PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	11/10/22	Prepared by	Prabhakar	Serial no.	9252
Supplier name	Techno Architectural solution			HO inward no.	
Firm/Company	SSIIP	Project	SHIIP	HO received date	
PO/WO date	17/9/22	PO/WO No.	92023	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	269	03/10/22	93,055/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	93,055/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 112524	Proof of delivery matches MRN: ☑ Yes □ No
Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	93,055/-
Amount E – PO / WO value:	93,055/-
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	17/10/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:		APPROVED			
Date		11 OCT 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:		Prepared by:	
PO/WO no.		PO / WO Date.	
Supplier Name		PO/WO amount	
Firm/Company		Project	
Sl. No.	Bill No.	Bill Date	Bill amount
1.			
2.			
3.			
4.			
5.			
6.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.				☐ Yes ☐ No
2.				☑ Yes ☐ No

Amount B –Other Credits : Hamali charges	
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	
Amount E – PO / WO value:	
Amount F – Difference (A – E):	

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☐ No
Payment – due date	

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

TECHNO ARCHITECTURAL SOLUTION
#C1-S.[illegible] Mohammedia Complex,
Phase IV, KPHB Colony,
Kukatpally, Hyderabad - 500072
GSTIN/UIN: 36AQSPA7314H1ZS
State Name : Telangana, Code : 36
E-Mail : techarchsol@gmail.com

Consignee (Ship to)
SUMMIT SALES LLP
5-4-187/3 & 4, IInd FLOOR, MG
ROAD, SECUNDERABAD
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Buyer (Bill to)
SUMMIT SALES LLP
5-4-187/3 & 4, IInd FLOOR, MG
ROAD, SECUNDERABAD
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Invoice No. **269**	e-Way Bill No.	Dated **3-Oct-22**
Delivery Note **741**		Mode/Terms of Payment
Reference No. & Date.		Other References
Buyer's Order No. **92023**		Dated **19-Sep-22**
Dispatch Doc No.		Delivery Note Date **3-Oct-22**
Dispatched through		Destination
Terms of Delivery		

Sl No	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**XLC 2020 SSS ENTRANCE**	8301	**60 Set**	561.00	Set		**33,660.00**
2	**XLC 3009 4X3X3MM 2BB** *HINGES*	8302	**200.0 Nos.**	226.00	Nos.		**45,200.00**
							78,860.00
	CGST						**7,097.40**
	SGST						**7,097.40**
	Round Off						**0.20**
	Total						**₹ 93,055.00**

INWARD
Inward No: 18811 Dt: 8/10/22
MRN No: 112524 Dt: 8/10/22
Received By: Sign:
SUMMIT SALES LLP

Amount Chargeable (in words) *E. & O.E*
INR Ninety Three Thousand Fifty Five Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8301	33,660.00	9%	3,029.40	9%	3,029.40	6,058.80
8302	45,200.00	9%	4,068.00	9%	4,068.00	8,136.00
Total	**78,860.00**		**7,097.40**		**7,097.40**	**14,194.80**

Tax Amount (in words) : **INR Fourteen Thousand One Hundred Ninety Four and Eighty paise Only**

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 100085
Date: 9/10/22
Sign:

Company's PAN : **AQSPA7314H**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for TECHNO ARCHITECTURAL SOLUTION

TECHNO ARCHITECTURAL SOLUTION Kukatpally Hyderabad

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

DELIVERY CHALLAN

DORMA XL - C®
NEW CONTRACT RANGE

TECHNO ARCHITECTURAL SOLUTION

C1 & C2, Masjid-E-Mohammedia, Complex, Phase 4,
KPHB Colony, (Landmark : Near Lodha Towers)
Kukatpally, Hyd - 500 072.
Ph : +91 90004 20253, Email : techarchsol@gmail.com

GSTIN : 36AQSPA7314H1ZS

No. 741

Date : 08/10/2022

To : Summit Sales LLP

S.No.	DESCRIPTION	QTY	RATE	AMOUNT
1	XL-C 2020 —	600		
2	XL-C 2009 —	2000		
		2600		

SUMMIT SALES LLP R.R. DIST.
INWARD No: 83381 Date: 9/10/22 Sign:

INWARD
Inward No: 8811 Dt: 8/10/22
MRN No: 112524 Dt: 8/10/22
Received By: Sign:
SUMMIT SALES LLP

Received the above items in good conditions

For TECHNO ARCHITECTURAL SOLUTION

TECHNO ARCHITECTURAL SOLUTION Kukatpally

Receiver's Signature

Purchase Order

19-09-2022 12:50:15 PM

92023
16.09.22 3:00:43

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Techno Architectural Solutions	**Doc No**	92023	170180
C1 and C2, Masjid-E-Mohmmedia Complex, Phase 4, KPHB Colony, Near: Lodha Towers, Kukatpally, Hyderabad	**Doc Date**	17-09-2022	
	Quote No	Nil	
GSTIN 0	**Quote Date**	10-09-2022	
9000420253 9000420253	**SupplyType**	Supply	

Kind Attn : Abde Ali

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	IGST	Amount
1 547600 - HARD-Hardware - Cylinderacal Lock--Dorset - - - Nos	60.00	561.00	0.00	18.00	39,718.80
2 205800 - HARD-Hardware - SS Hinges-Per 1 piece-Dorset - - - Nos	200.00	226.00	0.00	18.00	53,336.00
			Total Order Value . . .		**93,054.80**

Rupees : Ninty Three Thousand Fifty Four and Paise Eighty Only.

Terms and Conditions :-

Specification /	Hardware is Dorma Brand
Payment Terms	50% advance balanceafter delivery
Tax	Inclusive of all GST taxes
Delivery Date	with in 7 days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Extra.
Warranty	Hardware mortise lock 5 yeras warranty, cylyndrical lock and henges 1 yr, manufacturing warranty.
Advance Paid	Rs. 46527/-, by RTGS/NEFT, dated.....
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock replenishing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For MDs APPROVAL
- ☐ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification
- ☑ Replenishing SSLLP stock
- ☐ Other

APPROVED BY
17 SEP 2022
SOHAM MODI
MANAGING DIRECTOR

For *Summit Sales LLP*

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For ***Techno Architectural Solutions***

Name : _____

Date : __/__/____

Requisition Form					
Company Name:	SSLLP	Date:	10.09.2022		
Site & Phase :	SHLLP	Time:	11:00		
Unit No./Block No.					
Supplier:		Req. No.	170180		
Material required before date:		ID No.	79772		
S No	Item	Qty required	Qty available at site	Order Qty	Inward No
1	HARD1880-Hardware-Ms Aldrop---200MM-Nos	5	0	5	
2	HARD5476-Hardware-Cylinderacal Lock--Dorset--Nos	60	106	60	
3	HARD2058-Hardware-SS Hinges-Per 1 piece-Dorset--Nos 92023.	200	221	200	
4	HARD6478-Hardware-Magnetic door stopper----Nos 92024	150	79	150	
5					
6					
7					
8					
9					
10					
Remarks:	For Stock Repleneshing purpose.				
	Engineer	Project Manager		Purchase	
Prepared By:					
Approved By:					
Sign & Date:					

APPROVED BY
12 SEP 2022
SOHAM MODI
MANAGING DIRECTOR