PURCHASE DIVISION
Advice for approval for credit to supplier

B

Date:	14/10/22	Prepared by	Bashakar	Serial no.	9420
Supplier name	Sri Sai Vishal Enterprises			HO inward no.	
Firm/Company	MRMUP	Project	GMR .	HO received date	
PO/WO date	6/7/22	PO/WO No.	89715	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	053	9/9/22	32,300-00	☑ Yes □ No
2.	052	9/9/22	47,500-00	☑ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	79,800-00
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report ☑ Solid block report □ Installation report	
MRN nos.:	Proof of delivery matches MRN □ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits : Excess Billed .	3800-00 .
Amount D (D=A+B-C) – Amount to be credited to the supplier:	—
Amount E – PO / WO value:	76,000-00
Amount F – Difference (A – E):	76,000-00
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	17/10
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Bashakar			
Sign:		[signature]			
Date		14 OCT 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

SR. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

© : 8367679193

SRI SAI VISHAL ENTERPRISES

FLY ASH BRICKS

Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.

Office : Street No. 17, Tarnaka, Secunderabad.

GSTIN : 36ACZPL1512H1ZF

(COMPOSITION TAXABLE PERSON NOT ELIGIBLE TO COLLECT TAX ON SUPPLIES)

M/s Modi Reality Mallapur LLP.

Party GSTIN 36AAEFM1459R1ZP

Inv. No. 053 Date : 9/9/22

D.C. No. Date :

P. O. 89715 Date : 6.7.22

Payment

State : **TELANGANA** Code : **36**

S.No.	PARTICULARS	HSN CODE	QTY.	RATE	UNIT	AMOUNT Rs. Ps.
1.	**20 mm Metal**					
2.	**Baby Chips**					
3.	**Stone Dust**					
4.	**Sand**					
5.	**Red Mutti**					
6.	**Granite**					
7.	**40mm Hand Metal**					
8.	**Crusher Sand**					
9.	**12mm Metal**					
10.	~~[illegible]~~ fly Ash **Bricks**					
	6x8x16 →		850	38	Nos	32,300

SUMMIT SALES LLP
IN WARD
No: 98834
Date: 9/9/22
Sign:
R.R. DIST.

Rupees in words thirty Two thousand three Hundred only

TOTAL	32,300
SGST @ %	
CGST @ %	
GRAND TOTAL	32,300

E. & O.E.

For **SRI SAI VISHAL ENTERPRISES**

SRI SAI VISHAL ENTERPRISES

Modi Reality Mallapur llp

DATE	V.NO	DC.NO	6X8X16	PO.NO	PO.DATE
24.8.2022	2216	123	550	89715	6.7.2022
28.8.2022	0811	127	300	;;	;;
		Total No;s	850		

TAX INVOICE

✆ : 8367679193

SRI SAI VISHAL ENTERPRISES

FLY ASH BRICKS

Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.

Office : Street No. 17, Tarnaka, Secunderabad.

GSTIN : 36ACZPL1512H1ZF

(COMPOSITION TAXABLE PERSON NOT ELIGIBLE TO COLLECT TAX ON SUPPLIES)

M/s Modi Reality mallapur up

Party GSTIN 36AAEFM1459R1ZP

Inv. No. 052 Date : 9/9/22

D.C. No. Date :

P. O. 89715 Date : 6.7.22

Payment

State : TELANGANA Code : 36

S.No.	PARTICULARS	HSN CODE	QTY.	RATE	UNIT	AMOUNT Rs. Ps.
1.	20 mm Metal					
2.	Baby Chips					
3.	Stone Dust					
4.	Sand					
5.	Red Mutti					
6.	Granite					
7.	40mm Hand Metal					
8.	Crusher Sand					
9.	12mm Metal					
10.	~~Cement Solid~~ fly Ash Bricks 6x8x16		1250	38	NO	47,500

SUMMIT SALES LLP R.R. DIST. INWARD No. 98533 Date 9/9/22 Sign.

Rupees in words fourty Seven thousand five hundred only

TOTAL	47,500
SGST @ %	
CGST @ %	
GRAND TOTAL	47,500

E. & O.E.

For SRI SAI VISHAL ENTERPRISES

SRI SAI VISHAL ENTERPRISES

Modi Reality Mallapur llp

DATE	V.NO	DC.NO	6X8X16	PO.NO	PO.DATE
16.8.2022	2216	115	550	89715	6.7.2022
18.8.2022	0811	118	350	;;	;;
19.8.2022	0811	119	350	;;	;;
		Total No:s	1250		

Purchase Order

 06-07-2022 15:41:59

89715
29.06.22 2:18:56

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Sri Sai Vishal Enterprises
12-13-167,Street no 17, Tarnaka, Medchal, Malkajgiri, Tellangana-500017.

