

PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date: 14/10/22		Prepared by: Ranya		Serial no. 9608	
Supplier name: Rainbow				HO inward no.	
Firm/Company: SONUP		Project: SON-III		HO received date	
PO/WO date: 05/09/22		PO/WO No. 91599		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	GST 46	12/10/22	1,17,168	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 1,17,168

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: Installation Report enclosed	Proof of delivery matches MRN ☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 1,17,168

Amount E – PO / WO value: 1,17,168

Amount F – Difference (A – E):

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 24/10/22

Remarks: final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ranya	Vankatesh			
Sign:	<i>Ranya</i>	<i>Vankatesh</i>			
Date:	14/10/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
14 OCT 2022
P. VENKATESHWARLU
MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e. advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



RAINBOW UPVC DOORS AND WINDOWS

Plot No. 8A, I D A, Patancheru, Sangareddy Dist
Tel.+91 9100007123 email: rainbowupvc2018@gmail.com

GSTIN : 36AAXFR3365G1ZN

TAX INVOICE

Invoice No:	GST-46- 2022/2023	To	Silver Oak Villas LLP
DATE :	12-10-2022		5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003
Delivery Location:	Silver Oak Villas Part III	GSTIN :	36ADBFS3288A2Z7
		PO No:	91599 Dated: 05-09-2022

S.NO	HSN CODE	DESCRIPTION OF GOODS	QTY	SFT	RATE	AMOUNT
1	39252000	512600-WIND-Windows-UPVC Sliding With mesh- 6' x 4'	6	144	340.00	48,960.00
2	39252000	657300-WIND-Windows-UPVC Sliding With mesh- 3' x 3' 1/2'	1	11	385.00	4,235.00
3	39252000	973900-WIND-Windows-UPVC -Openable- 2' x 4'	6	48	490.00	23,520.00
4	39252000	415200-WIND-Windows-UPVC -Ventilator top hung- 2' x 2'	3	12	515.00	6,180.00
5	39252000	498200-WIND-Windows-UPVC -Fixed- 4' x 4'	2	32	325.00	10,400.00
6	39252000	503800-WIND-Windows-UPVC Sliding With mesh- 4' x 4'	1	16	375.00	6,000.00
SUB TOTAL						99,295.00
Forwarding						0.00
CGST						8936.55
SGST						8936.55
IGST 0.00%						0.00
Round Off						0.00
Total: Rupees One Lakh Seventeen Thousand One Hundred and Sixty Eight and Paise Ten Only.						1,17,168.10

Received

For RAINBOW UPVC DOORS AND WINDOWS



Signature with seal

Authorized Signatory



Purchase Order

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Rainbow UPVC Doors and Windows
Plot no. 8A, IDA, Patancheru, Sangareddy Dist.

GSTIN 36AAXFR3365G1ZN

9100007123

Doc No	91599	184564
Doc Date	05-09-2022	
Quote No	Nil	
Quote Date	30-08-2022	
SupplyType	Supply	

Kind Attn : Mr. Shiva Kumar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 512600 - WIND-Windows - UPVC-Sliding with mesh- - 1800WX1200Hmm - Nos 6'x4'- 06 Nos-144 sft	6.00	8,160.00	0.00	18.00	57,772.80
2 657300 - WIND-Windows - UPVC-Sliding with mesh- - 900WX1050Hmm - Nos 3'x31/2'-01 nos-11 sft	1.00	4,235.00	0.00	18.00	4,997.30
3 973900 - WIND-Windows - UPVC-Openable- - 600WX1200Hmm - Nos 2'x4'-06 nos-48 sft	6.00	3,920.00	0.00	18.00	27,753.60
4 415200 - WIND-Windows - UPVC-Ventilator top hung - - 600WX600Hmm - Nos 2'x2'-03 nos-12 sft	3.00	2,060.00	0.00	18.00	7,292.40
5 498200 - WIND-Windows - UPVC-Fixed- - 1200WX1200Hmm - Nos 4'x4'-2 nos-32 sft	2.00	5,200.00	0.00	18.00	12,272.00
6 503800 - WIND-Windows - UPVC-Sliding with mesh- - 1200WX1200Hmm - Nos 4'x4'-1 nos -16 sft	1.00	6,000.00	0.00	18.00	7,080.00
Total Order Value . . .					117,168.10
Rupees : One Lakh(s) Seventeen Thousand One Hundred Sixty Eight and Paise Ten Only.					

Terms and Conditions :-

Specification /	As per details given in the quotation dt. 09/03/2022.
Payment Terms	10% as advance & balance on delivery of materials and receipt of invoice. Advance paid to be proportionately deducted.
Tax	All taxes included in above price.
Delivery Date	Within 25 days.
Delivery Location	Silver Oak Villas Part III Sy.No.11,12,14,15,16,17,18 , 294 Phone. 0
Penalty For Delay	Bills must be submitted to H.O. within 30days of completion of work. 10% pty on value of order will be deducted for delay in submission of bills.
Transportation	Included in the above price.
Warranty	1 year on workmanship.
Advance Paid	Rs.10,669/-Cheque dated 12-09-22.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Villa No-156 purpose.
Completion Date	Work to be completed within 10 working days. Penalty of 5% of order value per week shall be levied for delay.

For **Silver Oak Villas LLP**

Accepted the above Terms And Conditions

Authorised Signatory

For **Rainbow UPVC Doors and Windows**

Name : _____

Name : _____

Date : ____/____/____

Contact : -

Purchase Order

Page(s) 2 Of 2

22-09-2022 12:40:51 PM

Original / Office Copy / Purchase Div.Copy

Measurment

Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.

Security

Supplier shall be responsible for security and storage of material at site at its risk and cost.

Remarks

'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Silver Oak Villas LLP**

Authorised Signatory

Name : _____

Contact : _____

Accepted the above Terms And Conditions

For **Rainbow UPVC Doors and Windows**

Name : _____

Date : __/__/__

Purchase Order

Page(s) 1 Of 2

08-09-2022 1:47:57 PM

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7



91599

01.09.22 10:54:25

Supplier Details

Rainbow UPVC Doors and Windows
Plot no. 8A, IDA, Patancheru, Sangareddy Dist.

Doc No	91599	184564
Doc Date	05-09-2022	
Quote No	Nil	
Quote Date	30-08-2022	
SupplyType	Supply	

GSTIN 36AAXFR3365G1ZN

9100007123

Kind Attn : Mr. Shiva Kumar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 512600 - WIND-Windows - UPVC-Sliding with mesh- - 1800WX1200Hmm - Nos 6;x4- 06 Nos-144 sft	6.00	8,160.00	0.00	18.00	57,772.80
2 657300 - WIND-Windows - UPVC-Sliding with mesh- - 900WX1050Hmm - Nos 3'x31/2 -01 nos-11 sft	1.00	3,520.00	0.00	18.00	4,153.60
3 973900 - WIND-Windows - UPVC-Openable- - 600WX1200Hmm - Nos 2'x4' -06 nos-48 sft	6.00	3,920.00	0.00	18.00	27,753.60
4 415200 - WIND-Windows - UPVC-Ventilator top hung - - 600WX600Hmm - Nos 2'x2'-03 nos-12 sft	3.00	2,060.00	0.00	18.00	7,292.40
5 498200 - WIND-Windows - UPVC-Fixed- - 1200WX1200Hmm - Nos 4'x4'-2 nos-32 sft	2.00	5,200.00	0.00	18.00	12,272.00
6 503800 - WIND-Windows - UPVC-Sliding with mesh- - 1200WX1200Hmm - Nos 4'x4'-1 nos -16 sft	1.00	6,000.00	0.00	18.00	7,080.00
Total Order Value . . .					116,324.40

Rupees : One Lakh(s) Sixteen Thousand Three Hundred Twenty Four and Paise Fourty Only.

Terms and Conditions :-

- Specification /** As per details given in the quotation dt. 09/03/2022.
- Payment Terms** 10% as advance & balance on delivery of materials and receipt of invoice. Advance paid to be proportionately deducted.
- Tax** All taxes included in above price.
- Delivery Date** Within 25 days.
- Delivery Location** Silver Oak Villas Part III
Sy .No.11,12,14,15,16,17,18 , 294
Phone. 0
- Penalty For Delay** Bills must be submitted to H.O. within 30days of completion of work. 10% pty on value of order will be deducted for delay in submission of bills.
- Transportation** Included in the above price.
- Warranty** 1 year on workmanship.
- Advance Paid** Rs.10,669.-Cheque dated 12-09-22.
- Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Villa No-156 purpose.
- Completion Date** Work to be completed within 10 working days. Penalty of 5% of order value per week shall be levied for delay.
- For Silver Oak Villas LLP
- Accepted the above Terms And Conditions

For MDs APPROVAL
☐ High Value/quantity beyond limits.
☒ Po/Req. processed-post approval.
☐ Approval for technical details/clarification
☐ Replenishing SLLP stock
☐ Other

Authorised Signatory

Name :

Contact :-

Name :



Date : _/_/

For Rainbow UPVC Doors and Windows

Purchase Order

Page(s) 2 Of 2

08-09-2022 1:47:57 PM

Original / Office Copy / Purchase Div.Copy

Measurement

Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.

Security

Supplier shall be responsible for security and storage of material at site at its risk and cost.

