PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	11/10/22	Prepared by	Sneha	Serial no.	9219
Supplier name	Mc modi Educational trust			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	8/7/22	PO/WO No.	89861	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1008	27/9/22	~~1,95~~ 19,525.66/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	19,525.66/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	109479	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	19,525.66/-
Amount E – PO / WO value:	19,525.66/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	17/10/22
Remarks:	– final bill –

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Sneha	APPROVED Prabhakar			
Sign:	[signature]	[signature]			
Date	11/10/22	11 OCT 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

B. PRABHAKAR
Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

DELIVERY CHALLAN

M/s. MC MODI EDUCATIONAL TRUST

H.O. # 5-4-187/3 & 4, II Floor, Soham Mansion, M.G. Road, Secunderabad - 500 003.
Tel : 040 - 6633 5551
Site Office: Sy. No. 31 & 32, Muraharipally, Medchal Mandal, Hyderabad - 500 078.

GST : 36AAATM5488Q2ZO

M/s Sumit Sales LLP

Site: Chertapally

DC No.	: 1008
Date	: 01/07/2022
Vehicle No.	: TS10UA0143
P.O. / ~~W.O.~~ No.	: 89861
P.O. / W.O. Date	: 08/07/2022

Sl. No.	PARTICULARS	Quantity
1	Pvc Single Socket pipe 4"	06 length
2	Pvc Single Socket pipe 3"	46 "
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		

Received the above materials in good condition.

Received by :

Date :

Stamp:

INWARD
Inward No: 18370 Dt: 2/7/22
MRN No: 109479 Dt:
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST.
INWARD
No: 83151
Date: 28/9/22
Sign:

For M/s. MC Modi Educational Trust

Authorised Signatory

TRANSIT INVOICE

M/s. MC MODI EDUCATIONAL TRUST # 5-4-187/3 & 4, II Floor, Soham Mansion, M.G. Road, Secunderabad - 500 003. **GSTIN/UIN: 36AAATM5488Q2ZO**	Invoice No. 1008 DC No. 1008 Purchase Order No. 89861	Date: 27/09/2022 DC Date: 01/07/2022 P.O. Date: 08/07/2022

Recipient Name: Summit Sales LLP

Mobile No:

Recipient Address: Cherlapally.

GST: 36ACQFS2044C1Z7 PAN: Email:

Sl. No.	Description of Goods & Services	HSN Code	GST Rate	Quantity	Rate	Amount
1	Pvc Single Socket pipe 4"		18%	06	1254.27	3818.50
2	Pvc Single Socket pipe 3"		18%	46	627.96	15707.16
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
					Transportation Charges	
					Hamali charges	
					CGST	
					SGST	
					Total	19525.66

Amount (in words) Nineteen thousand five hundred and twenty five only.

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 99664
Date: 28/9/22
Sign:

INWARD
Inward No: 18370 Dt: 2/7/22
MRN No: 109479 Dt:
Received By: Sign:
SUMMIT SALES LLP

For M/s. MC Modi Educational Trust

Authorised Signatory

E. & O.E

Subject to Hyderabad Jurisdiction.

89861 -

OUTWARD - GATE PASS

No. 9857

Date:	01/07/2022	Time:	16:20		
Company:	Manilal Modi Memorial Hospital				
Project/site:	MCMET				
Destination:	Sumit Sales LLP.				
Outward No.	Vehicle type	Vehicle No	Vehicle driver		
07	Ashok Leyland	TS10UA0143	Narender / P.N		
	Material Description	Quantity	Units	Approx. rate	Amount
1	PVC s/s pipe 4"	06	length		
2.	PVC s/s pipe 3"	46	"		
3					
4					
5					
6.					
7					
8.					
9					
10.					
	Total	52	length		

Charges/refund	Purpose for transfer	Other details (to be filled by Admin audit)
☐No charge	☐Return to supplier for exchange	☐Material received by inward no.________ & date ________
☐For refund from supplier	☐Return to supplier for refund	Details of credit note from supplier date _____ & Amount Rs. ______________/-
☐Transfer to other site/project	☐On loan to be returned	Return of material - inward no. __________ & date ______
☐Transfer to other site/ project ✓ MRN 109479 (upd)	Cost of material to be collected: ✓ ☐Collect 100% cost - new material ☐Collect 60% cost - old material ☐No charges to be collected - value deemed to be nil.	GST bills to be raised ☐ Yes ☐ No GST bill no. ____________, Amount ____________ date ____________
☐Transfer to another phase of firm/company/project	☐No charges to be collected	NA
☐ No charge	☐for repairs & service	☐Material received by inward no. ________ & date ________ ________
☐ Other	Details:	Details:

Remarks: The above materials sending to SSLLP as per MD sir instruction.

Gate pass approved by:	Project manager	Admin in-charge	Security	
Sign:	Sign	Pushpalatha	Sign 01/07/22	
Received by other site on:	Inward No.	Admin sign:	Security sign.	
02/7/22	18370			
Approved by	Project accountant	Accounts manager	Admin - Audit	MD
Sign:				

Note: 1. In case of long list attach a separate signed list. 2. Approx rate & amount to be filled by site. 3. Original (white copy) to be sent with material to recipient site. Recipient must sign it and send it to Admin audit. 4. Pink copy to be sent to Admin - audit. 5. In units enter nos, kgs, sft, rft, etc. 6. Project manager / Sr. Engg and Admin in-charge from the issuing site must sign the gate pass. 7 Admin-audit to process gate pass, fill required details, make GST bills, etc and send to MD for approval once in a fortnight.

Purchase Order

 12-07-2022 11:48:22 AM

89861
29.06.22 2:18:59

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
MC Modi Educational Trust	**Doc No**	89861	169959
Sy no 31&32, Muraharipally village, Thurkapally, Telangana	**Doc Date**	08-07-2022	
	Quote No	NIL	
GSTIN 36AAATM5488Q2Z0	**Quote Date**	02-07-2022	
040-66335551	**SupplyType**	Supply	

Kind Attn : Madhu

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7270 - Plumbing - PVC - Single Socket Pipe 10ft - 4 In - nos	6.00	1,254.27	57.00	18.00	3,818.50
2	7269 - Plumbing - PVC - Single Socket Pipe 10ft - 3 In - nos	46.00	672.96	57.00	18.00	15,707.16
					Total Order Value . . .	**19,525.66**

Rupees : Ninteen Thousand Five Hundred Twenty Five and Paise Sixty Six Only.

Terms and Conditions :-

Specification /	All items shall be of Sudhkhar brand
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock replenishing purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

For ***Summit Sales LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***MC Modi Educational Trust***

Name : ______________________

Name : ______________________

Date : __/__/____

Requisition Form							
Company Name:	SSLLP	Date:	02.07.22				
Site & Phase :	SHLLP	Time:	12:00				
Supplier:	MCMET-gate pass no:9857	Req. No.	169959				
Material required before	05.07.2022	ID No.	77687				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	PLUM4891-PVC-SWR-Single Socket Pipe-Sudhakar-100x3000mm-Length 4" - s/s	6	✓	6			
2	PLUM4224-PVC-SWR-Single Socket Pipe-Sudhakar-90mmx3000mm-Length 3" - s/s	46	✓	46			
3							
4							
5							
6							
7	89861						
8							
9							
10							
Remarks:							
	Engineer	Project Manager		Purchase		MD	
Prepared By:	N.Vanajakshi						
Approved By:	Minish						
Sign & Date:	2.07.2022						

APPROVED
09 JUN 2022
PURCHASE