

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 11/10/22		Prepared by: <i>P. Sankar</i>		Serial no. 9248	
Supplier name: <i>NIKI DOORS</i>				HO inward no.	
Firm/Company: <i>2811P</i>		Project: <i>2811P</i>		HO received date	
PO/WO date: 09/09/22		PO/WO No. 92451		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	334	8/10/22	1,25,470-00	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 1,25,470-00

Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 112533	Proof of delivery matches MRN ☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 1,25,470-00

Amount E – PO / WO value: 1,25,469-40

Amount F – Difference (A – E):

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 17/10

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		<i>P. Sankar</i>			
Sign:		<i>[Signature]</i>			
Date		10 OCT 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

NIKI DOORS

Office: Plot No.99, Line No.9, Prashasan Nagar, Road No.72, Jubilee Hills, Hyderabad - 500 033, T.S.

INVOICE CUM DELIVERY CHALLAN

As Per Section 31(I) of GST Act 2017 & Rule of invoice Rules

Original

Customer Name:
SUMMIT SALES LLP
5-4-187/3&4, II ND FLOOR, MG ROAD, SECUNDERABAD - 500003.

Invoice No. 334
P.O. NO 92451
Date 08-10-2022
Date
TS09UD 3888
Time of Removal:
GST No. 36ACQFS2044C1Z7

Sl. No	Decription of Goods	HSN Code	Qty	Units NO	Rate per Unit	Total Assessable Value
1	Skin Doors 2 Panel 82 x 32 ✓	4418	20 ✓		2,223.00	44,460
2	skin Doors 2 Panel 82 x 26 ✓		20 ✓		1806	36,120
3	Skin Doors 2 Panel 80 x 38 ✓		10 ✓		2575	25,750
SUMMIT SALES LLP INWARD No: 10009 Date: 9/10/2022 Sign: [Signature] INWARD Inward No: 18813 Dt: 08/10/22 MRN No: 112533 Dt: 09/10/22 Received By: [Signature] Sign: [Signature] SUMMIT SALES LLP						
E & Q.E			Total	50		106,330
Total GST Rs. 19,140 Rupees:			Discount		%	
			CGST		9 %	9,570
			SGST		9 %	9,570
Grand Total ONE LAKH TWENTY FIVE Thousand FOUR HUNDRED And SEVENTY			IGST		%	-
			Grand Total			125,470
Vehicle No: TS09UD3888 LR No:			Date: 08-10-2022 Transport:			
Bank Details : IDBI BANK, Branch : Habsiguda C.A. A/c. 0446102000013378 , IFS Code : IBKL0000446			For Niki Doors [Stamp: NIKI DOORS HYD] [Signature] Authorised Signature			
Certified that the Particulars given above are true and correct and that the amount indicated represent that Price actually charged and there is no flow of additional consideration directly or indirectly from the buyer.						
Subject to Hyderabad Jurisdiction						

Purchase Order

Page 1 Of 1

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From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7



92451

16.09.22 3:27:07

Supplier Details

NIKI DOORS

Plot no 99, Lane 9, Prashanth Nagar, Road no 72, Jubli Hills, Hyderabad, Telangana.

GSTIN 36AAMPJ0229L1ZL

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Doc No	92451	170250
Doc Date	29-09-2022	
Quote No	Nil	
Quote Date	28-09-2022	
SupplyType	Supply	

Kind Attn : J. Sunil Kumar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 104100 - DOOR-Doors - Panel door-2Panel - - 825Wx2075Hmmx32mm - Nos 32x82	20.00	2,223.00	0.00	18.00	52,462.80
2 163900 - DOOR-Doors - Panel door-2Panel - - 675Wx2075Hmmx32mm - Nos 26x82	20.00	1,806.00	0.00	18.00	42,621.60
3 334500 - DOOR-Doors - Panel door-2Panel - - 975Wx2025Hmmx32mm - Nos 38x80	10.00	2,575.00	0.00	18.00	30,385.00
Total Order Value . . .					125,469.40

Rupees : One Lakh(s) Twenty Five Thousand Four Hundred Sixty Nine and Paise Fourty Only.

Terms and Conditions :-

Specification /	All items shall be of good quality, with Masonite Skin, 2 sides, 2 Panels, with mango wood frame, thickness 32mm, Rate per sft is Rs. 144/- including GST
Payment Terms	50% Advance balance after delivery
Tax	Inclusive of all taxes
Delivery Date	With in 8 days
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Nil
Transportation	Extra.
Warranty	1 yr
Advance Paid	Rs. 62,734/-00, by cheque/RTGS....
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock replenishing, purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Summit Sales LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **NIKI DOORS**

Name : _____

Date : ____/____/____

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Contact . . .

Requisition Form									
Company Name:		SSLLP		Date:		28.09.2022			
Site & Phase :		SHLLP		Time:		12.00			
Supplier:				Req. No.		170250			
Material required before date:				ID No.		80161			
S No		Item		Qty required		Qty available at site		Order Qty	
Inward No		Inward Date							
1	DOOR1041-Doors-Panel door-2Panel --825Wx2075HMMx32MM-Nos	32x82 ✓	20	✓	22	20			
2	DOOR1639-Doors-Panel door-2Panel --675Wx2075HMMx32MM-Nos	26x82 ✓	20	✓	37	20			
3	HARD8541-Hardware-Mortise Lock--Dorset--Nos	92x51	10	✓	13	10			
4	HARD5476-Hardware-Cylinderacal Lock--Dorset--Nos		120	✓	0	120			
5	HARD2058-Hardware-SS Hinges-Per 1 piece-Dorset--Nos		400	✓	28	400			
6	HARD6478-Hardware-Magnetic door stopper---Nos		100	✓	58	100			
7	DOOR3345-Doors-Panel door-2Panel --975Wx2025HMMx32MM-Nos	38x80 ✓	10	✓	10	10			
8									
9									
10									
Remarks:		For Stock Replanish purpose.							
Engineer		Project Manager							
Prepared By:		P. Ramya							
Approved By:		Prabhakar							
Sign & Date:									

APPROVED
30 SEP 2022
P. VENKATESHWARLU
MANAGER PURCHASE

APPROVED BY
28 SEP 2022
SOTAMMODI
MANAGING DIRECTOR