PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | | | |
|---|---|---|---|---|---|
| Date: | 11/10/22 | Prepared by | Sneha | Serial no. | 9347 |
| Supplier name | Santhosh tarpaulin | | | HO inward no. | |
| Firm/Company | Modi Reality Mallapur LLP | Project | GMR | HO received date | |
| PO/WO date | 21/9/22 | PO/WO No. | 92155 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 249 | 1/10/22 | 22,420/- | □ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 22,420/- |
| Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report | |

| | | | |
|---|---|---|---|
| MRN nos.: | 112489 | Proof of delivery matches MRN | ☑ Yes □ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | – |
| Amount C –Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 22,420/- |
| Amount E – PO / WO value: | 22,184/- |
| Amount F – Difference (A – E): | 236/- |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Part received |
| Close PO / WO | ☑ Yes □ No – wait for balance material □ Other |
| Payment – due date | 17/10/22 |
| Remarks: | - final bill - |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | Sneha | Prabhakar | | | |
| Sign: | | | | | |
| Date | 11/10/22 | 11 OCT 2022 | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

APPROVED
P. PRABHAKAR
Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

## TAX-INVOICE

| | |
|---|---|
| **SANTHOSH TARPAULIN**<br># 2-9-39/7/3, Forzenguda,<br>Suryanagar, Old Alwal,<br>Medchal, Malkajgiri District – 500 010.<br>Telangana State | **GSTIN :36ATWPA1307P1ZC**<br>Email id: santhoshtarp@gmail.com<br>Cell: 9642662732<br>Bank Account : AXIS BANK<br>Acc.No.919020039284737<br>IFSC CODE :UTIB0001378 |
| ToMODI REALLTY MALLAPUR LLP<br>5-4-187/3&3IInd floor MG ROAD<br>SECUNDERABAD 500003<br>**GSTIN No. 36AAEFM1459R1ZP** | Invoice No:**249**<br>Invoice Date: 01/10/2022<br>P.O.No.92155/193000<br>P.O.Date: 20.09.2022 |

| Sl. No. | Descriptions | Code SAC HSN | Qty | Rate | Amount Rs. Ps. |
|---|---|---|---|---|---|
| 1 | LDPE POLITHIN SHIET SIZE 12ft X 15ft | 3920 | 200 KGS | @ 95/- | **19,000.00** |

INWARD
MODI REALTY MALLAPUR LLP
Ward No 9558 Dt. 1/10/22
MRN No 112489 Dt. 7/10/22
Received By. gowam Sign. gowam

**Rupees in words TWENTY TWO THOUSAND FOUR HUNDERD TWENTYonly**

SUMMIT SALES LLP
IN WARD
No: 100040
Date: 8/10/22
Sign:
R.R. DIST.

| | |
|---|---|
| **Total ::** | **19,000.00** |
| **CGST @ 9% ::** | **1,710.00** |
| **SGST @ 9% ::** | **1,710.00** |
| **IGST 18% ::** | |
| **adjust ::** | |
| **Grand Total ::** | **22,420.00** |

Receiver Signature & Seal

**For SANTHOSH TARPAULIN**

**Authorized Signatory**

# Purchase Order

 22-09-2022 11:05:15 AM

92155 Copy

16.09.22 3:01:07

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

**Supplier Details**

Santosh Tarpaulin
2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010

**GSTIN** 36ATWPA1307P1ZC

9642662732

| | | |
|---|---|---|
| **Doc No** | 92155 | 193880 |
| **Doc Date** | 21-09-2022 | |
| **Quote No** | Nil | |
| **Quote Date** | 20-09-2022 | |
| **SupplyType** | Supply | |

**Kind Attn : Santosh Kumar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 449600 - GENE-General Items - LDPE Cover-Black Color- - 3600X4500MM - Kgs | 200.00 | 94.00 | 0.00 | 18.00 | 22,184.00 |
| | | | | | **Total Order Value . . .** | **22,184.00** |

Rupees : Twenty Two Thousand One Hundred Eighty Four Only.

Terms and Conditions :-

| | |
|---|---|
| Specification / | As per details given in the quotation. |
| Payment Terms | After Delivery & Production of bill |
| Tax | All taxes included in above price. |
| Delivery Date | Next Day. |
| Delivery Location | Gulmohar Residency<br>Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge<br>Phone. Contact: Security _______, Admin 9502211011 |
| Penality For Delay | Nil |
| Transportation | Nil |
| Warranty | Nil |
| Advance Paid | Nil |
| Other Terms | We reserve the right to reject items not conforming to quality and specifications.for pheripheral road work purpose. |
| Completion Date | NA |
| Measurment | Nil |
| Security | Nil |
| Remarks | Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email. |

For *Modi Reality Mallapur LLP*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For *Santosh Tarpaulin*

Name : ____________

Date : __/__/____

| | | | | | | |
|---|---|---|---|---|---|---|
| Requisition Form | | | | | | |
| Company Name: | MRMLLP | Date: | 20.09.22 | | | |
| Site & Phase : | GMR | Time: | 5:30 | | | |
| Unit No./Block No. | Pheripheral road | | | | | |
| Supplier: | | Req. No. | 193880 | | | |
| Material required before date: | urgent | ID No. | 79919 | | | |
| S No | Item | Qty required | Qty available at site | Order Qty | Inward No | Inward Date |
| 1 | GENE4496-General Items-LDPE Cover-Black Color--3600X4500MM-Kgs | 200 | 0 | 200 | | |
| 2 | 91959 | | | | | |
| 3 | | | | | | |
| 4 | 92155 | | | | | |
| 5 | | | | | | |
| 6 | | | | | | |
| 7 | | | | | | |
| 8 | | | | | | |
| 9 | | | | | | |
| 10 | | | | | | |
| Remarks: | For Pheripheral road work purpose | | | | | |
| | | | | | | |
| | Engineer | Project Manager | | Purchase | | MD |
| Prepared By: | Sufyan | | | | | |
| Approved By: | | | | | | |
| Sign & Date | | 20 SEP 2022 | | APPROVED 22 SEP 2022 P. PRABHAKAR Sr. MANAGER PURCHASE | | |