

PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date: 14/10/22		Prepared by: [Signature]		Serial no. 9425	
Supplier name: Patel & Co				HO inward no.	
Firm/Company: SHLP		Project: SHLP		HO received date	
PO/WO date: 26/09		PO/WO No. 92306		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	3092	10/10/22	1,07,200-00	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 1,07,200-00

Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 112596	Proof of delivery matches MRN ☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 1,07,200-00

Amount E – PO / WO value: 1,64,369.62

Amount F – Difference (A – E): 57,169-00

Quantity received as per PO /WO ☐ Yes ☒ Excess received ☐ Short received ☐ Part received

Close PO / WO ☐ Yes ☒ No – wait for balance material ☐ Other

Payment – due date: 17/10/22

Remarks: Part bill.

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

H.No. 8-7-177/5, Plot No. 4 & 21, Swarnadhama Nagar, Dairy Farm Road,
Old Bowenpally, Secunderabad - 500011, Ph : +91 8977213751 +91 7737513751

GSTIN : 36AEJPP6112M1Z6

M/s

M/s. Summit Sales HP

PO - 92306

D.C. No.

3092

Date :

10/10/22

Transport :

GSTIN :

[illegible]

Please receive the above mentioned goods in good order and condition

Receiver's Signature



For Patel & Co.

~~Authorised Signature~~

Purchase Order

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28-09-2022 14:25:49



ppp

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

92306
16.09.22 3:01:07

Supplier Details

PATEL & CO
H No-8-7-177/5, Plot no-4& 21, Swarnadhama Nagar, Dairy farm Road,
Old bowenpally, Secunderabad- 500011

GSTIN 36AEJPP6112M1Z6

27050751, 27066567, 64513751.

9440190816

Doc No	92306	170230
Doc Date	26-09-2022	
Quote No	Nil	
Quote Date	28-07-2022	
SupplyType	Supply	

Kind Attn : Suresh Patel

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 634900 - SACP-Sanitary-CP - Wash Basin Pedastal -White- - three fourth - Nos S2090103SN	20.00	776.27	0.00	18.00	18,319.97
2 533400 - SACP-Sanitary-CP - Wash Basin-White- - - - Nos S2040105SN	20.00	795.76	0.00	18.00	18,779.94
3 161300 - SACP-Sanitary-CP - Wall Hung EWC with seat cover-White- - - - Nos S1041105 & B150102	20.00	2,970.33	0.00	18.00	70,099.79
4 721500 - SACP-Sanitary-CP - Wall hung EWC, Seat Cover, tank-White- - - - Nos S10311028N, S1062136, B1510108	10.00	4,844.91	0.00	18.00	57,169.94
Total Order Value . . .					164,369.63
Rupees : One Lakh(s) Sixty Four Thousand Three Hundred Sixty Nine and Paise Sixty Three Only.					

Terms and Conditions :-

Specification / Cera brand 'CLAIR White model'

Payment Terms 100% Advance payment

Tax Included in the above prices

Delivery Date With in 5 days

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Nil

Warranty 15 years any manufacturing defected, replacement warranty

Advance Paid Rs. 164,369.64/-by cheque....., dated.....

Other Terms We reserve the right to reject items not conforming to quality and specifications, above order for stock Replenishing purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks Nil

PART DELIVERY DETAILS			
S.no.	Bill no.	Bill Dt.	Amount
1.	3092	10/10	107200
2.			
3.			
4.			
5.			

For **Summit Sales LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **PATEL & CO**

Name : _____

Date : __/__/__

Estimate/Draft PO

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26-09-2022 14:42:15

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

PATEL & CO

H No-8-7-177/5, Plot no-4& 21, Swarnadhama Nagar, Dairy farm Road, Old bowenpally, Secunderabad- 500011

GSTIN 36AEJPP6112M1Z6

27050751,27066567,64513751.

9440190816

Doc No	92306	170230
Doc Date	26-09-2022	
Quote No	Nil	
Quote Date	28-07-2022	
SupplyType	Supply	

Kind Attn : Suresh Patel

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Measurment Nil
Security Nil
Remarks Nil

For MDs APPROVAL

- ☒ High Value/quantity beyond limits.
☐ Po/Req. processed-post approval.
☐ Approval for technical details/clarification
☐ Replenishing SLLP stock
☐ Other

For **Summit Sales LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **PATEL & CO**

Name :

Date : _/_/

Requisition Form

Company Name: SLLP

Site & Phase : SHLLP

Supplier:

Material

required before

Date: 23.09.2022

Time: 12:00

Req. No. 170230

ID No. 80007

S No Item

Qty required at site Qty available Order Qty Inward No Inward Date

1 SACP5334-Sanitary-CP-Wash Basin-White---Nos

20 7 20

2 SACP6349-Sanitary-CP-Wash Basin Pedastal - White--three fourth-Nos

20 11 20

3 SACP7215-Sanitary-CP-Wall hung EWC, Seat Cover, tank-White---Nos

10 9 10

4 SACP1613-Sanitary-CP-Wall Hung EWC with seat cover-White---Nos

20 14 20

5

6

7

8

9

10

Remarks: For Stock replenishing purpose.

Engineer

Prepared By: Mounika

Approved By: Prabhakar

Sign & Date:

Project Manager

Purchase

MD

APPROVED BY

24 SEP 2022

SOHAM MODI
MANAGING DIRECTOR

92306