PURCHASE DIVISION
Advice for approval for credit to supplier

B

Date:	14/10/22	Prepared by	Bhaskar	Serial no.	**9431**
Supplier name	Reflections Electricals Pvt. Ltd			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP.	HO received date	
PO/WO date	14/09/22	PO/WO No.	91533	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2214	14/09/22	21,240-00	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			21,240-00
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.:	111777	Proof of delivery matches MRN	☑ Yes ☐ No
Amount B –Other Credits : Transportation charges			—
Amount C –Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			21,240-00
Amount E – PO / WO value:			72,829.60
Amount F – Difference (A – E):			—
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received		
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other		
Payment – due date	17/10		
Remarks:	Final Bill		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED Bhaskar			
Sign:					
Date		14 OCT 2022			
Approval limit	Upto 20k	Above 20k MANAGER PURCHASE	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Sales Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Ranigunj, Secunderabad 500003 T.S Phone: 04027543785, 9705577776 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **2214**	Dated **14-Sep-2022**
	Delivery Note **483**	Mode/Terms of Payment **Against Delivery**
	Reference No. & Date. **2214 dt. 14-Sep-2022**	Other References
Consignee (Ship to) **Summit Sales LLP** 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **91533/170152**	Dated **5-Sep-2022**
	Dispatch Doc No.	Delivery Note Date **14-Sep-2022**
	Dispatched through **Your Self**	Destination **Cherlapally**
Buyer (Bill to) **Summit Sales LLP** 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**Venia 6M Plate BP956**	853810	18 %	**240.0000 nos**	75.00	nos	**18,000.00**
	OUTPUT CGST						**1,620.00**
	OUTPUT SGST						**1,620.00**
	Total			**240.0000 nos**			**₹ 21,240.00**

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 1954 Date 15/9/22 Sign.

INWARD
Inward No: 18697 Dt: 14/9/22
MRN No: 11772 Dt: 16/9/22
Received By: Sign:
SUMMIT SALES LLP

9246364748

Amount Chargeable (in words) *E. & O.E*

INR Twenty One Thousand Two Hundred Forty Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
853810	18,000.00	9%	1,620.00	9%	1,620.00	3,240.00
Total	**18,000.00**		**1,620.00**		**1,620.00**	**3,240.00**

Tax Amount (in words) : **INR Three Thousand Two Hundred Forty Only**

Date & Time :

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

SUMMIT SALES LLP R.R. DIST. IN WARD No: 99119 Date: 16/9/22 Sign:

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

TAX INVOICE

Sales Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Ranigunj, Secunderabad 500003 T.S Phone: 04027543785, 9705577776 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **2214** / Dated **14-Sep-2022** Delivery Note **483** / Mode/Terms of Payment **Against Delivery** Reference No. & Date. **2214 dt. 14-Sep-2022** / Other References
Consignee (Ship to) **Summit Sales LLP** 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **91533/170152** / Dated **5-Sep-2022** Dispatch Doc No. / Delivery Note Date **14-Sep-2022** Dispatched through **Your Self** / Destination **Cherlapally**
Buyer (Bill to) **Summit Sales LLP** 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Terms of Delivery

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**Venia 6M Plate BP956**	853810	18 %	**240.0000 nos**	75.00	nos	**18,000.00**
	OUTPUT CGST						**1,620.00**
	OUTPUT SGST						**1,620.00**
	Total			**240.0000 nos**			**₹ 21,240.00**

INWARD
Inward No: 8697 Dt: 14/9/22
MRN No: 111772 Dt: 16/9/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 99119 Date: 16/9/22 Sign:

Amount Chargeable (in words)

E. & O.E

INR Twenty One Thousand Two Hundred Forty Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
853810	18,000.00	9%	1,620.00	9%	1,620.00	3,240.00
Total	**18,000.00**		**1,620.00**		**1,620.00**	**3,240.00**

Tax Amount (in words) : **INR Three Thousand Two Hundred Forty Only**

Date & Time :

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

DELIVERY CHALLAN

REFLECTIONS
ELECTRICALS PVT. LTD.

Bright Ideas

5-4-187/7, M.G. Road, R.P. Road & M.G. Road Junction, Ranigunj, Secunderabad - 500003
Phone : 040 - 27543785, 97055 77776
GST No. : 36AADCR2047Q1ZZ

M/s. Summit Sa
Site: Chestapally
Hyderabad

Date: 14/09/22 No.: 483

Invoice No.......................No.of Cases ....Date....................Way Bill No...........................

