

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 12/10/22		Prepared by: Ramya		Serial no. 9394	
Supplier name: Sri Arihant Steels.				HO inward no.	
Firm/Company: MCS		Project: Green Towers		HO received date	
PO/WO date: 3/06/22		PO/WO No. 88588		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1524/22-23	5/06/22	30,556/-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			27,140/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.:		Proof of delivery matches MRN	☐ Yes ☒ No
Amount B – Other Credits : Transportation charges		freigh	2,832/-
Amount C – Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			30,556/-
Amount E – PO / WO value:			29,373/-
Amount F – Difference (A – E):			1,183/-
Quantity received as per PO / WO		☐ Yes ☒ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date		final Bill	
Remarks: 17/10/22			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ramya	Venkatashwarlu			
Sign:					
Date	12/10/22	13 OCT 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Purchase Order

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03-06-2022 15:09:34



88588

20.05.22 3:37:20

From Company : **Mody Consultancy Services**
5-4-187/3&4, II Floor, M.G.Road, Secunderabad-500003.
G S T No. :

Supplier Details

Sri Arihant Steels
Shop No,17, 1 st floor, F.F.H.M. Ishaque Estates, M.G Road,
Secunderabad-500003

GSTIN 36ADZPG3609B1ZK

66382042/27816848

9246825558

Doc No	88588	198011
Doc Date	03-06-2022	
Quote No	nil	
Quote Date	19-05-2022	
SupplyType	Supply	

Kind Attn : Mr. Yogesh Gupta

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 8028 - Steel - other - MS L angle - other - kgs 50mmx50mm-6nos-27kgs per length	162.00	63.50	0.00	18.00	12,138.66
2 8083 - Steel - other - MS Round Rod - NA - kgs 20mm rod-2nos 15kgs per length	30.00	63.50	0.00	18.00	2,247.90
3 8006 - Steel - other - C Channel - other - kgs 50mmx100mm-4 nos-50kgs-per length	200.00	63.50	0.00	18.00	14,986.00
Total Order Value . . .					29,372.56

Rupees : Twenty Nine Thousand Three Hundred Seventy Two and Paise Fifty Six Only.

Terms and Conditions :-

Specification / Brand	Items in sl.no. 1 shall be of approx. 55kgs & sl.no. 2- 21kgs per length. weighment slip must be attach.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Greens Towers.contact person meenakshi-7730835191 Begumpet Main Road, Hyd. Opp. Hyderabad Public School. Phone. 66335551
Penalty For Delay	Nil
Transportation Cost	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Green Towers DG Stack purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Mody Consultancy Services**

Authorised Signatory

Accepted the above Terms And Conditions

For **Sri Arihant Steels**

Name : _____

Name : _____

Date : __/__/__

Requisition Form

Company Name:		MCS		Date:		19-05-2022	
Site & Phase :		GREENS TOWERS		Time:		10:30 AM	
Supplier				Req. No.		198011	
Material required before date:		Urgent		ID No.		76540	

No	Description	Size	Quantity	Units	Inward No	Date
1	dummy flange 4.2 Shiva	200mm	02	NOS		
2	flange "	200mm	02	NOS	88586	
3	Plain dummy "	250mm	04	NOS		
4	Black paint ✓	2lit	1	NOS		
5	Black paint FR ✓	4lit	NA	NOS		
6	elbow 4.2 Shiva	100mm	02	NOS		
7	elbow "	200mm	04	NOS		
8	elbow "	250	02	NOS		
9	Paint brush ✓	3"	04	NOS		
10	Explosive wrapping material	std	01	bundle		
11	Red oxide	6lit	NA	NOS		
12	U bolt ✓ Shiva	100mm	04	NOS		
13	Silver paint	6lit	NA	NOS		
14	U bolt ✓ Shiva	200mm	06	NOS		
15	MS- B class pipe ✓ Shiva Shakti	100mm	06 lengths	NOS		88587
16	MS- B class pipe ✓	200mm	05 lengths	NOS		"
17	MS- B class pipe ✓	250mm	03 lengths	NOS		"
18	MS L- angle ✓ Shiva	50mmX50mm	06 lengths	NOS		88588
19	MS round rod 20mm ✓	6 lengths	02 lengths	NOS		"
20	C- channel ✓	50mmX100mm	04 lengths	NOS		"

Remarks :TOWARDS GREENS TOWERS DG STACK PURPOSE

Prepared By	MEENAKSHI.N	Approved by	
Sign & Date	19-05-2022	Sign & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

MD'S Approved copy enclosed!

[Signature]
19/05/22