PURCHASE DIVISION

Advice for approval for credit to supplier

| | | | | | |
|---|---|---|---|---|---|
| Date: | 11/10/22 | Prepared by | Sneha | Serial no. | 9208 |
| Supplier name | SVR Telecom Services | | | HO inward no. | |
| Firm/Company | SSLLP | Project | SHLLP | HO received date | |
| PO/WO date | 17/9/22 | PO/WO No. | 92032 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | SI-3591 | 27/9/22 | 99,750/- | □ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 99,750/- |
| Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report | |
| MRN nos.: 112273 | Proof of delivery matches MRN ☑ Yes □ No |
| Amount B – Other Credits : Transportation charges | – |
| Amount C – Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 99,750/- |
| Amount E – PO / WO value: | 99,749.77/- |
| Amount F – Difference (A – E): | – |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Part received |
| Close PO / WO | ☑ Yes □ No – wait for balance material □ Other |
| Payment – due date | 17/10/22 |
| Remarks: | final bill - |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | Sneha | Prabhakar | | | |
| Sign: | [signature] | [signature] | | | |
| Date | 11/10/22 | APPROVED 11 OCT 2022 P. PRABHAKAR Sr. MANAGER PURCHASE | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

92032

TAX-INVOICE

# SVR TELECOM SERVICES

2-1-392/1/3/8, Tilaknagar, Nallakunta, Hyderabad – 500044
Phone No. 9848294384
**GSTN:36ADIPV3204E1ZP**

| | | | |
|---|---|---|---|
| Customer | **Summit Sales LLP** | SALES PERSON | - - |
| Address | 5-4-187/3&4, 2nd Floor, M G Road, Secunderabad | Invoice No | SI-3591 |
| GST NO | **36ACQFS2044C1Z7** | Invoice Date | 27/09/2022 |

| Sl. No | DESCRIPTION OF GOODS | HSN CODE | Rate | Qty. Units | Gross Amount | Amount |
|---|---|---|---|---|---|---|
| 01 | MI CC CAMERA 360 | 85258900 | 3,325.00 | 30 | 2,817.80 | 84,534.00 |

| | | |
|---|---|---|
| Received the goods in good condition. | Total | 84,534.00 |
| | CGST 9% | 7608.00 |
| Signature : | SGST 9% | 7608.00 |
| Designation : | Amount | 99,750.00 |

**Terms & Conditions :**

1. All Disputes are subject to Hyderabad Jurisdiction.
2. Warranty in respected any product shall be of the manufacturer in In accordance with their terms and conditions
3. Goods once sold will not be taken back or exchanged.

For : **SVR TELECOM SERVICE**

SVR TELECOM SERVICES
Shop No.2-1-392/1/3/8, Tilaknagar Road, Nallakunta, Hyderabad - 500 044.

INWARD
Inward No: 18785 Dt: 28/9/22
MRN No: 1/2273 Dt: 29/9/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP
IN WARD
No: 9999
Date: 6/10/22
Sign:
R.R. DIST.

# Purchase Order

 21-09-2022 10:50:37

92032
16.09.22 3:00:43

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

**Supplier Details**

SVR Telecom Services
shop 2-1-392/1/3/8, Thilaknagar Road, Nallakunta, Hyderabad.

**GSTIN** 36AD1PV3204E1ZP
8801121212 8801121212

| | | |
|---|---|---|
| **Doc No** | 92032 | 170198 |
| **Doc Date** | 17-09-2022 | |
| **Quote No** | Nil | |
| **Quote Date** | 02-08-2022 | |
| **SupplyType** | Supply | |

**Kind Attn : V. Raghavendar**

Purchase Order for the Supply of following Items.

| Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|
| 1 699100 - ELEC-Electrical - CCTV Cameras-Wi-Fi-MI - - - Nos *MI* | 30.00 | 2,817.79 | 0.00 | 18.00 | 99,749.77 |
| | | **Total Order Value . . .** | | | **99,749.77** |

