PURCHASE DIVISION

Advice for approval for credit to supplier

E

Date:	07/10/22	Prepared by	Ramya	Serial no.	9125
Supplier name	SSLLP			HO inward no.	
Firm/Company	SOVLLP	Project	SOV-iii	HO received date	
PO/WO date	29/09/22	PO/WO No.	92440	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	26235	04/10/22	5,324/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			5,324/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	112459	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			5,324/-
Amount E – PO / WO value:			6,926/-
Amount F – Difference (A – E):			1,602/-
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	□ Yes □ No – wait for balance material □ Other		
Payment – due date	10/10/22		
Remarks:	~~Part~~ Bill (part Bill		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ramya				
Sign:	[signature]				
Date	07/10/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	26235
Silver Oak Villas LLP	Invoice Date.	04-10-2022
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	PO No.	92440
	PO Date.	29-09-2022
	Req ID	80076
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Req Date	26-09-2022
	Loc Req No	184662

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	639400 - CONS-Consumables - Toilet	84807900	6	60.00	360.00	18	64.80
2	661500 - CONS-Consumables - Cleaning Cloth-- - - -	630710	12	16.75	201.00	5	10.06
3	283000 - CONS-Consumables - Floor cleaner --Lizol	84807900	6	88.20	529.20	18	95.26
4	974800 - CONS-Consumables - Detergent powder-- -	34022090	3	32.00	96.00	18	17.28
5	471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	281119	6	21.00	126.00	18	22.68
6	649300 - CONS-Consumables - Mopping cloth-- - - -	680510	12	16.75	201.00	5	10.06
7	670300 - CONS-Consumables - Colin 500 ml-- - - -	84807900	6	55.00	330.00	18	59.40
8	767300 - CONS-Consumables - Detergent --Vim - - -	34022090	3	53.00	159.00	18	28.62
9	998900 - CONS-Consumables - Phinyl-- - 1 Ltr - Nos	29331940	6	52.00	312.00	18	56.16
10	663900 - CONS-Consumables - Handwash liquid-- -	34013090	6	88.00	528.00	18	95.04
11	668900 - CONS-Consumables - Wiper-- - - - Nos	15042030	6	52.00	312.00	18	56.16
12	659600 - CONS-Consumables - Bombay Brooms Big	96032900	10	88.20	882.00	0	0.00
13	656400 - CONS-Consumables - Bombay Brooms	96032900	20	10.00	200.00	0	0.00
14	462900 - CONS-Consumables - Cleaning Brush-- - -	96039000	3	50.00	150.00	18	27.00
15	905700 - CONS-Consumables - Coconut Brooms-- -	96032900	20	16.75	335.00	18	60.30

IGST	CGST	SGST				
			Total Taxable Amount	4,721.20		602.82
	301.41	301.41	Total Invoice Amount		5,324.00	

Rupees : Five Thousand Three Hundred Twenty Three and Paise Only.

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST. IN WARD No: 9953 Date: 4/11/22 Sign:

Authorised signatory

Subject to Hyderabad Jurisdiction

 04-10-2022 12:09:55

Purchase Order

92440
16.09.22 3:27:07

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	92440	184662
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	29-09-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	26-09-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	639400 - CONS-Consumables - Toilet cleaner--Harpic - 500ml - Nos	6.00	60.00	0.00	18.00	424.80
2	661500 - CONS-Consumables - Cleaning Cloth-- - - - Nos	12.00	16.75	0.00	5.00	211.05
3	283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	6.00	88.20	0.00	18.00	624.46
4	974800 - CONS-Consumables - Detergent powder-- - 500gms - pkts	3.00	32.00	0.00	18.00	113.28
5	471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	12.00	21.00	0.00	18.00	297.36
6	649300 - CONS-Consumables - Mopping cloth-- - - - Nos	12.00	16.75	0.00	5.00	211.05
7	670300 - CONS-Consumables - Colin 500 ml-- - - - Nos	12.00	55.00	0.00	18.00	778.80
8	767300 - CONS-Consumables - Detergent --Vim - - - Nos	3.00	53.00	0.00	18.00	187.62
9	998900 - CONS-Consumables - Phinyl-- - 1 Ltr - Nos	6.00	52.00	0.00	18.00	368.16
10	663900 - CONS-Consumables - Handwash liquid-- - - - Nos	6.00	88.00	0.00	18.00	623.04
11	722700 - CONS-Consumables - Air Freshner-- - - - Nos	6.00	88.00	0.00	18.00	623.04
12	668900 - CONS-Consumables - Wiper-- - - - Nos	6.00	52.00	0.00	18.00	368.16
13	659600 - CONS-Consumables - Bombay Brooms Big -- - - - Nos	15.00	88.20	0.00	0.00	1,323.00
14	656400 - CONS-Consumables - Bombay Brooms Small-- - - Nos	20.00	10.00	0.00	0.00	200.00
15	462900 - CONS-Consumables - Cleaning Brush-- - - - Nos	3.00	50.00	0.00	18.00	177.00
16	905700 - CONS-Consumables - Coconut Brooms-- - - - Nos	20.00	16.75	0.00	18.00	395.30
				Total Order Value . . .		**6,926.12**

Rupees : Six Thousand Nine Hundred Twenty Six and Paise Twelve Only.

DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	26235	04/10/22	5,324/-
2.			
3.			
4.			

For ***Silver Oak Villas LLP***

Authorised Signatory

04/10/22

Name :

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name :

Date : __/__/____

Purchase Order

 04-10-2022 12:09:55 Original / Office Copy / Purchase Div.Copy

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site offce purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Silver Oak Villas LLP***

Authorised Signatory

Varun 04/10/22

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

...ERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Silver Oak Villas LLP

Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd

GSTIN : 36ADBFS3288A2Z7

DC No.	22357
DC Date.	04-10-2022
PO No.	92440
PO Date.	29-09-2022
Req ID	80076
Req Date	26-09-2022
Loc Req No	184662

	Description of Goods	HSN/SAC	Qty
1	639400 - CONS-Consumables - Toilet cleaner--Harpic - 500ml - Nos	84807900	6
2	661500 - CONS-Consumables - Cleaning Cloth-- - - - Nos	630710	12
3	283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	84807900	6
4	974800 - CONS-Consumables - Detergent powder-- - 500gms - pkts	34022090	3
5	471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	281119	6
6	649300 - CONS-Consumables - Mopping cloth-- - - - Nos	680510	12
7	670300 - CONS-Consumables - Colin 500 ml-- - - - Nos	84807900	6
8	767300 - CONS-Consumables - Detergent --Vim - - - Nos	34022090	3
9	998900 - CONS-Consumables - Phinyl-- - 1 Ltr - Nos	29331940	6
10	663900 - CONS-Consumables - Handwash liquid-- - - - Nos	34013090	6
11	668900 - CONS-Consumables - Wiper-- - - - Nos	15042030	6
12	659600 - CONS-Consumables - Bombay Brooms Big -- - - - Nos	96032900	10
13	656400 - CONS-Consumables - Bombay Brooms Small-- - - - Nos	96032900	20
14	462900 - CONS-Consumables - Cleaning Brush-- - - - Nos	96039000	3
15	905700 - CONS-Consumables - Coconut Brooms-- - - - Nos	96032900	20
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INWARD
Inward No: 2858 Dt: 4/10/22
MRN No: 112459 Dt: 4/10/22
Received By: Sign:
(Silver Oak Villas-Part-III)

SUMMIT SALES LLP R.R. DIST.
INWARD No: 83246 Date: 4/10/22 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction