PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	11/10/22	Prepared by	Pinkai	Serial no.	
Supplier name	PRIYANKA PRINTERS			HO inward no.	
Firm/Company	MODI REALTY	Project	Palavancy LLP NGH	HO received date	
PO/WO date		PO/WO No.	92215	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	576	29/8/22	3900/-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.:	112725	Proof of delivery matches MRN	☐ Yes ☐ No
Amount B – Other Credits : Transportation charges			
Amount C – Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			3900/-
Amount E – PO / WO value:			3900/-
Amount F – Difference (A – E):			
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☐ Part received		
Close PO / WO	☐ Yes ☐ No – wait for balance material ☐ Other		
Payment – due date	17/10/22		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Pinkai				
Sign:	[signature]	[signature]			
Date	11/10/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED BY 11 OCT 2022

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE CASH / CREDIT

Cell : 98495 58805
93987 02763

PRIYANKA PRINTERS

★ OFFSET PRINTING ★ SCREEN PRINTING ★ LETTER PADS
★ INVITATIONS ★ VISTING CARDS ★ ID CARDS ★ BROUCHERS ★ PHAMPLATES
★ OFFICE FILES ★ STICKERS ETC.,

9-5-80/2A, Anjaiaha Nagar, Old Bowenpally, Hyderabad - 500 011, Telangana State.
Email : priyankaprinters4@gmail.com

No. 576

Date : 29/08/2022

M/s Modi Realty pocharam LLP
M.G. Road, Secunderabad.

Party GSTIN. 36ABIFM1836H1Z7

Sl No.	PARTICULARS	HSN Code	Qty	Rate	Amount Rs. Ps.
1.	flat files		200	19.50	3,900 = 00

INWARD
Inward No: 413 | Dt: 29/8/22
MRN No: | Dt:
Received By: 8hanibun | Sign:
MODI PROPERTIES

E. & O.E.

Rupees Three thousands nine hundred only.

Bank Details
Bank : Punjab & Sind Bank
A/c : 03191100022739
Branch : Secunderabad Park Lane
IFSC Code : PSIB0000319

CGST	—
SGST	—
TOTAL	3,900 = 00

GSTIN: 36AROPK5593K1Z0
Composite Scheme
Goods once sold Cannot be taken back

Subject to Secunderabad jurisdiction

For PRIYANKA PRINTERS
K.Venu

For *Modi Realty Pocharam LLP*
Authorised Signatory

Name :
Contact --

Name :

Accepted the above Terms And Conditions
For *Priyanka Printers*

Date : __/__/____

Purchase Order

 22-09-2022 15:42:52

92215
16.09.22 3:01:07

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-5(
G S T No. : 36ABIFM1836H1Z7

Supplier Details			
Priyanka Printers	**Doc No**	92215	167255
1-4-5/37/A, Bholakpur, Hyderabad	**Doc Date**	22-09-2022	
	Quote No		
GSTIN -	**Quote Date**	22-09-2022	
9849558805	**SupplyType**	Supply	

Kind Attn : Mr. Venu

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	IGST	Amount
1	464200 - PROM-Promotions - Files-Pre Printed- - 100nos - Per file *Flat Files*	200.00	19.50	0.00	0.00	3,900.00
					Total Order Value . . .	**3,900.00**
	Rupees : Three Thousand Nine Hundred Only.					

Terms and Conditions :-

Specification / Brand	Flat Files
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	29-08-2022
Delivery Location	Nilgiri Heights pocharam Phone. .9849497484
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	NIl
Other Terms	We reserve the right to reject items not conforming to quality and specifications.
Completion Date	29-08-2022
Measurment	Nil
Security	Nil
Remarks	Nil

For *Modi Realty Pocharam LLP*
Authorised Signatory

Name : ______________________

Contact --

Accepted the above Terms And Conditions
For *Priyanka Printers*

Name : ______________________

Date : __/__/____