S. No.	Description of Material	Qty.	No. of Boxes	No. PCS in Each Box	Remarks
	DOC NO: 91533/170152 dt 05/09/22				
1	BP956 Plate 6M	240	Nos		Invoice No: 2214 dt 14/09/22

INWARD
Inward No: 18692 Dt: 14/9/22
MRN No: 11772 Dt: 16/9/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP
IN WARD
No: 82278
Date: 16/9/22
Sign:
R.R. DIST.

Received the above material in Good condition

For REFLECTIONS ELECTRICALS PVT. LTD.

Received by

Authorised Signatory

Purchase Order

 06-09-2022 1:57:41 PM

91533
01.09.22 10:54:24

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Reflections Electricals Pvt. Ltd.,	**Doc No**	91533	170152
5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc Date**	05-09-2022	
	Quote No	Nil	
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote Date**	30-08-2022	
27543785.. 9849875767	**SupplyType**	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	850000 - ELSW-Electrical - Socket--Wipro NW - 6amps - Nos	300.00	200.00	70.00	18.00	21,240.00
2	387400 - ELSW-Electrical - Module Plate--Wipro NW - 6 Module - Nos	240.00	250.00	70.00	18.00	21,240.00
3	686800 - ELSW-Electrical - Switch--Wipro NW - 6amps - Nos	600.00	36.00	0.00	18.00	25,488.00
4	345200 - ELTU-Electrical - LED Tube Light-6500K-Wipro-D532065 - 1200mmX20W - Nos	20.00	206.00	0.00	18.00	4,861.60
					Total Order Value . . .	**72,829.60**

Rupees : Seventy Two Thousand Eight Hundred Twenty Nine and Paise Sixty Only.

Terms and Conditions :-

Specification /	All items shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for Stock replenishing purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

PART DELIVERY DETAILS

S.no.	Bill no.	Dt.	Amount
1.	2137	8/9/22	51,590
2.	2214	14/09/22	21,240
3.			
4.			
5.			

For *Summit Sales LLP*

Authorised Signatory

Veenu 06/09/22

Name : ____________

Contact - -

Accepted the above Terms And Conditions

For *Reflections Electricals Pvt. Ltd.,*

Name : ____________

Date : __/__/____

Estimate

 05-09-2022 10:52:21 AM Origi... ...ase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Reflections Electricals Pvt. Ltd., 5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc No**	91533	170152
	Doc Date	05-09-2022	
	Quote No	Nil	
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote Date**	30-08-2022	
27543785.. 9849875767	**SupplyType**	Supply	

Kind Attn : MR.Shakib khan

Estimate for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
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Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For MDs APPROVAL
- ☐ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☑ Approval for technical details/clarification
- ☐ Replenishing SSLLP stock
- ☐ Other

APPROVED BY
05 SEP 2022
SOHAM MODI
MANAGING DIRECTOR

For *Summit Sales LLP*
Authorised Signatory
05/09/22
Name : ____
Contact - -

Accepted the above Terms And Conditions
For *Reflections Electricals Pvt. Ltd.,*

Name : ____

Date : __/__/____

Requisition Form

Company Name:	SSLLP						
Site & Phase :	SHLLP	Date:	30.08.2022				
Supplier:		Time:	12:00				
Material required before date:		Req. No.	170152				
S No	Item	ID No.	79378				
		Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	ELTU3452-Electrical -LED Tube Light-6500K-Wipro-D532065-1200mmX20W-Nos.	20	5	20			
2	ELSW3874-Electrical-Module Plate--Wipro NW-6 Module-Nos.	240	752	240			
3	91533 ELSW6868-Electrical-Switch--Wipro NW-6amps-Nos.	600	1783	600			
4	ELSW8500-Electrical-Socket--Wipro NW-6amps-Nos.	300	837	300			
5							
6							
7							
8							
9							
10							
Remarks:	For Stock Repleneshing Purpose.						
	Engineer						
Prepared By:	N.Vanajakshi	Project Manager		Purchase		MD	
Approved By:	Prabhakar						
Sign & Date:							

APPROVED BY
01 SEP 2022
SOHAM MODI
MANAGING DIRECTOR