PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	11/10/22	Prepared by	Ramya	Serial no.	**9228**
Supplier name	SSCCP			HO inward no.	
Firm/Company	SOV CCP	Project	SOV-III	HO received date	
PO/WO date	28/09/22	PO/WO No.	92399	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	26255	07/10/22	6,938/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	6,938/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:		Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	6,938/-
Amount E – PO / WO value:	18,535/-
Amount F – Difference (A – E):	11,597/-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	17/10/22
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ramya				
Sign:	Ramya				
Date	11/10/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice Date.	07-10-2022
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	PO No.	92399
	PO Date.	28-09-2022
	Req ID	80130
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Req Date	27-09-2022
	Loc Req No	184665
	Invoice No.	26255

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	673500 - DOOR-Doors - Internal beading-Salwood- -	84778090	50	117.60	5,880.00	18	1,058.40
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	5,880.00		1,058.40
	529.20	529.20	Total Invoice Amount		6,938.40	

Rupees : Six Thousand Nine Hundred Thirty Eight and Paise Fourty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 100623
Date: 7/10/22
Sign:
R.R. DIST.

Purchase Order

 29-09-2022 11:02:58 AM

92399
16.09.22 3:01:08

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	92399	184665
	Doc Date	28-09-2022	
GSTIN 36ACQFS2044C1Z7	**Quote No**	Nil	
	Quote Date	27-09-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	240300 - DOOR-Doors - Internal beading-Salwood- - 900Lx37.50Wx18.75Hmm - Nos	55.00	50.40	0.00	18.00	3,270.96
2	673500 - DOOR-Doors - Internal beading-Salwood- - 2100Lx37.50Wx18.75Hmm - Nos	110.00	117.60	0.00	18.00	15,264.48
					Total Order Value . . .	**18,535.44**

Rupees : Eighteen Thousand Five Hundred Thirty Five and Paise Fourty Four Only.

Terms and Conditions :-

Specification /	Panel door with mango wood frame sft is Rs. 130+18% GST, Hardware material is Dorset
Payment Terms	After delivery and production of bill
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Nil
Warranty	One year on doors, 5 years on mortise lock, one year on other hardware items.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for villa no 139,140, & 141 internal door fixing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice +copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site.Original invoice must be snet to HO office or purchase site office Proof of delivery /DC can be sent by email.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	26230	04/10/22	11,597
2.			
3.			
4.			

For *Silver Oak Villas LLP*
Authorised Signatory

Veeresh 29/09/22

Name : ______

Contact - -

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ______

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas	Date.	27-09-2022				
Site & Phase :	SOV-III	Time:	3:00				
Unit No./Block No.	For Villa no.139,140 &141						
Supplier:		Req. No.	184665				
Material required before date:	Urgent	ID No.	80130				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	DOOR2403-Doors-Internal beading-Salwood--900Lx37.50Wx18.75Hmm-Nos	55	0	55			
2	DOOR6735-Doors-Internal beading-Salwood--2100Lx37.50Wx18.75Hmm-Nos	110	0	110			
3							
4							
5	92399						
6							
7							
8							
9							
10							
Remarks:	For Villa no.139,140 &141 purpose						
	Engineer	Project Manager		Purchase		MD	
Prepared By:	K.Tulasi Rani						
Approved By:							
Sign & Date:							

APPROVED
29 SEP 2022
P. VENKATESHWARLU
MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / ~~Customer~~ / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	DC No.	22372
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	DC Date.	07-10-2022
	PO No.	92399
	PO Date.	28-09-2022
	Req ID	80130
GSTIN : 36ADBFS3288A2Z7	Req Date	27-09-2022
	Loc Req No	184665

	Description of Goods	HSN/SAC	Qty
1	673500 - DOOR-Doors - Internal beading-Salwood- - 2100Lx37.50Wx18.75Hmm - Nos	84778090	50
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24	INWARD		
25	Inward No: 2856 Dt: 7/10/22		
26	MRN No: 112499 Dt: 7/10/22		
27	Received By: Sign:		
28			
29	(Silver Oak Villas Part-III)		
30			

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 83348
Date: 8/10/22
Sign:
R.R. DIST.