: Cherlapally.		
GST:	PAN:	Email:

Sl. No.	Description of Goods & Services	HSN Code	GST Rate	Quantity	Rate	Amount
1	Pvc Single Socket pipe. 4"		18%	30	1254.27	19,092.50
2	Pvc Single Socket pipe 3"		18%	30	672.96	10,243.80
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
				Transportation Charges		
				Hamali charges		
				CGST		
				SGST		
				Total		29,336.30

INWARD
Inward No: 18364 Dt: 01/7/22
MRN No: 109478 Dt:
Received By: Sign:
SUMMIT SALES LLP

Amount (in words) Twenty Nine thousand three hundred and thirty Six rupees.

For M/s. MC Modi Educational Trust

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 99575
Date: 26/9/24
Sign:

E. & O.E

Authorised Signatory

Subject to Hyderabad Jurisdiction.

TRANSIT INVOICE

M/s. M.C MODI EDUCATIONAL TRUST #5-4-187/3 & 4, II Floor, Soham Mansion, M.G. Road, Secunderabad - 500 003. GSTIN/UIN: 36AAATM4880Z?O	Invoice No. 1003	Date: 22/07/22	
	DC No	DC Dt: 22/07/22	
	Purchase Order No. 89863	P.O. Date: 08/07/2022	
Recipient Name: Sumit Sales LLC		Mobile No:	
Recipient Address: Cherlapally			
GST:	PAN:	Email:	

Sl. No.	Description of Goods & Services	HSN Code	GST Rate	Quantity	Rate	Amount
1	Pvc Single Socket pipe 4"		18%	20	1354.27	19092.50
2	Pvc Single Socket pipe 3"		18%	30	578.96	10,243.80
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
				Transportation Charges		
				Handling Charges		
				CGST		
				SGST		
				Total		29,336.30

Amount (in words): Twenty nine thousand three hundred and thirty six rupees.

For M/s. M.C Modi Educational Trust

Authorised Signatory

Subject to Hyderabad Jurisdiction.

DELIVERY CHALLAN

M/s. MC MODI EDUCATIONAL TRUST

H.O. # 5-4-187/3 & 4, II Floor, Soham Mansion, M.G. Road, Secunderabad - 500 003.
Tel : 040 - 6633 5551
Site Office: Sy. No. 31 & 32, Muraharipally, Medchal Mandal, Hyderabad - 500 078.

GST : 36AAATM5488Q2ZO

M/s Summit Sales LLP

Site: SSLLP, Cherlapally.

DC No.	: 1005
Date	: 22/06/2022
Vehicle No.	: TS10UA0143
P.O. / W.O. No.	: 89863
P.O. / W.O. Date	: 08/07/2022

Sl. No.	PARTICULARS	Quantity
1	Pvc Single socket pipe 4"x10'	30 Length
2	Pvc Single Socket pipe 3"x10'	30 "
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		

INWARD
Inward No: 18364 Dt: 01/7/22
MRN No: 109478 Dt:
Received By: Sign:
SUMMIT SALES LLP

Received the above materials in good condition.

Received by :	
Date :	
Stamp:	

SUMMIT SALES LLP R.R. DIST. IN WARD No: 83074 Date: 26/9/22 Sign:

For M/s. MC Modi Educational Trust

Authorised Signatory

DELIVERY CHALLAN

M/s. MC MODI EDUCATIONAL TRUST

H.O. # 5-4-187/3 & 4, II Floor, Soham Mansion, M.G. Road, Secunderabad - 500 003.
Tel : 040 - 6633 5551
Site Office: Sy. No. 31 & 32, Muraharipally, Medchal Mandal, Hyderabad - 500 078.

GST : 36AAATM5188Q2Z0

M/s. Summit Sales LLP

Site: SSLLP, Cherlapally.

DC No	1001
Date	22/06/2022
Vehicle No	TS10UA0143
P.O. / W.O. No	82963
P.O. / W.O. Date	09/07/2020

Sl. No.	PARTICULARS	Quantity
1	Pvc Single Socket pipe 4"x10'	30 Length
2	Pvc Single Socket pipe 3"x10'	30 "
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		

INWARD
Bill No. 1556 Dt: 21/7/22
GRN No. 16403
Received by
SUMMIT SALES LLP

Received the above materials in good condition.

Received by:

Date:

Stamp:

For M/s. MC Modi Educational Trust

Authorised Signatory

89863

OUTWARD - GATE PASS

No. 9856

Date:	30/06/2022	Time:	14:40
Company:	Manilal Modi Memorial Hospital		
Project/site:	MCMET		
Destination:	Sumit Sales LLP.		

Outward No.	Vehicle type	Vehicle No	Vehicle driver
06	Ashok leyland	TS10UA0143	Narender/ PN

	Material Description	Quantity	Units	Approx. rate	Amount
1	Pvc S/S pipe 4"	30	NO's		
2.	PVC S/S pipe 3"	30	"		
3					
4					
5					
6.					
7					
8.					
9					
10.					
	Total	60	Nos		

Charges/refund	Purpose for transfer	Other details (to be filled by Admin audit)
☐No charge	☐Return to supplier for exchange	☐Material received by inward no.________ & date ________
☐For refund from supplier	☐Return to supplier for refund	Details of credit note from supplier date _____ & Amount Rs. ______________/-
☐Transfer to other site/project	☐On loan to be returned	Return of material - inward no. ____________ & date ______
☐Transfer to other site/ project MRN 109478 (vpd.)	Cost of material to be collected: ☐Collect 100% cost - new material ☐Collect 60% cost - old material ☐No charges to be collected - value deemed to be nil.	GST bills to be raised ☐ Yes ☐ No GST bill no. ______________, Amount ______________ date ___________
☐Transfer to another phase of firm/company/project	☐No charges to be collected	NA
☐ No charge	☐for repairs & service	☐Material received by inward no. _________ & date_______ __________
☐ Other:	Details:	Details:

Remarks: The above materials sending to SSLLP as per MD sir instruction.