Rupees : Ninty Nine Thousand Seven Hundred Fourty Nine and Paise Seventy Seven Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | MI cc camera 360 degree |
| **Payment Terms** | 100% Advance payment |
| **Tax** | GST included in the above prices |
| **Delivery Date** | With in a wek |
| **Delivery Location** | Summit Housing LLP<br>Cherlapally,Behind Kingston PG college, Hyderabad<br>Phone. 9618244433, Hamendra |
| **Penality For Delay** | Nil |
| **Transportation** | Nil |
| **Warranty** | One year |
| **Advance Paid** | Rs. 99,750-00, by cheque......... |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications, damage is in suppliers account above order is for stock replanish purpose |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.' |

For ***Summit Sales LLP***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***SVR Telecom Services***

Name : ______________________

Date : __/__/____

# Estimate/Draft PO

 17-09-2022 15:07:20 O

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

**Supplier Details**

SVR Telecom Services
shop 2-1-392/1/3/8, Thilaknagar Road, Nallakunta, Hyderabad.

**GSTIN** 36AD1PV3204E1ZP
8801121212 8801121212

| | | |
|---|---|---|
| **Doc No** | 92032 | 170198 |
| **Doc Date** | 17-09-2022 | |
| **Quote No** | Nil | |
| **Quote Date** | 02-08-2022 | |
| **SupplyType** | Supply | |

**Kind Attn : V. Raghavendar**

Estimate/Draft PO for the Supply of following Items.

| Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|
| 1 699100 - ELEC-Electrical - CCTV Cameras-Wi-Fi-MI - - - Nos *MI* | 30.00 | 2,817.79 | 0.00 | 18.00 | 99,749.77 |
| | | | | **Total Order Value . . .** | **99,749.77** |

Rupees : Ninty Nine Thousand Seven Hundred Fourty Nine and Paise Seventy Seven Only.

Terms and Conditions :-

| | |
|---|---|
| Specification / | MI cc camera 360 degree |
| Payment Terms | 100% Advance payment |
| **Tax** | GST included in the above prices |
| **Delivery Date** | With in a wek |
| **Delivery Location** | Summit Housing LLP : Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra |
| **Penality For Delay** | Nil |
| **Transportation** | Nil |
| **Warranty** | One year |
| **Advance Paid** | Rs. 99,750-00, by cheque......... |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications, damage is in suppliers account above order is for stock replanish purpose |
| Completion Date | Nil |
| Measurment | Nil |
| Security | Nil |
| **Remarks** | 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.' |

**For MDs APPROVAL**
- ☑ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification
- ☐ Replenishing SSLLP stock
- ☐ Other

APPROVED BY
17 SEP 2022
SOHAM MODI
MANAGING DIRECTOR

For *Summit Sales LLP*
Authorised Signatory

Name :

Accepted the above Terms And Conditions
For *SVR Telecom Services*

Name :

Date : _/_/___

| Requisition Form | | | | | | |
|---|---|---|---|---|---|---|
| Company Name: | SSLLP | Date: | 14.09.2022 | | | |
| Site & Phase : | SHLLP | Time: | 11:00 | | | |
| Unit No./Block No. | | | | | | |
| Supplier: | | Req. No. | 170198 | | | |
| Material required before date: | | ID No. | 79778 | | | |
| S No | Item | Qty required | Qty available at site | Order Qty | Inward No | Inward Date |
| 1 | ELEC6991-Electrical-CCTV Cameras-Wi-Fi-MI--Nos | 30 | 4 | 30 | | |
| 2 | 92032 | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |
| 5 | | | | | | |
| 6 | | | | | | |
| 7 | | | | | | |
| 8 | | | | | | |
| 9 | | | | | | |
| 10 | | | | | | |
| Remarks: | For Stock Repleneshing Purpose. | | | | | |
| | | | | | | |
| | Engineer | Project Manager | | Purchase | | MD |
| Prepared By: | N.Vanajakshi | | | | | |
| Approved By: | Prabhakar | | | | | |
| Sign & Date: | | | | | | |

APPROVED BY
14 SEP 2022
SOHAM MODI
MANAGING DIRECTOR