Remarks

'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Silver Oak Villas LLP**

Authorised Signatory

Name : _____

Contact : -

Accepted the above Terms And Conditions

For **Rainbow UPVC Doors and Windows**

Name : _____

Date : __/__/__

Requisition Form									
Company Name:		SOV LLP							
Site & Phase :		SOV-III							
Flat/Block no.		V no 142							
Supplier:									
Material required before date:		05-09-2022							
S No		Item		Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	WIND5126-Windows-UPVC-Sliding with mesh--1800WX1200HMM-Nos	6'x4'	340	340/5	0	5	8,160 Per pe		
2	WIND6573-Windows-UPVC-Sliding with mesh--900WX1050HMM-Nos	3'x3'1/2	1320	1320/11	0	1	3.360		
3	WIND9739-Windows-UPVC-Openable--600WX1200HMM-Nos	2'x4'	48	490/6	0	6	3.920		
4	WIND4152-Windows-UPVC-Ventilator top hung --600WX600HMM-Nos	2'x2'	4	515/3	0	3	2060		
5	WIND7578-Windows-UPVC-Fixed--900WX1200HMM-Nos	3'x4'	32	325/10	0	0	5.200		
6	WIND4982-Windows-UPVC-Fixed--1200WX1200HMM-Nos	4'x4'	16	375/1	0	1	6000		
7	WIND5038-Windows-UPVC-Sliding with mesh--1200WX1200HMM-Nos								
8									
9									
10									
Remarks:		For V no 142							
Engineer		Project Manager		Purchase		MD			
Prepared By: G.chandrasekhar		APPROVED BY 09 SEP 2022 SOFAM MODI MANAGING DIRECTOR		APPROVED 06 SEP 2022 P. VENKATESHWARLU MANAGER PURCHASE					
Approved By:									
Sign & Date:									



RAINBOW UPVC DOORS AND WINDOWS

Plot No. 8A, I D A, Patancheru, Sangareddy Dist
Tel. +91 9100007123 email: rainbowupvc2018@gmail.com
GSTIN : 36AAXFR3365G1ZN

Delivery Challan

Delivery Challan No: DC NO-19-2022/2023
DATE : 12-10-2022

Delivery Location:
Silver Oak Villas Part III

To
Silver Oak Villas LLP
5-4-187/3&4, II nd floor, MG Road,
Secunderabad-500003
GSTIN : 36ADBFS3288A2Z7
PO No: 91599 Dated: 05-09-2022

S.NO	HSN CODE	DESCRIPTION OF GOODS	QTY	SFT	RATE	AMOUNT
1	39252000	512600-WIND-Windows-UPVC Sliding With mesh- 6' x 4'	6	144	340.00	48,960.00
2	39252000	657300-WIND-Windows-UPVC Sliding With mesh- 3' x 3' 1/2'	1	11	385.00	4,235.00
3	39252000	973900-WIND-Windows-UPVC -Openable- 2' x 4'	6	48	490.00	23,520.00
4	39252000	415200-WIND-Windows-UPVC -Ventilator top hung- 2' x 2'	3	12	515.00	6,180.00
5	39252000	498200-WIND-Windows-UPVC -Fixed- 4' x 4'	2	32	325.00	10,400.00
6	39252000	503800-WIND-Windows-UPVC Sliding With mesh- 4' x 4'	1	16	375.00	6,000.00
		SUB TOTAL				99,295.00
		Forwarding				0.00
		CGST	9%			8936.55
		SGST	9%			8936.55
		IGST	0.00%			0.00
		Round Off				0.00
Total: Rupees One Lakh Seventeen Thousand One Hundred and Sixty Eight and Paise Ten Only.						1,17,168.10

Received

For RAINBOW UPVC DOORS AND WINDOWS

Signature with seal



INWARD	
Inward No: 2831	Date: 12/10/22
MRN No: 112628	Date: 12/10/22
Received By: [Signature]	Sign: [Signature]
(Silver Oak Villas-Part-III)	



INSTALLATION REPORT

Company/ firm:	SOV LLP	Requisition nos.:	184564
Project:	SOV-D	PO no.:	91599
Supplier:	Rainbow upvc doors & windows	Material type:	upvc windows

Details of installation:

Sl. No.	Date of installation	Unit no.	Material details	Size	Qty
1.	12/10/22	156	upvc sliding with mesh	6'x4'	6 nos
2.	u	u	u	3'x3 1/2'	1 no
3.	u	u	upvc openable	2'x4'	6 nos
4.	u	u	upvc ventilator top hung	2'x2'	3 nos
5.	u	u	upvc fixed	4'x4'	2 nos
6.	u	u	upvc sliding with mesh	4'x4'	1 no
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
Remarks:					Total: 19 nos
Approved by					
APPROVED BY		Security		Admin (Audit)	
13 OCT 2022					

Note: 1. Report to be sent on completion of work. 2. For partial completion report must be sent once a month. 3. This report is required for installation of windows, freestanding doors, balcony, staircase, rolling, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where 'Advice for giving credit to contractor/supplier form' is being set to E&D. 4. One or more reports can be made per PO. Avoid multiple Pos in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be provided regularly. However, must be provided within one working day of request from purchase.

