

PURCHASE DIVISION
Advice for approval for credit to supplier

(2)

Date: 11/10/22		Prepared by: Suelia		Serial no. 9193	
Supplier name: Santhosh tarpaulin		Project: SHUP		HO inward no.	
Firm/Company: SSUP		PO/WO No. 92424		HO received date	
PO/WO date: 29/9/22		Scan ID.			

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	248	11/10/22	17,166.64/-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 17,166.64/-		
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report		
MRN nos.: 112468	Proof of delivery matches MRN	☒ Yes ☐ No

Amount B – Other Credits : Transportation charges		
Amount C – Other Debits :		
Amount D (D=A+B-C) – Amount to be credited to the supplier:		17,166.64/-
Amount E – PO / WO value:		17,166.64/-
Amount F – Difference (A – E):		

Quantity received as per PO / WO	☒ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☒ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	17/10/22
Remarks: final bill	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Suelia	P. Prabhakar			
Sign:					
Date	11/10/22	11 OCT 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX-INVOICE

SANTHOSH TARPAULIN

2-9-39/7/3, Forzenguda,
Suryanagar, Old Alwal,
Medchal, Malkajgiri District – 500 010.
Telangana State

GSTIN :36ATWPA1307P1ZC

Email id: santhoshtarp@gmail.com

Cell: 9642662732

Bank Account : AXIS BANK

Acc.No.919020039284737

IFSC CODE :UTIB0001378

To SUMMIT SALES LLP
5-4-187/3&3IIInd floor MG ROAD
SECUNDERABAD 500003

GSTIN No. 36ACQFS2044C1Z7

Invoice No:**248**

Invoice Date: 01/10/2022

P.O.No.92424/170244

P.O.Date: 20.09.2022

Sl No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1	COVER BLOCS ALL IN ONE RCC200 nos X 50bags ✓	6810	10000 NOS ✓	@ 0.85/-	8,500.00
2	HDPE TARPAULIN SIZE 18ft X 12ft 20 NOS ✓	3926	4320 SFT ✓	@ 1.40/-	6,048.00

INWARD	
Inward No: 8802	Dt: 3/10/22
MRN No: 12468	Dt: 8/10/22
Received By:	Sign: 
SUMMIT SALES LLP	



Rupees in words
SEVENTEENTHOUSAND ONE HUNDERED
SIXTY SIX AND SIXTY FOUR PAISEONLY

Total :: 14,548.00

CGST @ 9 % 1,309.32

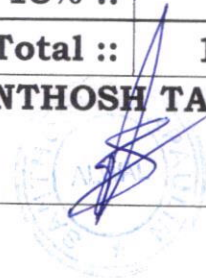
SGST @ 9% 1,309.32

IGST 18% ::

Grand Total :: 17,166.64

Receiver Signature & Seal

For SANTHOSH TARPAULIN



TAX-INVOICE

SANTHOSH TARPAULIN

2-9-39/7/3, Forzenguda,
Suryanagar, Old Alwal,
Medchal, Malkajgiri District – 500 010.
Telangana State

GSTIN :36ATWPA1307P1ZC

Email id: santhoshtarp@gmail.com
Cell: 9642662732
Bank Account : AXIS BANK
Acc.No.919020039284737
IFSC CODE :UTIB0001378

To SUMMIT SALES LLP
5-4-187/3&3IIInd floor MG ROAD
SECUNDERABAD 500003
GSTIN No. 36ACQFS2044C1Z7

Invoice No:**248**
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P.O.No.92424/170244
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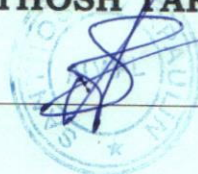
INWARD	
Inward No: 8802	DL: 3/10/22
MRN No: 12468	DL: 6/10/22
Received By:	Sign: 
SUMMIT SALES LLP	



Rupees in words
SEVENTEENTHOUSAND ONE HUNDERED
SIXTY SIX AND SIXTY FOUR PAISEONLY

Total ::	14,548.00
CGST @ 9 %	1,309.32
SGST @ 9%	1,309.32
IGST 18% ::	
Grand Total ::	17,166.64
For SANTHOSH TARPAULIN	

Receiver Signature & Seal



Purchase Order

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29-09-2022 12:57:56



16.09.22 3:01:08

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Santosh Tarpaulin
2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist
-500010

GSTIN 36ATWPA1307P1ZC

9642662732

Doc No	92424	170244
Doc Date	29-09-2022	
Quote No	Nil	
Quote Date	29-09-2022	
SupplyType	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 629900 - GENE-General Items - Plastic Blue Sheet-- - 3600Wx5400Lmm - Sft	4,320.00	1.40	0.00	18.00	7,136.64
2 322400 - BUIL-Building Material - Spacers all in one-RCC-- - - - Nos	10,000.00	0.85	0.00	18.00	10,030.00
Total Order Value . . .					17,166.64
Rupees : Seventeen Thousand One Hundred Sixty Six and Paise Sixty Four Only.					

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock replenishing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Summit Sales LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Santosh Tarpaulin**

Name : _____

Date : __/__/__

Requisition Form									
Company Name:		SSLIP	Date:	28.09.2022					
Site & Phase :		SHLLP	Time:	12:00					
Supplier:			Req. No.	170244					
Material required before date:			ID No.	80667					
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date			
1	BUIL3224-Building Material-Spacers all in one-RCC----Nos	10000	2000	10000					
2	GENE6299-General Items-Plastic Blue Sheet---3600Wx5400LMM-Sft	4320	768	4320					
3									
4									
5									
6									
7									
8									
9									
10									
Remarks:		For Stock replenishing purpose.							
Engineer		Project Manager		Purchase		MD			
Prepared By:		P.sneha							
Approved By:		Prabhakar							
Sign & Date:									

APPROVED BY

20 SEP 2022

SOFAMMODI
MANAGING DIRECTOR