GSTIN 36ACZPL1512H1ZF

9391029193 9391029193

Doc No	89715	193431
Doc Date	06-07-2022	
Quote No	Nil	
Quote Date	06-07-2022	
SupplyType	Supply	

Kind Attn : Akula Lakshmi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	1005 - Building material - Cement Solid Blocks - 6 In x8 In x16 In - nos	2,000.00	38.00	0.00	0.00	76,000.00
				Total Order Value . . .		**76,000.00**

Rupees : Seventy Six Thousand Only.

Terms and Conditions :-

Specification /	Items shall be of 25kgs approx.Strength minimum 30kgs/cm2, QC report a must!
Payment Terms	Within 30 days of delivery of all materials & production of bill.
Tax	All taxes included in above price.
Delivery Date	As per request of Project Manager
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, Admin 9502211011
Penality For Delay	Bills must be submitted to H.O. within 30days of supply of material. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Breakage in your account. Above order for C-Block upper basement brick work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

pending
complete By 10/8/22

For *Modi Reality Mallapur LLP*

Authorised Signatory

Name : 07/07/22

Name : ______________________

Accepted the above Terms And Conditions

For *Sri Sai Vishal Enterprises*

Date : __/__/___

Requisition Form	MRMLLP	Date:	05.07.2022				
Company Name:	GMR	Time:					
Site & Phase :		Req. No.	193431				
Supplier:		ID No.	77749				
Material required before date:							
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	BUIL8696-Building Material-Solid Block---150mmX200mmX400mm-Nos 6 x 8 x 16	2000	0	2000			
2							
3							
4							
5	89715						
6							
7							
8							
9							
10							
Remarks:	C BLOCK BRICKWORK PURPOSE upper basement						
	Engineer	Project Manager		Purchase		MD	
Prepared By:	Rajshekar						
Approved By:							
Sign & Date:							

APPROVED BY
- 5 JUL 2022
M. RAM PRASAD (G.M.R.)
Project Manager

APPROVED
07 JUL 2022
MANISH PARIKH
MANAGER PROCUREMENT

Cement Blocks – Weekly Delivery Report

Company/ firm:	Modi Reality Mallapur LLP	Requisition nos.:	193431	Total PO quantity:	2000
Project:	Gulmohar Residency	PO No(s).	89715	Quantity delivered in earlier period:	1,250
Block /Flat / Villa no.:	C- Block upper basement brick work purpose.	Total material delivered	No	Quantity delivered during week:	550
Supplier:	SRI SAI VISHAL ENTERPRISES	Close PO:	No	Balance quantity to be delivered:	200
Sign of security		Sign of Admin		Sign of Project manager	
Date		Date		Date	

Details of solid blocks – delivered in earlier period.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.	16.08.22	3:30	6"x8"x16"	550	115	9060	110931
2.	18.08.22	3:30	6"x8"x16"	350	118	9084	110932
3.	19.08.22	3:30	6"x8"x16"	350	119	9100	110930
	TOTAL			**1,250**			

Details of solid blocks – delivered during the week.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.	24.08.22	3:30	6"x8"x16"	550	123	9149	111074
2.							
	TOTAL			550			

Note: 1. Report to be sent to HO every Saturday with delivery challans of this week with photos. 2. Report must have totals calculated. 3. Specify block size and block type (solid / hollow). 4. Total quantity and delivered quantity includes all types of blocks.

Cement Blocks – Weekly Delivery Report

ompany/ firm:	Modi Reality Mallapur LLP	Requisition nos.:	193431	Total PO quantity:	2000
:oject:	Gulmohar Residency	PO No(s).	89715	Quantity delivered in earlier period:	1800
lock /Flat / Villa no.:	F-block panel room work purpose.	Total material delivered	YES	Quantity delivered during week:	200
ıpplier:	SRI SAI VISHAL ENTERPRISES	Close PO:	YES	Balance quantity to be delivered:	NILL
gn of security		Sign of Admin		Sign of Project manager	
ıte		Date		Date	

:tails of solid blocks – delivered in earlier period.

No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
	16.08.22	3:30	6"x8"x16"	550	115	9060	110931
	18.08.22	3:30	6"x8"x16"	350	118	9084	110932
	19.08.22	3:30	6"x8"x16"	350	119	9100	110930
	24.08.22	3:30	6"x8"x16"	550	123	9149	111074
	TOTAL			**1800**			

:tails of solid blocks – delivered during the week.

No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
	28.08.22	3:30	6"x8"x16"	200	127	9210	111217
	TOTAL			200			

ote: 1. Report to be sent to HO every Saturday with delivery challans of this week with photos. 2. Report must have totals calculated. 3. **Specify block size and block type** olid / hollow). 4. Total quantity and delivered quantity includes all types of blocks.