

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 14/10/22		Prepared by: P. Prabhakar		Serial no. 9428	
Supplier name: Shubham Enterprises		Project: SHHLP		HO inward no.	
Firm/Company: SHHLP		PO/WO No. 91540		HO received date	
PO/WO date: 2/9/22		Scan ID.			

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2102	6/09/22	1416-0	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 1416-0

Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 111453	Proof of delivery matches MRN: ☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 1416-0

Amount E – PO / WO value: 1416-0

Amount F – Difference (A – E):

Quantity received as per PO / WO: ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO: ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 17/10

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date		14 OCT 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

PAN No. : AELFS6374J

TAX INVOICE

: 66568151

: 66568150



SHUBHAM ENTERPRISES

5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.

E-mail : shubhamentp1999@yahoo.co.uk

MSME UAN : TS020055126

Invoice No. : SE/22-23/2102

Date : 6-Sep-22

P.O. NoP.O NO : 91540 // 170151 Date6-Sep-22

Reverse Charge (Y/N) : No

D.C. No. BY MAIL

Date6-Sep-22

State : Telangana

State Code : 36

Vehicle No. :

E-Way Bill No. :

Bill to Party : **SUMMIT SALES LLP**
5-4-187 / 3& 4, II ND FLOOR,
MG ROAD , SECUNDERABAD - 500003
SECUNDERABAD
State: Telangana(36)

GSTIN No.: 36ACQFS2044C1Z7

Ship to Party : SUMMIT SALES LLP
5-4-187 / 3& 4, II ND FLOOR,
MG ROAD , SECUNDERABAD - 500003
SECUNDERABAD
State: Telangana(36)

GSTIN No.: 36ACQFS2044C1Z7

[illegible]

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Bharat M.S. Pipes

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TRUNKINGS | TAPES | FLEX FIT**

1. Goods once sold will not be taken back.
2. Interest 24% p.a. will be applicable after due date.
3. Subject to Secunderabad Jurisdiction.

E.&O.E.

For **SHUBHAM ENTERPRISES**

4. Cheque return Charges Rs. 500/-

5. Bank Details : **PUNJAB NATIONAL BANK**, Account No. : 3631001600000013
IFS Code : PUNB0363100



Purchase Order

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02-09-2022 4:04:35 PM

Copy

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7



91540

01.09.22 10:54:24

Supplier Details

Shubham Enterprises
5-2-288/D, Hyderbasti, R.P. Road, Lane Opp. Arya Samaj, sec-bad-500 003

GSTIN 36AELFS6374J1ZC 6656-8151..
040-66318150/23468151 9849153774

Doc No	91540	170151
Doc Date	02-09-2022	
Quote No	Nil	
Quote Date	30-08-2022	
SupplyType	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 556700 - ELCD-Electrical - Round covers -PVC- - 75mm - Nos	200.00	6.00	0.00	18.00	1,416.00
Total Order Value . . .					1,416.00
Rupees : One Thousand Four Hundred Sixteen Only.					

Terms and Conditions :-

Specification /	As per given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	GST included in the above prices
Delivery Date	With in 4 days
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Nil
Transportation	nil
Warranty	Nil
Advance Paid	NIL
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for stock replanish purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Summit Sales LLP**

Authorised Signatory

Name : _____

Contact : _____

Accepted the above Terms And Conditions

For **Shubham Enterprises**

Name : _____

Date : __/__/__

Requisition Form		Date:		30.08.2022					
Company Name:		SHLLP		Time:		12:00			
Site & Phase :		SHLLP		Req. No.		170151			
Supplier:				ID No.		79374			
Material required before date:				Qty required		Qty available at site		Order Qty	
S No		Item		200		0		200	
1	EL CD567-Electrical-Round covers -PVC--75mm-Nos.								
2									
3									
4									
5	91560								
6									
7									
8									
9									
10									
Remarks:		For Stock Replenishing Purpose.							
Engineer									
Prepared By:		N. Vanajakshi							
Approved By:		Prabhakar							
Sign & Date:									
		Project Manager		Purchase		MD			

APPROVED BY

01 SEP 2022

SOHAM MODI
MANAGING DIRECTOR