Gate pass approved by:	Project manager	Admin in-charge	Security	
Sign:	[signature]	Pushpalatha	[signature] 30/6/22.	
Received by other site on:	Inward No.	Admin sign:	Security sign.	
01/7/22	18364		[signature]	
Approved by	Project accountant	Accounts manager	Admin - Audit	MD
Sign:				

Note: 1. In case of long list attach a separate signed list. 2. Approx rate & amount to be filled by site. 3. Original (white copy) to be sent with material to recipient site. Recipient must sign it and send it to Admin audit. 4. Pink copy to be sent to Admin - audit. 5. In units enter nos, kgs, sft, rft, etc. 6. Project manager / Sr. Engg and Admin in-charge from the issuing site must sign the gate pass. 7 Admin-audit to process gate pass, fill required details, make GST bills, etc and send to MD for approval once in a fortnight.

OUTWARD - GATE PASS No.

Date	20/06/2020	Time	10:40
Company	Manipal Hospital		
Project/site	MCHET		
Destination	Sumit Sales LLP		

Outward No.	Vehicle type	Vehicle No	Vehicle driver
06	Ashok leyland	TS10UA0145	Ravinder

	Material Description	Quantity	Units	A prox. rate	Amount
1	PVC s/s pipe 4"	30	No's		
2	PVC s/s pipe 3"	30	"		
3					
4					
5					
6					
7					
8					
9					
10					
Total		60	No's		

Charges/refund	Purpose for transfer	Other details (to be filled by Admin audit)
No charge	☐ Return to supplier for exchange	☐ Material received by inward no. & date
☐ For refund from supplier	☐ Return to supplier for refund	Details of credit note from supplier - date & Amount Rs.
☐ Transfer to other site/project	☐ On loan to be returned	Returned material - inward no. & date
☐ Transfer to other site/project	Cost of material to be collected: ☐ Direct 100% cost - new material ☐ 50% cost - old material ☐ No charges to be collected - value deemed to be nil.	GST bills to be raised ☐ Yes ☐ No GST bill no. Amount date
☐ Transfer to another phase of firm/company/project	☐ No charges to be collected	NA
☐ No charge	☐ For repairs & service	☐ Material received by inward no. & date
☐ Other:	Details:	Details:

Remarks: The above materials sending to SUP as per MD sir instruction.

Gate pass approved by	Project manager	Admin in-charge	Security
Sign			

Received by other site on	Inward No.	Admin sign	Security sign
01/7/2	18264		

Approved by	Project accountant	Accounts manager	Admin - audit	D
Sign				

Note: 1. In case of transfer to other site, the material list & approx rate & amount to be filled in. 2. Original to the site to be sent with material to... 3. Inward site receipt must be signed and returned to Admin audit. 4. Pink copy ... 5. ... 6. ... GST bills etc. and send to MD for approval.

Purchase Order

 12-07-2022 11:48:22 AM

89863
29.06.22 2:18:59

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
MC Modi Educational Trust	**Doc No**	89863	169958
Sy no 31&32, Muraharipally village, Thurkapally, Telangana	**Doc Date**	08-07-2022	
	Quote No	NIL	
GSTIN 36AAATM5488Q2Z0	**Quote Date**	02-07-2022	
040-66335551	**SupplyType**	Supply	

Kind Attn : Madhu

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7270 - Plumbing - PVC - Single Socket Pipe 10ft - 4 In - nos	30.00	1,254.27	57.00	18.00	19,092.50
2	7269 - Plumbing - PVC - Single Socket Pipe 10ft - 3 In - nos	30.00	672.96	57.00	18.00	10,243.80
	Total Order Value . . .					**29,336.30**

Rupees : Twenty Nine Thousand Three Hundred Thirty Six and Paise Thirty Only.

Terms and Conditions :-

Specification /	All items shall be of Sudhkhar brand
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock replenishing purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

For ***Summit Sales LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***MC Modi Educational Trust***

Name : ____________

Name : ____________

Date : __/__/____

Requisition Form						
Company Name:	SSLLP	Date:	02.07.22			
Site & Phase :	SHLLP	Time:	12:00			
Supplier:	MCMET-gate pass no:9856	Req. No.	169958			
Material required before	05.07.2022	ID No.	77686			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	PLUM4891-PVC-SWR-Single Socket Pipe-Sudhakar-100x3000mm-Length 4" - S/S	30		30		
2	PLUM4224-PVC-SWR-Single Socket Pipe-Sudhakar-90mmx3000mm-Length 3" - S/S	30		30		
3						
4						
5						
6						
7						
8	89863					
9						
10						
Remarks:						
	Engineer	Project Manager		Purchase		MD
Prepared By:	N.Vanajakshi					
Approved By:	Minish					
Sign & Date:	2.07.2022					

APPROVED
09 JUN 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE