PURCHASE DIVISION
Advice for approval for credit to supplier

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Date:	11/10/22	Prepared by	Manoj	Serial no.	9357
Supplier name	Sri Balaji Enterprises			HO inward no.	
Firm/Company	MPPL	Project	MPL	HO received date	
PO/WO date	28/9/22	PO/WO No.	92376	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	53	4/10/22	14,042/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	11,682/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	11254	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	2360/-
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	14,042/-
Amount E – PO / WO value:	11,682/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	17/10/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manoj	Venkatesh			
Sign:	Manoj	[signature]			
Date	11/10/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
12 OCT 2022
P. VENKATESHWARLU
MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

SRI BALAJI ENTERPRISES
14-1-418, NEAR ROCKET GROUND
NEW AGHAPURA HYDERABAD
500001 T.S
Phone no.: 9030605690
Email: seetaram.joshi@yahoo.com
GSTIN: 36AEIPJ0494H1ZF
State: 36-Telangana

Invoice No. **53**	Date **04-10-2022**
Place of supply **36-Telangana**	PO date **28-09-2022**
PO number **92376**	Vehicle Number **TS12UC-8002**

Bill To

MODI PROPERTIES PVT LTD

5-4-187/3&4, 2 nd Floor,
MG Road, Secunderabad - 03

Contact No.: 9502277299

GSTIN Number: 36AABCM4761E1ZM

State: 36-Telangana

Ship To

May Flower Platinum
Sy 82/1 Mallapur Nacharam
(R.R.DST) Pin cod -500076

#	Item name	HSN/ SAC	Size	Quantity	Unit	Price/ Unit	GST	Amount
1	FLUSH DOOR 30MM (81X38)	4418	80x38	5	NOS	₹ 1,980.00	₹ 1,782.00 (18%)	₹ 11,682.00
2	CARTAGE			1	-	₹ 2,000.00	₹ 360.00 (18%)	₹ 2,360.00
	Total			**6**			**₹ 2,142.00**	**₹ 14,042.00**

Invoice Amount In Words

Fourteen Thousand Forty Two Rupees only

Amounts:

Sub Total	₹ 14,042.00
Total	**₹ 14,042.00**
Received	₹ 0.00
Balance	₹ 14,042.00

HSN/ SAC	Taxable amount	CGST		SGST		Total Tax Amount
		Rate	Amount	Rate	Amount	
	₹ 2,000.00	9%	₹ 180.00	9%	₹ 180.00	₹ 360.00
4418	₹ 9,900.00	9%	₹ 891.00	9%	₹ 891.00	₹ 1,782.00
Total	**₹ 11,900.00**		**₹ 1,071.00**		**₹ 1,071.00**	**₹ 2,142.00**

Terms and conditions:

GOODS ONCE SOLD WILL NOT BE TAKEN BACK
SUBJECT TO HYDERABAD JURI ATTRACT INTEREST AT 24% P.A.SDICTION.
PAYMENT POST DUE DATE WILL

UPI SCAN TO PAY

Company's Bank details:

Bank Name: KOTAK MAHINDRA BANK LIMITED, HYDERABAD - NAMPALLY

Bank Account No.: 4312001151

Bank IFSC code: KKBK0000553

Account Holder Name: KIRAN DEVI JOSHI

For, SRI BALAJI ENTERPRISES

SRI BALAJI ENTERPRISES SBE HYD.

Authorized Signatory

INWARD
Inward No: 20264 Dt: 4/10/22
MRN No: #12572 Dt: 11/10/22
Received By: Sign:
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.

SUMMIT SALES LLP
IN WARD
No: 100128
Date: 11/10/22
Sign:
R.R. DIST.

Purchase Order

 28-09-2022 17:09:21

92376
16.09.22 3:01:08

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Sri Balaji Enterprises H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001 **GSTIN** 36AEIPJ0494H1ZF 9030605690	**Doc No**	92376	178777
	Doc Date	28-09-2022	
	Quote No	Nil	
	Quote Date	28-09-2022	
	SupplyType	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	630500 - DOOR-Doors - Flush door-- - 975Wx2025Hmmx32mm - Nos	5.00	1,980.00	0.00	18.00	11,682.00
					Total Order Value . . .	**11,682.00**

Rupees : Eleven Thousand Six Hundred Eighty Two Only.

Terms and Conditions :-

Specification /	All drros will be 2 panel with mango wood frame, 32 mm thickness, filing will be hardwood, masonite skin original both site, Rate per sft is Rs 146/- including GST
Payment Terms	After Delivery & Production of bill
Tax	GST included in the above prices
Delivery Date	With in 10 days
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Extra
Warranty	One year replacement warranty
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Damage is in suppliers account above order for Mortagage flats use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Properties Pvt.Ltd.***
Authorised Signatory

Veeruth 28/09/22

Name : ____________

Accepted the above Terms And Conditions
For ***Sri Balaji Enterprises***

Name : ____________

Date : __/__/____

Requisition Form							
Company Name:	MPPL	Date:	28.09.22			
Site & Phase :	Mayflower platinum	Time:	4:30			
Unit No./Block No.						
Supplier:		Req. No.	178777			
Material required before date:		ID No.	80111			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	DOOR6305-Doors-Flush door---975Wx2025HMMx32MM-Nos 1980+189.	5	0	5		
2						
3						
4						
5	92376 +Transport.					
6	10 days.					
7						
8						
9						
10						
Remarks:	Towards Mortgage flats use purpose.					
	Engineer	Project Manager		Purchase		MD
Prepared By:	N.Subhash					
Approved By:	K.Narender reddy	28/9/2022		APPROVED 29 SEP 2022 P. VENKATESHWARLU MANAGER PURCHASE		
Sign & Date:						