6

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	18/10/22	Prepared by	Vanajakshi	Serial no.	**9588**
Supplier name	Shubham Enterprises			HO inward no.	
Firm/Company	NE	Project	NE	HO received date	
PO/WO date	01/10/22	PO/WO No.	92263	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	SE/22-23/2595	11/10/22	5,806/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				

Amount A-Bills total (Excluding Transport & Hamali Charges):			5,806/-
MRN nos.:	112625	Proof of delivery matches MRN	☑ Yes ☐ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			5,806/-
Amount E – PO / WO value:			5,806/-
Amount F – Difference (A – E):			–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received		
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other		
Payment – due date	24/10/22		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajakshi				
Sign:	Vanaja				
Date	18/10/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36AELFS6374J1ZC
PAN No. : AELFS6374J

TAX INVOICE

Ph : (O) : 66318150
: 66568151
: 66568150

SHUBHAM ENTERPRISES

5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.
E-mail : shubhamentp1999@yahoo.co.uk
MSME UAN : TS020055126

Invoice No. : SE/22-23/2595	Date : 11-Oct-22	P.O. No. : 92263 // 175529	Date : 11-Oct-22
Reverse Charge (Y/N) : No		D.C. No. : BY AUTO	Date : 11-Oct-22
State : Telangana	State Code : 36	Vehicle No. :	E-Way Bill No. :

Bill to Party : NILGIRI ESTATES SY NO 143/133/134/136/136 RAMPALLY VILLAGE HYDERABAD State: Telangana(36) GSTIN No.: 36AAHFN0766F1ZA	Ship to Party : NILGIRI ESTATES SY NO 143/133/134/136/136 RAMPALLY VILLAGE HYDERABAD State: Telangana(36) GSTIN No.: 36AAHFN0766F1ZA

DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1 CG 48" CELLING H/S FAN	84149090	4.00 NOS.	1,230.00	4,920.00
				4,920.00
CGST TAX 9 %				442.80
SGST TAX 9%				442.80
ROUNDED				0.40
Indian Rupees Five Thousand Eight Hundred Six Only				5,806.00
Despatched Through :				
Destination :				

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 3107 Date 15/10/22 Sign.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 100351 Date: 18/10/22 Sign:

1. Goods once sold will not be taken back.
2. Interest 24% p.a. will be applicable after due date.
3. Subject to Secunderabad Jurisdiction.
4. **Cheque return Charges Rs. 500/-**
5. Bank Details : **PUNJAB NATIONAL BANK, Account No. : 3631001600000013**
IFS Code : PUNB0363100

E.&O.E.

For **SHUBHAM ENTERPRISES**

SHUBHAM ENTERPRISES SEC'BAD

Purchase Order

 10-10-2022 14:31:00 O

92263
16.09.22 3:01:07

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Shubham Enterprises	**Doc No**	92263	175529
5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003	**Doc Date**	24-09-2022	
	Quote No	Nil	
GSTIN 36AELFS6374J1ZC 6656-8151..	**Quote Date**	24-09-2022	
040-66318150/23468151 9849153774	**SupplyType**	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	789200-FUNF-Furniture & fixtures-Ceiling fans-White-Crompton-1200mm-Nos	4.00	1,230.00	0.00	18.00	5,805.60
					Total Order Value . . .	**5,805.60**

Rupees : Five Thousand Eight Hundred Five and Paise Sixty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'CG' brand, Seawind model
Payment Terms	After Delivery & Production of bill.
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Above order for Model flats A-103, 105, 108 Drawing, Dining, Bed rooms and Kitchen fixing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For *Nilgiri Estates*
Authorised Signatory

Veeresh 10/10/22

Name : ____________

Accepted the above Terms And Conditions
For *Shubham Enterprises*

Name : ____________

Date : __/__/____

Requisition Form						
Company Name:	NE	Date:	23.09.2022			
Site & Phase :	NE	Time:				
Unit No./Block No.	131					
Supplier:		Req. No.	175529			
Material required before date:	26.09.22	ID No.	79988			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELTU3452-Electrical-LED Tube Light-6500K-Wipro-D532065-1200MMX20W-Nos 92259	6	0	6		
2	ELTU5086-Electrical-LED Tube Light-6500K-Wipro-D531065-600MMX10W-Nos	3	0	3		
3	FUNF7892-Furniture & fixtures-Ceiling fans-White-Crompton-1200MM-Nos → 92263	4	0	4		
4						
5						
6						
7						
8						
9						
10						
Remarks:	For villa 131 model flat purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	ANIL	Vijay raj				
Approved By:						
Sign & Date:	23.09.2022					

APPROVED
26 SEP 2022
P. VENKATESHWARLU
MANAGER PURCHASE

GSTIN : 36AELFS6374J1ZC
PAN No. : AELFS6374J

TAX INVOICE

Ph : (O) : 66318150
: 66568151
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SGST TAX 9%				442.80
ROUNDED				0.40
Indian Rupees Five Thousand Eight Hundred Six Only				5,806.00

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 83581
Date: 18/10/22
Sign:

INWARD
No. 22937
By: 112625, Dt. 11/10/22
Nilgiri Estates

Despatched Through :
Destination :

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