

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 10/10/22		Prepared by: <i>[Signature]</i>		Serial no.	
Supplier name: <i>Vijayan</i>				HO inward no.	
Firm/Company: <i>Nilegum</i>		Project: <i>N.E</i>		HO received date	
PO/WO date: 7/9/22		PO/WO No. 91648		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	209	7/9/22	11521/-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 112717	Proof of delivery matches MRN	☐ Yes ☐ No
------------------	-------------------------------	--

Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 11521/-

Amount E – PO / WO value: 11521/-

Amount F – Difference (A – E):

Quantity received as per PO / WO ☐ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☐ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 17/10/22

Remarks:

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	<i>[Signature]</i>				
Sign:	<i>[Signature]</i>				
Date	10/10/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

V GREEN MEDIA Pvt. Ltd.
3-6-530/3, Street No.7, Himayathnagar
Opp. Lane of Minerva, Hyderabad - 500029
CIN: U74300AP2011PTC075248

M/s Niligiri Estates Secunderabad-500 003 5-4-187/3 & 4,, II nd Floor,M.G.Road, Phone no					Invoice No. VGM-2223-209		Date : 07-09-2022																																									
					Your P.O No. 91648		Date : 07-09-2022																																									
					DC No :		Date : 10-08-2022																																									
					Order Confirmed by :																																											
S. No	Description	HSN/ SAC	Qty	Rate	CGST %	SGST %	IGST %	Amount																																								
1	Advertisement "NE Ad in Eenadu" Size:3x7cm Publication:Eenadu Date of Pub:03-09-2022	998636	1 NOS	10972.50	2.50	2.50		10972.50																																								
<table border="1"> <tr> <td colspan="2">OUR</td> <td colspan="2">CUSTOMER</td> <td colspan="2">Total Amount</td> <td colspan="2">10,972.50</td> </tr> <tr> <td>GSTIN :</td> <td>36AADC9375P1ZC</td> <td>36AAHFN0766F1ZA</td> <td colspan="2">Total CGST Amount</td> <td colspan="2">274.31</td> <td></td> </tr> <tr> <td>TIN No. :</td> <td>36641857335</td> <td></td> <td colspan="2">Total SGST Amount</td> <td colspan="2">274.31</td> <td></td> </tr> <tr> <td>STC No. :</td> <td>AADC9375PSD001</td> <td></td> <td colspan="2">Total IGST Amount</td> <td colspan="2"></td> <td></td> </tr> <tr> <td>IT PAN No:</td> <td>AADC9375P</td> <td></td> <td colspan="2">Grand Total (INR)</td> <td colspan="2">11,521.12</td> <td></td> </tr> </table>									OUR		CUSTOMER		Total Amount		10,972.50		GSTIN :	36AADC9375P1ZC	36AAHFN0766F1ZA	Total CGST Amount		274.31			TIN No. :	36641857335		Total SGST Amount		274.31			STC No. :	AADC9375PSD001		Total IGST Amount					IT PAN No:	AADC9375P		Grand Total (INR)		11,521.12		
OUR		CUSTOMER		Total Amount		10,972.50																																										
GSTIN :	36AADC9375P1ZC	36AAHFN0766F1ZA	Total CGST Amount		274.31																																											
TIN No. :	36641857335		Total SGST Amount		274.31																																											
STC No. :	AADC9375PSD001		Total IGST Amount																																													
IT PAN No:	AADC9375P		Grand Total (INR)		11,521.12																																											
- Payment should be made by Crossed Demand Draft / Cheque in favour M/s V GREEN MEDIA PVT. LTD payable at Hyderabad. - Interest @ 24 % p.a. is charged on unrealised payments. - Complaints /Clarifications will not be entertained after 7days of delivery. - Subject to Hyderabad jurisdiction only.					Amount in Indian Rupees : <u>ELEVEN THOUSAND FIVE HUNDRED AND TWENTY ONE AND PAISE TWELVE ONLY</u>																																											
- E & O. E.					Bank Details : HDFC Bank Ltd. Panjagutta, Hyderabad. A/c : 50200033057768, IFSC CODE :																																											
Receiver's Signature & Stamp		Prepared by		Checked by		V Green Media Pvt Ltd. Authorised Signatory																																										

Release Order

07-09-2022 10:59:07

Original



91648

01.09.22 10:54:25

Company : Nilgiri Estates

S-4-187/3 & 4, 11nd Floor, M.G.Road, Secunderabad - 500003.

GST No. : 36AAHFN0766F1ZA

Supplier Details

V Green Media Pvt.Ltd.

#3-6-530/3, 1st floor, street.no.7, (opp. lane of Minerva coffee shop)
Himayathnagar,Hyderabad.

GSTIN 36AADCV9375P1ZC

040 - 6646 4477

Doc No 91648 167234

Doc Date 07-09-2022

Quote No

Quote Date 07-09-2022

SupplyType Supply

Kind Attn : Accounts Department

Release Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 B66400 - PROM-Promotions - Design Charges -Classified Display ad-Single Colu - - - Nos NE ad in Eenadu Hyd on 03-09-2022	1.00	10,972.50	0.00	5.00	11,521.13
Total Order Value . . .					11,521.13

Rupees : Eleven Thousand Five Hundred Twenty One and Paise Thirteen Only.

Terms and Conditions :-

Specification / Brand NE ad in Eenadu Hyd on 03-09-2022

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date 03-09-2022

Delivery Location Nilgiri Estate
Sy.No.143/133/134/135/136, Rampally Village.
Phone. 9030931172

Penalty For Delay Nil

Transportation Cost Nil

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.

Completion Date 03-09-2022

Measurment NA

Security .

Remarks Nil

For Nilgiri Estates

Authorised Signatory

Accepted the above Terms And Conditions

For V Green Media Pvt.Ltd.

Name : _____

Name : _____

Date : ____/____/____

Contact --