PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	10/10/22	Prepared by	[illegible signature]	Serial no.	
Supplier name	~~[illegible]~~ Vigneen			HO inward no.	
Firm/Company	Meenal Madi Recent	Project	Kowlarkup	HO received date	
PO/WO date	27/8/22	PO/WO No.	91393	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	208	7/9/22	4895/–	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	112721	Proof of delivery matches MRN	☐ Yes ☐ No

Amount B – Other Credits : Transportation charges	
Amount C – Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4895/–
Amount E – PO / WO value:	4895/–
Amount F – Difference (A – E):	
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☐ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	17/10/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	[illegible signature]				
Sign:	[signature]	[signature]			
Date	20/10/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED BY ... OCT 2022 ...

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Green MEDIA

TAX INVOICE

V GREEN MEDIA Pvt. Ltd.
3-6-530/3, Street No 7, Himayathnagar
Opp. Lane of Minerva, Hyderabad - 500029
CIN: U74300AP2011PTC075248

M/s **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4,II nd Floor,M G Road,Soham Mansion,
Secunderabad.
Phone no

Invoice No.	VGM-2223-208	Date : 07-09-2022	
Your P.O No.	91393	Date : 27-08-2022	
DC No :		Date : 10-08-2022	
Order Confirmed by :			

S. No	Description	HSN/ SAC	Qty	Rate	CGST %	SGST %	IGST %	Amount
1	Advertisement "GHT Ad in Sakshi" Size:3.7x7 cm Publication:Sakshi Date of Pub:27-08-2022	998636	1 NOS	4662.00	2.50	2.50		4662.00

	OUR	CUSTOMER		
GSTIN :	36AADCV9375P1ZC	36ABLFM7631F1Z3	Total Amount	4,662.00
TIN No. :	36641857335		Total CGST Amount	116.55
STC No. :	AADCV9375PSD001		Total SGST Amount	116.55
IT PAN No:	AADCV9375P		Total IGST Amount	
			Grand Total (INR)	**4,895.10**

- Payment should be made by Crossed Demand Draft / Cheque in favour
M/s V GREEN MEDIA PVT. LTD payable at Hyderabad.
- Interest @ 24 % p.a. is charged on unrealised payments.
- Complaints /Clarifications will not be entertained after 7days of delivery.
- Subject to Hyderabad jurisdiction only. - E & O. E.

Amount in Indian Rupees :
FOUR THOUSAND EIGHT HUNDRED AND NINETY FIVE AND PAISE TEN ONLY

Bank Details : HDFC Bank Ltd.
Panjagutta, Hyderabad.
A/c : 50200033057768, IFSC CODE :

For V Green Media Pvt Ltd.

V GREEN MEDIA PVT. LTD. HYDERABAD

Receiver's Signature & Stamp   Prepared by   Checked by   Authorised Signatory

Release Order

91393
17.08.22 12:59:52

From Company : **Mehta & Modi Realty Kowkur LLP**
[illegible]

Supplier Details

V Green Media Pvt Ltd.
[illegible], 1st floor, street no.3, (opp. lane of Minerva coffee shop) [illegible], Hyderabad.

GSTIN [illegible]
PAN [illegible]

Our No	91191	167333
Our Date	27.08.2022	
Quote No		
Quote Date	27.08.2022	
SupplyType	Supply	

Kind Attn : Accounts Department

Release Order for the supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	998400 - PROM Promotions - Design Charges - Classified Display ad Single Color - - - Nos OTT ad in Sakshi Hyd on 27.08.2022	1.00	4,662.00	0.00	5.00	4,895.10
	Total Order Value : : :					**4,895.10**

Rupees : Four Thousand Eight Hundred Ninty Five and Paise Ten Only.

Terms and Conditions :-

Specification / Brand	OTT ad in Sakshi Hyd on 27.08.2022
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	27.08.2022
Delivery Location	Greenwood Heights Sy no. 180, Kowkur. Phone. 040 66338881
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.
Completion Date	27.08.2022
Measurment	NA
Security	
Remarks	Nil

For ***Mehta & Modi Realty Kowkur LLP***
Authorised Signatory

Name : ____________________
Contact : :

Accepted the above Terms And Conditions
For ***V Green Media Pvt Ltd.***

Name : ____________________

Date : __/__/____